



LOCK OUT POLICY

During regular business hours, Monday- Friday 8 AM- 5 PM, you can call your site manager or the main office for assistance.

Prairie Island Properties employees are NOT available after regular hours to provide entry due to lock outs. After 5 PM during the week and on the weekends, please contact your local locksmith for assistance.

We suggest that you make a copy of your key to prevent a lock out.

This key can be kept in one or more of the following places:

- Hide the spare key in your purse. Utilize your four-digit code (where applicable) to access your key
- Keep a spare key in your car or in a magnetic container somewhere on your car frame.
- Lock a spare key in your mailbox
- Give a spare key to a close friend, neighbor, or relative.