

## **Collections Care Volunteer**

**Fixed term project: November 2021-March 2022**

### **About Us:**

Sulgrave Manor is an independent charity and an accredited museum which is open to the public from April to October.

The Manor was built in 1539 by the direct ancestors of George Washington, the first President of the United States. It was bought, restored and opened to the public as a symbol of friendship between Britain and America in 1921. Today, we tell the stories of Sulgrave Manor's owners and celebrate our historic and symbolic role in Anglo-American relations. Find out more at <https://sulgravemanor.org.uk/>.

### **About The Role:**

The Manor is closed to the public from November 2021-March 2022. During this time, we are looking for enthusiastic volunteers to support the Collections Team in carrying out a deep clean of the historic objects and buildings.

### **What's involved?**

- Cleaning collections objects and packing them away for the winter.
- Completing condition reports and maintaining conservation records.
- Redisplaying show rooms and exhibition spaces ready for reopening in spring.
- Becoming familiar with health and safety procedures.

### **By getting involved, you could...**

- Gain valuable experience of preventative conservation techniques.
- Get hands-on experience working with museum collections.
- Make a real difference to our visitor experience.

Sulgrave Manor, Manor Road, Sulgrave, Banbury, Oxfordshire, OX17 2SD  
T: +44(0)1295 760205

[www.sulgravemanor.org.uk](http://www.sulgravemanor.org.uk)  
Charity No. 1003839

### **This role will suit you if you...**

- Have an interest in museum collections and their conservation.
- Have good attention to detail.
- Can perform manual tasks with dexterity including lifting, carrying and cleaning.
- Enjoy working as part of a team.

### **Required hours:**

At least one day per fortnight from November 2021-March 2022. Days usually run from 10am-4pm, with regular breaks.

### **What you will get in return:**

- You can claim mileage costs from your home to Sulgrave Manor. Fuel costs are calculated at 23p/mile to a maximum of £15 per return journey.
- We will provide all necessary training and equipment.
- Free Garden Season Ticket.
- 10% discount on Special Event tickets.
- 10% discount in our shop.

### **Covid-19:**

Volunteers will be required to provide their own face coverings in line with our Covid-19 procedures.

### **How to get involved:**

Download an application form from the website. Completed forms can be emailed to Samantha Gull, Collections and Engagement Manager, at [samantha.gull@sulgravemanor.org.uk](mailto:samantha.gull@sulgravemanor.org.uk).

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