



Prairie Island Properties

Breach of Lease / Early Move-out Notice:

Tenants are responsible for their lease through the lease expiration date. In the event a tenant must move out prior to the lease expiration date, the Landlord will make every attempt to rent out the apartment on their behalf. If a new tenant is found, rent will be waived for the time period in which new tenant moved in through lease expiration date.

Breach of Lease Administrative fee:

The Administrative fee of \$400.00 will apply at time new tenant moves in. This fee covers the costs involved in showing the apartment, lease signing, administrative and advertising expenses.

Please Note:

- ✓ Subletting is not allowed per your lease agreement
- ✓ New tenant must apply and be approved through Prairie Island Properties
- ✓ You are allowed to advertise your apartment for rent through avenues such as Facebook or Craigslist
- ✓ Please allow the Office to proof your wording as our industry is regulated by the Fair Housing Laws.
- ✓ If you find someone interested in renting your apartment, please have the candidate contact our office manager for a showing and application.
- ✓ Breach of Lease Administrative fees may be deducted from tenant's security deposit.

Tenant Name: _____

Tenant Address: _____ Apartment # _____

Planned Move-Out Date: _____

Lease Expiration date: _____

Tenants Signature: _____ Date: _____

Tenants Signature: _____ Date: _____

Please mail to the address below, or email to: Office@PrairieIslandProperties.com

Prairie Island Properties
951 San Juan Drive, Altoona, WI 54720
www.PrairieIslandProperties.com