

## School Expectations

### Expectations for School Staff and Administrators School:

1. Create and promote a positive, supportive, safe, and welcoming school environment that is conducive to teaching and learning.
2. Be respectful and courteous to students, parents/guardians, and other school staff.
3. Be knowledgeable about discipline policies, regulations, and rules; and inform the community about such policies as well as resources available to support students.
4. Strive to recognize and eliminate disproportionality in discipline, and administer discipline rules fairly, consistently, and equitably, regardless of race, ethnicity, culture, gender, color, national origin, ancestry, religion, age, disability, sexual orientation, and/or gender identity.
5. Implement a graduated consequences approach so that the lowest possible response is used to address each incident of misbehavior.
6. Reward and acknowledge positive and appropriate conduct by students.
7. Make every reasonable effort to keep students in school, and unless required by law, use out-of-school suspension, other exclusionary discipline methods, and referrals to law enforcement and/or school resource officers as a last resort.
8. Strive to develop positive and productive relationships with school resource officers, police, school staff, and others, and avoid having school resource officers or police respond to typical student misbehavior.
9. Where appropriate, refer students who misbehave to community-based organizations, local agencies, and others external to the school community who may have expertise applicable to the specific situation.
10. Make every reasonable effort to communicate with and respond to parents/guardians in a timely manner and in an accessible manner they can understand.
11. Provide students with due process as it relates to school discipline, including written notice of a disciplinary action, the opportunity to respond and appeal, and the opportunity to have parents/guardians or other adults present at hearings or during processing/questioning by law enforcement.
12. Expect to receive training and professional development as it relates to student discipline.
13. Provide make-up work to students who are suspended from school.

### Expectations for Parents/Guardians:

1. Be respectful and courteous to school staff and students.
2. Read and be familiar with school policies, regulations, and rules.

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3. Have regular contact with school staff.
4. Expect to be promptly notified by the school if their child is suspended or referred for expulsion.
5. Make every reasonable effort to be involved in conferences, hearings, and other due process-related procedures for disciplinary matters concerning their child.
6. Make every reasonable effort to help their child access supportive groups or programs designed to improve his/her conduct, including but not limited to counseling, after-school programs, and mental health services within the school and the community.
7. Share any concerns or complaints with school officials in a timely manner.
8. Work with school staff and administrators to address any behavioral problems their child may experience.
9. Talk with their child about appropriate conduct at school.
10. Share ideas and strategies for improving school climate and school discipline practices.

### Expectations for Students:

1. Work to make school a positive, supportive, safe, and welcoming place for all students.
2. Follow school rules and policies and contribute to a positive school climate by behaving appropriately, even when not specifically asked to do so.
3. Be respectful and courteous to fellow students and school staff.
4. Be knowledgeable about discipline policies, regulations, and rules.
5. Make every reasonable effort to participate actively in any conferences, activities, interventions, or programs recommended appropriately by school staff.
6. Recognize how their conduct affects other students and school staff and make every reasonable effort to restore relationships affected by their conduct.
7. Complete make-up work while they are out of school for disciplinary reasons, so that they do not fall behind.
8. Share ideas and strategies for improving school climate and school discipline practices.

### Expectations for Community-based/City/Local Organizations & Agencies Community-based:

1. Seek out partnerships with schools to assist their efforts to create positive, safe, supportive, and welcoming school environments.

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2. Make every reasonable effort to confer and consult with school staff and/or parents/guardians on student misconduct and potential responses.
3. Make every reasonable effort to collect and distribute information and data that might be useful in schools' decision-making processes overall and for individual students.
4. Serve as a resource for students and their families in understanding discipline policies, rules, and regulations.
5. Serve as a liaison for students and their families in due process procedures related to discipline.
6. Aid parents/guardians and families in communicating with school staff.
7. Identify individuals who can serve as mentors and role models for students both formally and informally.
8. Share ideas and strategies for improving school climate and school discipline practices.



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