



# 2018/2019 Kirtland Music Boosters

Meeting Date/Time Wednesday August 8, 2018  
 Meeting Location KHS Café

6:15-7:30pm

| AGENDA                                 |  |  |
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| TOPIC                                  | DISCUSSION   | ACTION ITEMS   |
| Introduction of the New Board Officers | All new board members present and introduced themselves. Addressed the question: "Why am I here."  | Ongoing contact with other district groups to maintain communication and efforts.  |
| Volunteer Opportunities Explained      | Handout provided and reviewed. Discussed how to sign up to volunteer and general expectations  | Continue to recruit volunteers and train new volunteers; blend 'veterans' and 'rookies;' ongoing monitoring for slots that need to be filled   |
| <b>HOT TOPICS:</b>                     |  |  |
| Constitution & Bylaws                  | Present the newly revised Constitution/Bylaws (voting on these will happen at the September meeting)<br>Copies of old by-laws available upon request; copies of newly proposed changes and additions available upon request  | Vote scheduled for Sept. 2018 Boosters Meeting   |
| 2018/2019 Budget                       | <p>*Present the 2018/2019 Budget (voting on this will happen at the September meeting)</p> <p>*Credit Cards</p> <p>*Trailer purchase</p> <ul style="list-style-type: none"> <li>-Possible Fundraiser to offset this cost?</li> <li>-Humphrey's Popcorn?</li> <li>-Market Day Pies?</li> </ul> <p>*Copies of prior year budget summary provided and reviewed; proposed budget needs for current year discussed</p> <p>*Discussion of cost/benefit/pro/cons of 'corporate' credit card for Board to utilize for purchases</p> <p>*Discussion of need for, cost of, use and donation of trailer for hauling Marching Band equipment</p> <ul style="list-style-type: none"> <li>**2013 Triton Trailer, 24' long, 8'3" wide, 5' V nose, 6' inside height, 3300# payload, tandem wheels and aluminum frame</li> <li>**\$2,500 cost for a \$9,000 trailer</li> <li>**trailer to be purchased by Boosters then donated to the district for use by Marching Band; district to cover insurance, registration, etc</li> <li>**paint vs wrapping of school logo on trailer discussion begun</li> </ul> | <p>*Vote on 2018-19 budget scheduled for Sept. 2018 Boosters mtg</p> <p>*Treasurer to investigate obtaining credit card(s) for Board use in purchasing;</p> <p>*Vote of all present taken with unanimous approval of purchase and donation</p> <p>*Vote on purchase of accessories and exterior signage for trailer tabled until more cost info available</p> <p>*Fundraiser discussion tabled until future meetings</p> |
| <b>UPCOMING EVENTS:</b>                |  |  |
| HOME GAME 1- Aug 24, 2018              | <p>*Ensure volunteers in place</p> <p>*Discuss Concession Prices</p>   | *Board to ask Mr. D to send a Remind Msg for   |

|                              |   |  |
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|                              | <ul style="list-style-type: none"> <li>*Discuss Concession Flow</li> <li>*Discuss Pizza vendor</li> <li>*NEW: Band Bucks/Music Money</li> <li>*NEW: 3<sup>rd</sup> quarter "Band Only" line</li> <li>*Reviewed list of volunteers and needs</li> <li>*Concession prices and flow of service reviewed</li> <li>*Blend veteran and rookie volunteers</li> <li>*Discussion of options for pizza vendor (Angelo's vs Wrap Shack)</li> <li>*\$1 Band Buck to be given to each visiting band member for use in 3rd quarter at main concession stand as friendly/goodwill gesture</li> <li>*Band Only line in 3rd quarter to be established at main concession stand to expedite flow to both bands</li> </ul> | <p style="text-align: center;"><b>volunteers</b></p> <ul style="list-style-type: none"> <li>*Prices obtained for Angelo's to provide pizza</li> <li>- Wrap Shack to be contacted</li> <li>*Board President to make contact with visiting band to distribute \$1 Band Buck coupons for use at main concession stand</li> <li>*Band Only line to be utilized for KHMB and visiting band for 3rd quarter of home games</li> </ul> |
| Prepare Concession Stand     | <p>Needs:</p> <ul style="list-style-type: none"> <li><del>Cleaning Supplies</del></li> <li><del>Cleaning Team</del></li> <li>Paint the cupboards</li> <li>*New Pepsi drink case delivered</li> <li>*Pepsi/Gatorade products only in case</li> <li>*Middle shelving unit on casters and to be rolled out to free up space in concession stand</li> <li>*Prices compared between GFS and big box stores</li> </ul>  | <ul style="list-style-type: none"> <li>*Wednesday 8/22 meet at concession stand to organize and set up for first game</li> <li>*Cleaning of concession stand to be done prior to 8/22</li> <li>*Revisit painting of cabinets and doors and logos</li> <li>*Board president to order beverages for case</li> <li>*Board VP making purchases of other goods</li> </ul>   |
| 50/50 Raffle                 | <ul style="list-style-type: none"> <li>*NEW: Must have a list of volunteer names</li> <li>-No longer handing an apron and a wad of cash to anyone that walks up to the table and says they are the volunteer</li> <li>**increase of accountability and tracking of money</li> </ul>   | <ul style="list-style-type: none"> <li>*Signing in of volunteers and oversight by Board throughout games</li> </ul>  |
| <b>OTHER:</b>                |   |  |
| Boosters FB Page and Website | <ul style="list-style-type: none"> <li>*Show our new Web Site and Facebook Group</li> <li>**Web page linked to school site</li> <li>**Web page created by FTC students</li> <li>*Discuss FB page security</li> <li>Some **currently a closed group and must be approved by site administrators to join</li> <li>**discussion of making acceptance into group less stringent - pros/cons</li> <li>**keep FB page non-public/closed and limited to current students, parents, staff, alumni</li> </ul>  | <p style="text-align: center;"><u>Correspondence Secretary</u></p> <ul style="list-style-type: none"> <li>*Thank you note to Mr. Kozmi for linking Boosters mpage to district page</li> <li>*Thank you note to FTC students for designing web site</li> <li>*Vote of all present to keep FB page closed/non-public with stringent controls unanimously approved</li> </ul>   |

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| Donation Received | Athletic Boosters bought and donated an industrial size hot dog roller and donated it the Music Boosters  | *Thank you note to Athletic Boosters                                     |
| Fundraisers       | Some may be event/item specific and others will be deposited into general funds for use   | Ongoing discussions; continue to sell Music Boosters Coffee Mugs for \$5 |
| Outreach          | Board President to speak at KES/KMS orientations; Recording Secretary and Treasurer to man info table at KES Ice Cream Social<br><br>Pre-game Rally/Community Picnic before 8/24 home game; teaming up with Kiwanis | Board and volunteers to work event                                       |