

2020/2021 Kirtland Music Boosters



AGENDA	
Meeting Date/Time	Tuesday August 17, 2021
Meeting Location	Concession stand
Welcome to any new attendees!	
TOPIC	DISCUSSION
Uniforms	<ul style="list-style-type: none"> We still need to assign raincoats to all students Sheryl Null is going to sit in the Uniform Room before each game to help
Concession Stand	<ul style="list-style-type: none"> Mr VanArnhem gave email permission to run the concession stand with pre-covid processes Need to send email confirmation to the volunteers with instructions There will be no grill for this first game- we simply do not have committed volunteers to run it AND to come early and set it up for each game If people complain please be sure to simply say it is from lack of volunteers and that we will reevaluate it before each game Adding Chick-Filet sandwiches instead and having hot dogs cooked in a crock pot We are using Angelo's for pizza this year- taking turns giving local places business Pepsi was sold out of a lot of pop/Gatorade so we have limited options
50/50	<ul style="list-style-type: none"> Lisa and Dorene will "man" the 50/50 table New rule- NO volunteers are handed cash to sell unless they are pre-printed on the sign-in sheet Vickie talked to Gretchen Sullivan and they will be getting their 4 names to us by 5pm the Thursday prior to each game for the pre-printed sign-in sheet. They MAY be light on volunteers the first game- everyone is struggling to find volunteers.
Spirit Store	<ul style="list-style-type: none"> Should we have a Spirit Store this Fall? Kessler coordinator? Currently Vector is a 3-4 week turnaround
PA Game	<ul style="list-style-type: none"> What are we willing to pay for charter busses for the PA game? Vickie reached out to George Prusock to see if Athletic Boosters are paying for football and see if they want to work together for a possible discount.
Chaperones	<ul style="list-style-type: none"> 4-6 per away game needed We need to start teaching new volunteers so they are comfortable with it next year

3rd quarter snacks	<ul style="list-style-type: none"> Jenny Schaefer is leading this team
Away Game Dinner Team	<ul style="list-style-type: none"> Anna Kutcher is leading this team Still need to get allergy info from Mr D
Alumni T-shirts	<ul style="list-style-type: none"> We ran out of alumni t-shirts at the Strawberry fest parade this summer. Vickie ordered more with Vector- 3-4 week turnaround
Regular Agenda Items	
TOPIC	DISCUSSION
Financial	
	<ul style="list-style-type: none"> Carrie- Updates... Form 990-N email Football Ad submitted and paid for Checks from Mr Gordon? Down The Block paid for band camp lunches?
KES	
	<ul style="list-style-type: none">
Choir	
	<ul style="list-style-type: none"> Ukuleles are in- delivered to Choir office- Storage stand still not arrived
Band	
	<ul style="list-style-type: none"> Mr D has asked for \$300 funds for spare instrument masks He is requiring everyone to create their own (same as last year) but needs spares in stock for backups
Boosters website/ Social Media	
	<ul style="list-style-type: none"> Reminder that we cannot use our Boosters Social Media to make announcements that should come from any of the teachers. As things are changing fast, this will become even more important. People will come to us, as representatives of the Band/Choir and ask questions, updates, opinions... please refer them to the teachers always. Again, things change and even if we think we know the answer, it might be different.
REMINDERS FOR LATER DISCUSSION	
Tag Day	
	<ul style="list-style-type: none"> Still no word in if this will happen- should we start considering the video that we meant to do last year?

2020/2021 Kirtland Music Boosters



AGENDA	
Meeting Date/Time	Wednesday Nov 3, 2021
Meeting Location	Choir Room
Welcome to any new attendees!	
TOPIC	DISCUSSION
Sat Nov 6 th game	<ul style="list-style-type: none"> No pizza for visiting band- Band Bucks Jen- what can we do to help? Cash? Anything else...
Winter Concessions	<ul style="list-style-type: none"> ___ Home Games 2 volunteers each game Stock Cash What else... VOTE-
Model Show	
Choir Valentines Cabaret	<ul style="list-style-type: none"> Friday Feb 18 @7pm Jessica's text...
Spirit Store	<ul style="list-style-type: none"> Reopened until
Tag Day	<ul style="list-style-type: none">
	<ul style="list-style-type: none">
Regular Agenda Items	
TOPIC	DISCUSSION
Financial	
	<ul style="list-style-type: none"> Carrie- Updates...
KES	
	<ul style="list-style-type: none">
Choir	
	<ul style="list-style-type: none"> Ukuleles Storage stand still not arrived

Band	
	<ul style="list-style-type: none">•
Boosters website/ Social Media	
	<ul style="list-style-type: none">• We neeeeeeeeeeed to update the website
REMINDERS FOR LATER DISCUSSION	
	<ul style="list-style-type: none">•

2021/2022 Kirtland Music Boosters



AGENDA	
Meeting Date/Time	Monday January 10, 2022
Meeting Location	Café- UPDATED TO ZOOM MEETING DUE TO WEATHER
Welcome to any new attendees!	
TOPIC	DISCUSSION
Choir Valentines Cabaret	<ul style="list-style-type: none"> Friday Feb 18 @7pm Jessica to call in
"Boosters" Joint Fundraiser Dinner	<ul style="list-style-type: none"> Jen Dunn to Update on this February 26, 2022 @ Lamalfa Athletic Boosters, Academic Boosters & Music Boosters Side Boards, Basket Raffle...
Spirit Store	<ul style="list-style-type: none"> Did we get check from both Spirit Stores yet to Carrie? Profit? Kim possibly to do a Spring store with some new ideas
Tag Day	<ul style="list-style-type: none"> Has anyone heard any feedback?
Marching Band Uniforms	<ul style="list-style-type: none"> We need to find 2-3 person "Uniform Team" Work on getting uniforms sent out for dry cleaning, then organizing and inventory them when they get back and be in charge of Uniform Fittings during Band Camp in summer
Music Boosters Scholarship	<ul style="list-style-type: none"> Application has been sent to the school Guidance Counselors Due Date is March 31, 2022 so that we can review at the April 2022 meeting
Passwords	<ul style="list-style-type: none"> I can't get into the Gmail account on my computer because I keep getting the below message and I have no idea who has the Galaxy phone that this is getting sent to We need to identify and update all Music Booster account passwords GoDaddy, Gmail, Amazon, Facebook, Twitter, what else?
Regular Agenda Items	
TOPIC	DISCUSSION
Financial	
	<ul style="list-style-type: none"> Carrie- Any updates?
KES	
	<ul style="list-style-type: none"> No current updates or requests from Mr Soeder
Choir	

	<ul style="list-style-type: none"> Valentine's Day Cabaret request- see above
Band	
	<ul style="list-style-type: none"> No current updates or requests from Mr Dingeldein
Boosters website/ Social Media	
	<ul style="list-style-type: none">
REMINDERS FOR LATER DISCUSSION	
	<ul style="list-style-type: none">

2021/2022 Kirtland Music Boosters



AGENDA	
Meeting Date/Time	Monday February 14, 2022
Meeting Location	KHS Café
Welcome to any new attendees!	
TOPIC	DISCUSSION
Choir Valentines Cabaret	<ul style="list-style-type: none"> This coming Friday Feb 18 @7pm Set up at 5pm Vickie has décor handled (just need students to carry boxes from my car) Dunn has bakery handled
"Boosters" Joint Fundraiser Dinner	<ul style="list-style-type: none"> Follow-up from last month's meeting- legal coverage for event with alcohol is responsibility of the location, not us. Jen Dunn to Update on this February 26, 2022 @ Lamalfa
Spirit Store	<ul style="list-style-type: none"> We have 2 checks from Vector (in Mr Ds office) Kim & Dawn to update us on this Possibly doing a Spring store with some new ideas
Tag Day	<ul style="list-style-type: none"> Carrie- totals so far?
Uniforms	<ul style="list-style-type: none"> We need to find a 3-person "Uniform Team" Work on getting marching band uniforms sent out for dry cleaning, then organizing and inventory them when they get back and be in charge of Uniform Fittings during Band Camp in summer Joelle Schwan & Michon Haymer are in. We would like one other. Any suggestions?
Other Teams for Next Year	<ul style="list-style-type: none"> Jenny- Can you get in touch with the 3rd quarter snack team and ask if they are all willing to be on that team again- also choose one and ask them to be the Lead. Need to touch base with Anna about the Away Game Dinner Team- same as above- see if they are all willing to do it again next year. Need a lead for- Concession stand buying/stocking/organizing/getting volunteers Need a lead for- Chaperones recruiting/scheduling/leading/prepping (should be able to go to most away games and make sure we have a full group scheduled and we have everything we need for the different games)
Passwords	<ul style="list-style-type: none"> We need to identify and update all Music Booster account passwords GoDaddy, Gmail, Amazon, Facebook, Twitter, what else?

2022 meetings	<ul style="list-style-type: none"> • March- the 2nd Tuesday falls during Spring Break- the school will likely be closed. Should we meet virtually, meet another day or skip March? • April- Board Nominations- official “read the roles aloud” meeting- must be advertised as such • May- Board Elections- official vote into office for 2022/2023 Board- must be advertised as such • Current Booster Bylaws were signed into place on 12SEP2018 and include that they should be reviewed no less than every 5 years. So they will be due for a Review before September 2023. We could do that review this year (April’s meeting) if you want to restart the clock- its up to the group.
Regular Agenda Items	
TOPIC	DISCUSSION
Financial	
	<ul style="list-style-type: none"> • Carrie- Any updates?
KES	
	<ul style="list-style-type: none"> • Getting more info from Mr Soeder on an ask about conference reimbursement request
Choir	
	<ul style="list-style-type: none"> • Valentine’s Day Cabaret • Support for an end-of-year banquet... example- pizza
Band	
	<ul style="list-style-type: none"> • “Concert Black” dress requirements are sometimes unable to be met by families having financial difficulties. When this happens and the families tell Mr D, he purchases those items for them. Would we reimburse him if/when that happens to a max of \$300? • Concert Bow Ties- supply running low- can we purchase 30 @ \$6.99 each? • School bought the marching band Soundsystem about 7 years ago- microphones and cables wear out/break- used in Marching band and in the classroom sound system. School paid for replacement microphones and cables last year so there was nothing in the budget because they didn’t anticipate needing it this year but it broke and he needs more – 5 sets of cables for \$150
Boosters website/ Social Media	
	<ul style="list-style-type: none"> •
REMINDERS FOR LATER DISCUSSION	
	<ul style="list-style-type: none"> •

2021/2022 Kirtland Music Boosters



AGENDA	
Meeting Date/Time	Monday April 11, 2022
Meeting Location	KHS Café–KHS Classroom TBD
Welcome to any new attendees!	
TOPIC	DISCUSSION
2022/2023 Reading of the Roles	<ul style="list-style-type: none"> Discussion on next year's Board positions Read Kirtland Music Booster Bylaws Article II- Officers, Section 1: Board Officer Roles/Descriptions
"Boosters" Joint Fundraiser Dinner	<ul style="list-style-type: none"> Profits for Music Boosters was \$1726.23 Carrie- Did we get a check from them yet?
Spirit Store	<ul style="list-style-type: none"> Kim & Dawn to update us on this
Remaining concerts for this year	<ul style="list-style-type: none"> BAND- Wednesday April 27th KHS Senior Sendoff Concert- drinks/desserts 7:30pm BAND- Tuesday May 3rd 6pm 5th, 7th Jazz AND 7:30pm 6th, 8th, Jazz CHOIR- Wednesday April 27th 8-12th 6:30pm CHOIR- Wednesday May 4th – 5th-7th grades 7pm KES- Thurs May 12th- K @ 6pm & 1st grade @ 7pm
After Prom	<ul style="list-style-type: none"> Dunn purchased the Bose speaker – has it been delivered?
Memorial Day Parade	<ul style="list-style-type: none"> May 30th 9am Call Time 10am Parade Donuts and juice/milk at school (75) and bottled water at the police station 2 adults walkers plus 2 at end spot
Strawberry Fest Parade	<ul style="list-style-type: none"> Friday June 17th Details TBD Candy 2 adult walkers
Passwords	<ul style="list-style-type: none"> We need to identify and update all Music Booster account passwords GoDaddy, Gmail, Amazon, Facebook, Twitter, what else?
2022 meetings	<ul style="list-style-type: none"> May- Board Elections- official vote into office for 2022/2023 Board- must be advertised as such
Regular Agenda Items	
TOPIC	DISCUSSION
Financial	
	<ul style="list-style-type: none">

KES	
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Choir	
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Band	
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Boosters website/ Social Media	
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REMINDERS FOR LATER DISCUSSION	
	<ul style="list-style-type: none">•

2021/2022 Kirtland Music Boosters



AGENDA	
Meeting Date/Time	Monday May 9, 2022
Meeting Location	KHS Café
Welcome to any new attendees!	
TOPIC	DISCUSSION
Memorial Day Parade	<ul style="list-style-type: none"> May 30th 9am Call Time 10am Parade Donuts and juice/milk at school (75) and bottled water at the police station 2 adults walkers plus 2 at end spot
Strawberry Fest Parade	<ul style="list-style-type: none"> Friday June 17th Details TBD Candy and Water 2 adult walkers
Spirit Store	<ul style="list-style-type: none"> Jen to update us Can we buy some stock to make sure the order gets placed?
22/23 Teams	<ul style="list-style-type: none"> See the list I started for tracking
Concession Stand for 2022/2023	<ul style="list-style-type: none"> Bring Grill back- set it up behind the SS- This would mean that Grill set up can be done at a more reasonable time and require fewer people to volunteer Jeff's idea (in Booster email) is a great one! Since we aren't getting a new concession stand, will the school add an awning to the north side of the concession stand and let us grill there?
Passwords	<ul style="list-style-type: none"> We need to identify and update all Music Booster account passwords GoDaddy, Gmail, Amazon, Facebook, Twitter, what else?
2022/2023 Board Members Voting	<ul style="list-style-type: none"> Write down Nominated people's names for each role with a corresponding letter next to them Hand out voting ballots to each member present Collect ballots and count Announce the 2022/23 Board Members
Music Booster bank accounts transfer	<ul style="list-style-type: none"> Carrie Domonkos and Vickie Duber will set up a date in June to transfer the accounts that are located in Citizens Bank to the newly elected President and Treasurer The newly elected President and Treasurer are: _____
Regular Agenda Items	
TOPIC	DISCUSSION

Financial	
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Choir	
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Band	
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Boosters website/ Social Media	
	• Website NEEEEEEEEEEEDS updated...