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2023 Farmers Market Application

Saturdays	Wednesdays
May - October 7:00 am – 12:00 pm	May - Sept. 9:00 am – 12:00 pm

The Leavenworth Farmers Market is a "producer only" market; everything sold must be grown, prepared or crafted by its vendors

Business Information:

Business Name: _____

Contact Person: _____

Kansas State Sales Tax #_____
(All vendors must have a Kansas Sales Tax number before participating in the market)

Address: _____

Phone: _____ E-mail:_____

Website and social media accounts: _____

Please include a 5-10 sentence description of your business. (Pertinent dates, names, details, mission statement etc.) This information will be used, upon acceptance to market, for website/digital marketing campaigns. (Required for new businesses)_____
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Please list **ALL** items to be sold. The sale of any non-approved merchandise may result in a disciplinary action from the Board of Directors.
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Market Selection:

Wednesday Morning Only _____ Saturday Morning Only _____ Both Wed. and Sat. _____

Season Vendor _____ Weekly Vendor_____

Space Rental:

Wednesday Market:

Season Fee for one space - Non Saturday Vendor $75.00 _____ space(s) x $75.00 = _____

Season Fee for one space – Saturday Vendor $55.00 _____ space(s) x $55.00 = _____

Weekly Fee for one space - $10.00 due on arrival at the market.

Saturday Market:

Season Fee for one space - $150.00 _____ space(s) x $150.00 = _____

Weekly Fee for one space - $25.00 due on arrival at the market.

Total Enclosed: _____

The Board of Directors must approve all applications before a vendor is allowed to sell at the Leavenworth Farmers Market. Applications are considered for approval based on criteria found in the Bylaws to include space availability, produce or added-value product mix and accepted products as listed in the Guidelines. Applications are not considered on a first come, first served basis. Payment **must accompany** application. The season fee guarantees a permanent space in the market for the season. Season vendors must let the market manager know if they are not coming to market no later than noon the day before market. **Wednesday** morning season vendors are to call Austin Reynolds at 913-306-3120 by noon on Tuesday before market. **Saturday** morning season vendors should call Jacob Thomas Cell# 913-683-4224 by noon on Friday before market. Weekly vendors are to call the market manager by 6pm the evening before the market day to ensure that space is available. Weekly vendors are not guaranteed the same space every week. Vendors are responsible for bringing their own tables, chairs, and display items. Trash **will be taken out** with all vendors at the end of market day. Trash carried in, is trash carried out. Vendors may not use city owned trashcans for their trash. Set-up times are listed in the Farmers Market Guideline but no later than 6:45 a.m. Saturdays and 8:45 a.m. Wednesdays. Electricity is available for an additional prorated fee amongst users of electricity, and collected on the date of use.

By signing and submitting, applicant has read and understands the Leavenworth Farmers Market By-laws and Guidelines.

Signature: _____._____ Date: _____

Return completed application with payment to:

Mary Stahl, Market Secretary
PO Box 117
Rushville, MO 64484

Make Checks payable to: Leavenworth Farmers Market

Email: farmersmarket.leavenworth@gmail.com
Ph: 816-617-5421