

2020/2021 Kirtland Music Boosters



Meeting Thursday August 13, 2020
Date/Time
Meeting
Location: Virtual
Zoom

AGENDA	
TOPIC	DISCUSSION
Band Camp	
	<ul style="list-style-type: none"> Boosters to pay for raffles prizes (did this traditionally already- will just look different to the students as to how they win prizes)
	<ul style="list-style-type: none"> No need for traditional expenses like Gatorade, cups, snacks, washcloths etc
Marching Band Uniforms	
	<ul style="list-style-type: none"> Summer Uniforms and some version of that for colder weather will be worn <ul style="list-style-type: none"> Everyone will wear their polo (9th graders will wear their middle school one) Mr D should have enough K shorts in storage for the incoming 9th graders No shoe orders
	<ul style="list-style-type: none"> Therefore, no use of our actual Marching Band uniforms this year and they will not have to be cleaned again
Raincoats	
	<ul style="list-style-type: none"> Premier still has 25 raincoats since Dec 2019. Said the waterproofing is out of stock and they are waiting on it to come in.
	<ul style="list-style-type: none"> May need these for rain or colder weather late in the season
Concession stand & 50/50	
	<ul style="list-style-type: none"> Still no overturn of the “no spectators” rule so we have no idea if there will be people in the stands, or how many there will be if they are allowed
	<ul style="list-style-type: none"> There is talk of “no cash” as a Kirtland rule. I told Admin that will harm us at the concession stand and to please keep us up to date <ul style="list-style-type: none"> If no cash rule goes in, we need to look at using the card reader for concession stand

	<ul style="list-style-type: none"> If no cash rule goes in, we will not have a 50/50
	<ul style="list-style-type: none"> We now own 4 plexiglass counter stands (sneeze guards) <ul style="list-style-type: none"> One line at each window with 1 volunteer working at each window- nobody else in the concession stand (2 sneeze guards) One table near entrance selling 50/50 tickets- 1 person (1 sneeze guard) One table near visitor entrance selling 50/50 tickets- 1 person (1 sneeze guard)
Volunteers	
	<ul style="list-style-type: none"> I am creating a volunteer sign-off sheet that all volunteers will be required to read/sign before helping- it is the same questions that are asked of the participants before every event and will include temperatures being taken.
	<ul style="list-style-type: none"> Everyone must be masked at all times
	<ul style="list-style-type: none"> We must keep a detailed list of all volunteers, where they were, what they were doing
	<ul style="list-style-type: none"> In total we will only need 4-5 volunteers each game
Away Games	
	<ul style="list-style-type: none"> Bands will not be travelling to Away games so no dinners, chaperones, cups, snacks, drinks, hot coco etc will be needed
Fall Program	
	<ul style="list-style-type: none"> I sent Chera our ad artwork- Carrie please arrange payment to her
KES	
	<ul style="list-style-type: none"> The program fee Mr Soeder told us about last year has been paid in full by the school
Choir	
	<ul style="list-style-type: none"> I was in the final round of interviews for the new part-time Choir teacher with Mr D and Mr Soeder
	<ul style="list-style-type: none"> Both candidates were fantastic and would bring an energy and level of learning to the role
	<ul style="list-style-type: none"> Admin is checking references and deciding this week
Tag Day	
	<ul style="list-style-type: none"> Start thinking about the logistics of an online version of "Tag Day".
	<ul style="list-style-type: none"> I'd like to work with Sheila D. to make a video with at least a dozen different band and choir students speaking about "Why is the Kirtland Music Program Important to me?"

	<ul style="list-style-type: none"> We can spread the video on social media and even ask if the local papers/organizations would put it out as well (think Kiwanis, Police Dept, local politicians etc) for a further audience.
	<ul style="list-style-type: none"> We can take a full-page ad in the Chronical with some student pics/quotes and ask the community to give electronically since we cannot go door-to-door this year
	<ul style="list-style-type: none"> We will meet about this after school/season begins
Boosters website/Social Media	
	<ul style="list-style-type: none"> I will meet separately with Jen Reilly to teach her how to update the website and make sure she has access to the social media pages etc
	<ul style="list-style-type: none"> Reminder that we cannot use our Boosters Social Media to make announcements that should come from Mr D. As things are changing fast, this will become even more important.
	<ul style="list-style-type: none"> People will come to us, as representatives of the Band and ask questions, updates, opinions... please refer them to Mr D always. Again, things change and even if we think we know the answer, it might be different.
Reminder- we are representatives of this group at all times	
	<ul style="list-style-type: none"> Please remember that we are always representing the school and this program and even if we don't agree with final decisions we should act as representatives at all times. We all have our opinions on politics and science and society but anything directly or passive aggressively indirectly relating to our school music programs should not be posted. "Is it True? Is it Necessary? Is it Kind?" -Rumi

2020/2021 Kirtland Music Boosters



AGENDA	
Meeting Date/Time	Tuesday September 8, 2020
Meeting Location	Board of Education Parking Lot- Masked/Socially Distant outdoor meeting
Quick Updates to Close Loops from last meeting	
TOPIC	DISCUSSION
Uniforms in Storage	<ul style="list-style-type: none"> Talked to Mr D about if moths are an issue with uniforms being in storage and not used this year He does not foresee any issues
Does concession stand plan need to be talked over with district legal rep?	<ul style="list-style-type: none"> Mr VanArnhem handled this and stated that our only approval needs to come from Board Of Health We have received that approval from the Board of Health via email
Are Football Moms still sharing 50/50 with us?	<ul style="list-style-type: none"> Non-issue because 50/50 cannot be done since they removed our ability to handle cash
New Items	
TOPIC	DISCUSSION
Welcome to any new attendees!	
New Choir Director	<ul style="list-style-type: none"> Meet Jessica Sammarone!
Raincoats	
	<ul style="list-style-type: none"> Premier still has 25 raincoats since Dec 2019. Said the waterproofing is out of stock and they are waiting on it to come in. Vickie contacted them today and is waiting to hear back from them on a status.
Concession stand & 50/50	
	<ul style="list-style-type: none"> There was an incident in the concession stand this weekend and Jen Dunn experienced an electrical shock when resetting the tripped breaker #4 <ul style="list-style-type: none"> This circuit has been giving us issues for years- this is the 2nd time it has sparked actual fire (the first time was in Spring 2018 when Vickie and Mrs Summerhill were working the concession stand for a Track meet) The only communication up to this point was in person and texting messages with grounds person John Lipps

	<ul style="list-style-type: none"> • Jen Dunn documented the incident immediately to Mr VanArnhem and he instructed Jim Smith, Grounds Manager, to look into it. • All necessary electrical updates are being done today (specifically the hot water tank is being put on its own new circuit so that running it does not overload the system) • Keep Vickie and Jen posted if there are any issues with electricity while in the concession stand • There is a “no cash” Kirtland rule • There will be no 50/50 this year due to this no cash rule • Carrie- setting up the Paypal credit card readers- Status? <ul style="list-style-type: none"> • Do we need a Hot Spot for this? • Jen- Can you call the Ice Cream guy to confirm to him that he cannot be at the game please? • Concession Stand Plan: <ul style="list-style-type: none"> • The concession stand will be fully cleaned before any other volunteers arrive • Volunteers will be temp checked and checked-in upon arrival • 4 Plexiglass counter stands will be set up across the windows • East window will be one line for “Order Here” • We will have 6’ markings outside the window for the line • West window will be “Pick-Up Here” • Only prepackaged foods will be offered- pop, water, chips, candy, etc • Coffee will be offered- cream/sugar upon request and done by the volunteer before handing it over to the spectator (because we will not have the “community” sugars and creamers sitting out) • There is no grill, no pizza, no popcorn machine • Regular sanitizing of hands and surfaces should be maintained all night • At the end of the night, all volunteers will be dismissed, and Jen Dunn and Vickie will clean the concession stand again
Volunteers	
	<ul style="list-style-type: none"> • We will be using the same google doc they used for band camp to record volunteer temperatures, answers to the Covid-19 health questions and volunteer assignments on Friday night • The questions will be on paper format and then Vickie will enter the data into the Google Form at home later that night • All volunteers must be masked at all times • Jen Dunn has the list of volunteers already set for this Friday’s game

	<ul style="list-style-type: none"> Bands will not be travelling to Away games so no dinners, chaperones, cups, snacks, drinks, hot coco etc will be needed
Band Snacks	
	<ul style="list-style-type: none"> We will have 1 brown paper bag snack/drink per band student (Jenny Schafer owning this for Friday) The Directors will hand them out to each student at the appropriate time Band will be given the 3rd quarter break but will be told that there is no substantial food offered at the snack shack. Details of the break are still not decided.
Other Band Involvement	
	<ul style="list-style-type: none"> Mr D will be maintaining the Band's distancing during the game so we will have 1 volunteer as the "Band Liaison" to just stay in view of the Directors to help be a runner if anything is needed This will likely be Vickie for this Friday's game
Spirit Store	
	<ul style="list-style-type: none"> Should we have a Spirit Store this Fall? Does anyone want to be the Spirit Store coordinator?
Regular Agenda Items	
TOPIC	DISCUSSION
Financial	
	<ul style="list-style-type: none"> Carrie- Updates... Form 990-N email Football Ad submitted and paid for
KES	
	<ul style="list-style-type: none"> Mr Soeder had the piano tuned last week- invoice to come Mr Soeder had nothing to add to tonight's agenda
Choir	
	<ul style="list-style-type: none"> Any questions for Ms Sammarone? Comments from Ms Sammarone...
Band	
	<ul style="list-style-type: none"> Any questions for Mr Dingeldein? Comments from Mr D...
Boosters website/ Social Media	
	<ul style="list-style-type: none"> Vickie & Jen Reilly met to go over how to update the website and make sure she has access to the social media pages etc Updated page will be done soon- New feature: "Spotlight on..." to highlight music related staff, students, sections etc... Since we will not have concerts or shows to post pictures of this year

	<ul style="list-style-type: none"> Reminder that we cannot use our Boosters Social Media to make announcements that should come from any of the teachers. As things are changing fast, this will become even more important. People will come to us, as representatives of the Band/Choir and ask questions, updates, opinions... please refer them to the teachers always. Again, things change and even if we think we know the answer, it might be different.
REMINDERS FOR LATER DISCUSSION	
Tag Day- Reminder to keep this in mind...	
	<ul style="list-style-type: none"> Start thinking about the logistics of an online version of "Tag Day" I'd like to work with Sheila D. and students in our visual arts programs to make a video with at least a dozen different band and choir students speaking about "Why is the Kirtland Music Program Important to me?" We can spread the video on social media and even ask if the local papers/organizations would put it out as well (think Kiwanis, Police Dept, local politicians etc) for a further audience. We can take a full-page ad in the Chronical with some student pics/quotes and ask the community to give electronically since we cannot go door-to-door this year

2020/2021 Kirtland Music Boosters



AGENDA	
Meeting Date/Time	Wednesday May 19, 2021
Meeting Location	High School Parking Lot- Will sit on the bleachers if there are no activities going on the Track- Masked/Socially Distant outdoor meeting (School Policy still in place requiring masks on school grounds- per Chad VA)
New Items	
TOPIC	DISCUSSION
Welcome to any new attendees!	
Stadium Feedback	
	<ul style="list-style-type: none"> Vickie attended a meeting with Chad VA where he asked for feedback about what the various groups would like to see in regards to a stadium update. The feedback form was due on Sunday May 16th so Vickie had to turn it in prior to this meeting (attached)- but if we have anything to add we can send it to Chad
End of Year Letter	
	<ul style="list-style-type: none"> Vickie is going to try to write up an end-of-year letter to be sent to all Families at the school showing some of the things we still did this year to support even though we were not visible
Website Clean Up	
	<ul style="list-style-type: none"> Reilly- Can you go in to the Website in the next few days and make sure it looks up-to-date... maybe add a big note where the Activities section is that says something like "See You in the Fall!" or something just so the Website doesn't look outdated.
Scholarship	
	<ul style="list-style-type: none"> Hannah Duncan is our only submission Vote to Award her the \$1000 Scholarship Vickie will respond to her and the school to let them know- I'll get a picture of her from her and we can add that to the Website and send it out on FB Carrie- can you send her a check- her details are on her submission in email
21/22 Board	
	<ul style="list-style-type: none"> Any nominations to run for an office?

	<ul style="list-style-type: none"> Vote for the 2021/2022 Board Roles
Regular Agenda Items	
TOPIC	
Financial	
	<ul style="list-style-type: none"> Carrie- Updates
KES	
Choir	
	<ul style="list-style-type: none"> Attached below
Band	
	<ul style="list-style-type: none"> One sousa left in that project- should be done this week Band Camp is back to normal date (last 2 weeks of July)- will need support for the traditional Gatorade, popsicles, awards etc- Can someone ask Kiwanis about the tent?
Boosters website/ Social Media	
	<ul style="list-style-type: none"> Carrie/Reilly- Can we confirm where we are on the website payment? This was originally created by Chera in 2018 and we paid for 3 years I think... I want to be sure we have renewed this so we don't lose the site
REMINDERS FOR LATER DISCUSSION	
	<ul style="list-style-type: none">

What are the best parts of the current stadium that you would like to see preserved?

The current Concession Stand would make for a good Entrance Gate Ticket Booth as well as storage

Please provide feedback on the home and visiting stands. What would you like to see?

A new concession stand. Larger building, with more appropriate electric and plumbing, and grilling facilities part of the structure. Also, a small secure concession stand on the visitor side- would not require grilling facilities or as much space, just the ability to safely sell a smaller selection of items to the Visitors.

As for choir world, I would really like to work to get choir parents involved with boosters right at the get go of next year so that they can be a support for you as we can continue to build the collaborative aspect of our music programs. My hope is that we can also have that choir valentines cabaret with a cafe seating vibe in February, so it would be super awesome to have boosters involved in this (including new choir people) as well as an end of the year banquet.

Tom and I asked about tag day limitations with Covid, and we will have more info there soon. Sounds like fundraisers will be possible.

Lastly, choir has 5 graduating seniors. Do booster or the choir program typically do senior gifts? I know that my school growing up did little personalized choir blankets. I would love to do something for them even if it is small like a candle or personalized note from the class. Let me know if you have any ideas or are usually involved in this process.