



DOEEAI

PEOPLE & PURPOSE.

POWERED BY FAITH. DRIVEN BY AI.

MEETING AGENDA

WEEK OF APRIL 25 – MAY 1

EMPOWERING OUR PEOPLE. ADVANCING OUR MISSION.
FAITH-BASED • AI-ENHANCED • PEOPLE-CENTERED • SUSTAINABLE



APOSTOLIC



HIGH ENGAGEMENT



SUSTAINABLE



REPUTABLE

MEETING AGENDA TOPICS

01



SUSTAINABLE ACTIVITIES

Review and align on current sustainable activities that support long-term mission impact.

02



WORKDAYS SYSTEM – DOEEAI.ORG

Update on DOEEAI Workday system usage, security protocols, and staff access.

03



DISCUSSION – NEW PLATFORMS

Evaluate and discuss potential new platforms for improved operations and service delivery.

04



CALL CENTER APPROACH DELIVERY

Review call center strategy, implementation steps, and service excellence standards.

05



CORE GROUP ROLES – NOW

Define and confirm core group roles and responsibilities effective immediately.

06



DOVE TRAINING INSTITUTES

Update on training institute development, enrollment, and program expansion.

07



GROUNDS FOR HR RECRUITMENT

Establish clear hiring standards, qualifications, and alignment with our mission and values.

08



CONTINUING PROGRAMS

Review ongoing programs and their impact. Identify improvements and growth areas.

09



ENFORCE DAILY PROGRAM AGENDA

Ensure all staff follow the Daily Program Agenda to maintain productivity and mission alignment.

10



DOEEAI EXECUTIVE STRUCTURE

Review executive structure, coordinator roles, and accountability.

11



COORDINATOR AND MEETINGS SYSTEM

Reinforce meeting schedules, roles of coordinators, and communication flow.

12



DOWNLOAD ALL GOOGLE TOOLS TO PHONE FOR USE

Ensure all staff download and are proficient in using Google tools for daily operations.

13



MICROSOFT MANAGEMENT TOOLS WILL BE USED FOR EXECUTIVE OFFICERS ONLY

Microsoft tools reserved for executive leadership for data management and reporting.

14



SCREENING PROCESS

Implement enhanced screening to ensure integrity and alignment with organizational values.

15



PREVENT SOCIAL BREACHES

Prevent social breaches as more exposure is arising through proactive monitoring.

16



STAFF PARTICIPATION IN EVENTS

Encourage and require active staff participation in events and initiatives.

17



HR STANDARDS ENFORCE FOR STAFF

Uphold and enforce HR standards that support our vision, mission, and culture.

TEAM BALANCE & ADMINISTRATION MEETINGS



TEAM BALANCE MEETINGS

TUESDAYS

1:00 PM – 3:00 PM EST / 4:00 – 6:00 PM

2 HOURS EACH MEETING – PAID

TEAM ADMINISTRATION MEETINGS

FRIDAYS

2:00 PM – 4:00 PM EST

2 HOURS EACH MEETING – PAID

FLEX TIME IN HOUR SUPPORT SERVICES FOR STAFF



FUTURE GROWTH LIFE CARE BENEFITS



EAP (EMPLOYEE ASSISTANCE PROGRAM)



SOCIAL CARE SUPPORT



CAREER SUPPORT



ECONOMIC GROWTH SUPPORT

OUR COMMITMENT

- ✓ LONG TERM ESTABLISHMENT
- ✓ REPUTABLE RESPECT WITH THE BRAND
- ✓ WE BUILD. WE SERVE.
- ✓ WE EMPOWER.
- ✓ WE IMPACT LIVES AND COMMUNITIES.



FINANCIAL HUB FOR STAFF SUPPORT



DONOR SERVICES IN EFFECT



STAFF SUPPORT FUNDS



RESOURCE CONNECTORS FOR COMMUNITY



FINANCIAL EDUCATION & EMPOWERMENT

“WE BUILD. WE SERVE. WE EMPOWER. WE IMPACT LIVES AND COMMUNITIES.”



FAITH-BASED



AI-ENHANCED



PEOPLE-FOCUSED



MISSION-DRIVEN



IMPACT-ORIENTED



doeeai.org



doeeaiconferences.org



dovenetworks.org



dmaccs.org