



Central Texas Crime Prevention Association

Meeting Minutes

Wednesday January 03, 2024

Location: Texas A&M Police Department 1111 Research Pkwy, College Station

Start Time: 11:30am

Attendees:

In Person: Dee Donovan, Yolanda Hickman, Josh De Leon, Charles Durr (Texas A&M PD), Chris Johnson (Bryan PD), and Kristi Hosea (Retired)

On Zoom: Ingrid Friedman, Sam Allen, Carl Kearney, Robert Rangel, Annette Thompson, Richard Wright, and Mark Andrews

Synopsis: Jeff McGowen has agreed to host CP1 in Hays County to help CTCPA gain TCPA Instructors. Need to find out what it will cost CTCPA and get it scheduled. Austin PD, Bryan PD, and Texas A&M PD have officers who need to attend. Hays County S.O. (Mark Andrews) will provide 35 Fentanyl presentations in January. Renew your membership. Will be updating the email list. Communications position is still open. Robert Rangel will assist the person who takes this position. Need an Awards Chair. The CTCPA Awards Nomination Form should be posted on the CTCPA website in August. College Scholarship Applications are due May 31, 2024. It needs to be posted on the CTCPA website. Need to vote on the November and January meeting minutes next month. Ingrid Friedman is checking on bank fees. Treasury Books are closed for 2023 and are ready for audit. Annette Thompson has ideas for upcoming training. Kristi Hosea is working on scheduling the NNO Seminar in College Station. Ingrid Friedman will help with the registration. TCPA Conference Early Bird Registration ends March 1st. TCPA Conference Waivers are on the TCPA website and are due to the Region President asap even though the due date is listed as March 30th. Each Region can submit 2 waivers. CTCPA/TCPA conference scholarships must be picked at the next meeting to meet the Early Bird Registration date. Will schedule a Zoom Ex. Board meeting on allowing John Gabrielson teach. Training open to outside Agencies can be advertised on the CTCPA website. Reviewed hotel options provided by HelmsBrisco for the 2025 TCPA Conference. Will tour College Station Hilton after this meeting. Will schedule a tour for the Cambria Hotel in Waco prior to the next CTCPA meeting. Will schedule a second tour of the Cambria Hotel in Waco at the February CTCPA meeting in Waco.

1. **Pledge of Allegiance**, Welcome & opening remarks

2. **Administrative Announcements:**

A) **First VP Report** – Carl Kearney

Training: Upcoming Training on the TCPA Website. Spoke with Jeff McGowen. Offered to put a class on to get the hours to teach. APD needs CP1. Need to get Jeff McGowen's scheduled. Look at February for Jeff McGowen for CP1 and include APD. Bryan PD had 2 needing training (Gebhart and Galardo). Texas A&M PD has 1 needing training (Charles Durr). Will find out what Jeff requires to go to Hays County. Mark Andrews has 35 Fentanyl presentations in January.

B) Second VP Report – Mark Andrews

Membership: Dee Donovan: Working on updating the email list for Mark Andrews. 29 current members. 4 Life Members. Zero Corporate. Corporate member has also expired. Sent email to remind to renew. Will update membership list.

- Go to <https://tcpa.wildapricot.org/> and renew your membership.
- *Make sure emails are current

C) Third VP Report – OPEN

Communications: OPEN / Robert Rangel (Former)

Website updated. Pre-plan the calendar. Awards Chair. Scholarship. Josh De Leon will talk to Robert Rangel about the position of Communications. Robert Rangel will support new Communications person.

D) Secretary Report – Kristi Hosea

Minutes:

Minutes have been sent out for approval. Need to vote on the November minutes at the February meeting.

E) Treasurer Report – Ingrid Friedman

Balance & Bills

Books are closed and ready for audit. Balance of \$9,014.49

Will check on another bank due to fees. Fees are not from Chase Bank but from Merchant Services USA.

Merchant Services USA credit card charging fees. Fees started in 2019.

Dee: When we opened the account in 2014 it came with a card and hadn't been charged a fee. (Looks like these are Affinapay fees) Non-profits are not allowed to have credit cards. CTCPA has checks and a Business Debit Card. Will review why we are getting charges.

Motion to table until Audit made by Ingrid Friedman seconded by Yolanda Hickman.

Motion passed.

Robert Rangel will help with the Audit.

Audit will be done by Robert Rangel, Sam Allen, and Carl Kearney at the February meeting.

F) Civilian-at-Large Report – Annette Thompson

Report: Have ideas for training.

G) President's Report – D. Donovan

Report:

- TCPA Meeting – Kristi Hosea – They are working on the upcoming TCPA Conference with training and what to do while at the conference. Early Bird Registration ends March 1st. Waivers need to be submitted to Region Presidents as soon as possible even though the due date is March 30. Each Region can submit two Waivers signed off by the Region President. Need to select CTCPA scholarships at the February meeting. Chris Johnson mentioned difficulties proving hours of attendance. TCPA tried QR Codes to document attendance for TCOLE. However, they used one QR Code. They may need to have a QR Code per class. It is attendee's responsibility to check TCOLE to make sure classes attended were added.
- Monthly Meeting Locations? Would like to get some commitments now.
- Hosting agency is being asked to find a guest speaker.

H) New Business:

- CTCPA Scholarship for students: Need to go out now. Due May 31, 2024.
- State Conference – Early Bird Registration ends March 1st / Waiver applications due asap.
- CTCPA/TCPA Conference Scholarships – Need to decide if we are giving out 1 or 2. We do need to save money to host the 2025 TCPA Conference. Need to be picked at the February meeting since Early Bird Registration ends March 1st. Pays for the Conference Fee.
- NNO workshop and registration: Will look into Aldersgate Church. Ingrid Friedman will help with the registration. NNO Registration with NATW opens in February.
- Will have a Zoom Ex. Board meeting on allowing John Gabrielson teach.

I) Old Business:

Free training – Mental Health First Aid Training January 8th. Will email reminder to members.

Bryan PD is hosting Basic and 1st Line Supervisor training.

Training open to outside Agencies can be advertised on the CTCPA website.

TCPA 2025 Conference Challenge Coin – Need update from Jeff Jordan.

TCPA 2025 Conference: Will tour College Station Hilton after this meeting. Reviewed hotel options provided by HelmsBrisco. Will schedule a tour for the Cambria Hotel in Waco.

Need Awards Chair and post CTCPA Awards Nomination form in August. Robert Rangel has updated the form. He just needs to know who the Awards Chair is to include that information.

Motion to adjourn made by Josh De Leon seconded by Carl Kearney. Motion passed.

Meeting Adjourned.

Next Meeting Locations / Hosts for future CTCPA 2023 meetings: (11:30 am – 1:30pm)

Feb – WACO -TBD – TBD Location

March – Hays Co – TBD Location

April _____

May _____

June _____

July _____

August _____

September _____

October _____

November _____

December _____