

## **Heritage Hills HOA Board Meeting January 2014 Minutes**

### **Board in Attendance:**

- Kelly Fischer
- Amy Clements
- Brady Schultz
- Tom Boepple
- Charlita Harmon

### **Board Absent**

- Nick Nulph

### **Contractors in Attendance**

- Tamara Mooney (book keeper)

### **Residents in Attendance**

- Dave Clark

### **CALL TO ORDER: 7:03pm**

December Minutes were read by Amy Clements. Motion to accept by Brady Schultz, seconded by Tom Boepple. December Minutes approved as read.

December cash flow was reviewed. Tamara reported all of our OG&E accounts are now averaged except for our 6 security lights which are a flat fee. She also reminded the board that tags and insurance is due for the truck in February. Motion to accept by Amy Clements, seconded by Brady Schultz. Cash flow approved as read.

### **OLD BUSINESS**

#### **Small Claims Court**

- 2914 N. Grant is closed at the Association received a check for the lien amount.
- Several residents that are behind on greens fees were discussed. The board considered several legal options to recover monies owed including liens and wage garnishment. The decision on how to pursue each case is tabled until next month.

#### **Mowing/Spraying**

- The board reviewed all mowing bids received and at the recommendation of the Grounds Committee, narrowed it down to two bids that covered the entire Green Belt. The motion to award Thompson Lawn Care the 2014 mowing contract was made by Amy Clements, seconded by Brady Schultz.

- The board also reviewed all 5 spraying bids received. Amy Clements motioned to award the 2014 spraying contract to Yard Pro, seconded by Charlita Harmon.

#### Grounds in General

- Brady and Charlita confirmed that pump units in section 2 are ready for shade housing. Construction will begin when and if the contractor's mail box repair work is deemed satisfactory.

#### Annual Meeting

- Tamara will draft proxy voting forms and Amy will post the on Association's website and Facebook for residents that cannot attend the meeting.
- Amy will ask the Enid Public Library about the use of a projector.
- Dave Clark is the only new nominee for the board to date. While Kelly Fisher plans to run for a board seat again, there are still 4 seats to fill. All nominees must hold the title to properties in Heritage Hills.

#### **NEW BUSINESS**

- The mail box at 1758 Demin has been damaged and fallen over. Kelly will contact Jason Bauter to repair it.
- Tamara requested a \$25 reimbursement for a lot listing she uses that the court house has recently started charging for. Motion to approve by Amy Clements, seconded by Tom Boepple. Additionally, Amy will show Tamara a way to search lot/block info for free on the county assessor's webpage.
- Tamara informed the board that the townhomes at 1710/1708 Surrey Lane have been married and recommended we charge green fees at 1.5x the standard rate, in the same manner we charge residents that own 2 lots. Motion to accept by Amy Clements, seconded by Charlita Harmon.
- Tamara recommended the annual discount only be offered during the month of January. Residents moving into the Association mid-year will have to pay quarterly dues until the following January before they can take advantage of the discount. Motion to accept by Amy Clements, seconded by Kelly Fisher.

Motion to Adjourn made by Amy Clements, seconded by Charlita Harmon.

Meeting Adjourned at 8:23PM