

Initial Application

- please complete one form for each adult who will be living in the property



Property:

Applicant's Details

Title (e.g. Mr, Mrs, etc)

First Name*

Last Name*

Address 1*

Town

Postcode*

Tenant

Owner

Parents

Family

Friends

Other

National Insurance Number

Date of Birth (dd/mm/yy)*

Contact Telephone Number*

Nationality

Email Address*

No of Children

Ages

Applicant's Details

Marital Status

Do You Smoke?

Do you have pets

if yes, please give details:-

Any adverse credit, Rent Arrears, Bankruptcies, County Court Judgements or Individual Voluntary Arrangements in the past 10 years? **If 'yes' please provide Guarantor details on page 2**

Please give details:-

* Please note that your Holding Deposit may be at risk if any Bankruptcies, County Court Judgements, IVA's or Rent Arrears are revealed at referencing which are not declared in this section. Please continue on the back page if necessary

Total annual income

£

Employed (PAYE)

Self Employment
(Self-Assessment)

Self-Employed (Accountant)

Pensions

Investments / Savings

Details of any Benefits Received (UC, HB, WTC, CTC, CHB, PIP, ESA, JSA ect) - **Please provide Guarantor details on Page 2**

Job Title or
Role

Company

Location
Branch

Length of
Employment

General Data Protection Regulations

If your application is unsuccessful we will hold the information you have provided on this form, for the purpose of lettings only, for a maximum of 2 months. After two months this form will be destroyed. If your application is successful and results in a tenancy being created, the information you provide on this form will be held securely for the duration of your tenancy and stored securely for a further seven years after the end of the tenancy. After this time this form will be destroyed. Your name, contact details and the details of your tenancy, although archived, will be stored electronically, securely and indefinitely

I agree with the storage and use of my details as per the statement above:-

If this is a joint application, please give the names of the other applicant/s here and complete a separate form with their details

Guarantor Details

Title (e.g. Mr, Mrs, etc)	First Name*	Middle Name*	Last Name*
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Address*			
<input type="text"/>			
Town*	<input type="text"/>	Post Code	<input type="text"/>
Email*	<input type="text"/>	Contact Number	<input type="text"/>
Owner or Tenant	<input type="text"/>	Date of Birth	<input type="text"/>
Total annual income	Employed / Retired / Self Employed/ Pension	Adverse Credit	Investments / Savings
£ <input type="text"/>	<input type="text"/>	<input type="text"/>	£ <input type="text"/>
Relationship to Tenant	<input type="text"/>	Job Role	<input type="text"/>

Other information