

## **HOLLIS COMMUNITY COUNCIL, Inc. MEETING**

### **Minutes**

Proper notice of the meeting date/time was given per the Hollis Community Council, Inc. By-laws

**TUESDAY,**

**12-09-2025**

**7- 9PM**

**Board Members Present:** Hank, Jay, Pam, Carly

**Absent Board Members:** Dominic, Arthur, Paulie

**Council Members/visitors Present:** Lisa Cates, Kurt Cheney, Dinah Rieves, Gary Holt, Linda Holt, Donna Halvorsen, Marty Sharp, Dan Sharp, Lewis Hiatt

### **MEETING CALLED TO ORDER BY:**

**Minutes for November 11, 2025** meeting presented for approval.

Motion to approve: Pam - Second: Jay

Discussion: None

**Vote:** Yes 12 No Abstained 1

- A. Reading of Correspondence-** A company named Trileaf Corporation reached out to the community council about a proposed tower being constructed in the area. There was a bit of confusion about the project, and uncertainty about what this correspondence was asking for as it relates to information that the community council would be able to provide. Correspondence from Trileaf Corporation was forwarded to the community.

Another email was sent about the proposed tower by Atlas Tower, the company actually constructing the tower. Carly was able to contact this company and discovered that the tower is going to be a 5G tower owned by GCI with plans to add other cell service carriers such as AT&T and Verizon. The proposed 5G tower is in the permitting phases right now, with construction expected to begin next spring and cell service operational on the tower by next summer. Correspondence from Atlas Tower was forwarded to the community.

- B. Community Announcements-** The food bank is getting food boxes for community members. Food is delivered once a month and can be picked up at the school. Information about food boxes should be updated on the community council website. Lisa is working on having the gym available for public use at designated times.

- 1) **Finance Committee:** Dominic Hoy, chair. Committee Members: Ron Curtis, Dan Sharp
  - 1.a. Checking account Balance: No report
  - VFD/EMS account Balance: No report
  - Cemetery account balance: No report
  - Other Finance Business. No report
- 2) **Annual Fire Department Fundraiser:** No report  
Chair- Sandy Curtis, Committee Members- Membership is open to any interested individual on the Council
- 3) **Hollis Library:** Lisa needs more information from Danika for reports. No report.  
Chair – Danika \_\_\_\_\_
- 4) **Hollis School:** One week then winter break, The bus got stuck in the snow. Help is requested with snow plowing, maybe a call in list could be made for snow removal?  
Chair – Lisa Cates

**Fourth of July Celebration:** No report  
Chair- Ron Curtis

- 5) **Thanksgiving Celebration:** Thanksgiving celebration went great. Five turkeys were cooked and eaten, about 40 people were in attendance. New turkey cookers will need to be purchased for next year's celebration.  
Chair – Lisa Cates
- 6) **Cemetery Committee:** There is a tree down at the cemetery that needs to be cut up. There was some discussion about how many graves are at the cemetery, with possibly 12 graves in the area in unknown exact locations. The archaeological department for the state of Alaska may have more information about the grave sites.  
Chair- Sandra Nessett, Committee Members-, Brian Hallstrom, Tom Harden, Gary Holt
- 7) **Communications Committee:** No report. Need volunteers.  
Chair- Jessica , Committee Members-, (Current Secretary), Ron Curtis, seeking other members

C. **Bylaws Committee:** Work continues on updating the bylaws. The ratification process will still need discussion. Proposed changes on one section were emailed out to community members. After review the bylaws should be 6 pages instead of 8 due to grammar, streamlining, and punctuation changes.  
The bylaw committee meets the first Saturday of every month from 4:00 to 5:30.  
Chair – Hank, Committee Members- Tom Harden, Gary Holt, Pam Cheney, Donna Halvorsen, Tia Nardini

**D. Appointed Committee(s):**

1. **Harbor Committee:** No Report

Chair – Ron Curtis, Committee Members; Oliver Lewis, Robert Fithian

**E. Work Groups:** No Report

**Department Reports:**

**EMS: Sandy Curtis:** No Report

- a) Vehicles:
- b) Emergency Calls since last meeting.
- c) EMS Training (Third Tuesday, Monthly):

**Fire Department: Paul Randall:** No Report.

- a) Vehicles:
- b) Emergency Calls since last meeting.
- c) EMS Training (First Tuesday, Monthly):

**POW Group Membership Reports:**

East POW Advisory Board – John/Lewis

Lewis had a report about an upcoming meeting for the East Prince of Wales advisory committee. Agenda for this meeting was sent out by the community council on December 11.

**CONTINUING BUSINESS:**

- 1) Update on computer and external storage: Computer is operational, external storage will be bought. There is not a timeline on when the external storage will be operational. A new printer is also needed for the office that is compatible with the new computer. Research about a new printer is ongoing.
- 2) Removal of liability umbrella from insurance policy: Hank looked into insurance and assets of the community and realized that it is in the best interest of the Community Council to retain the umbrella policy, and to remove this item from discussion. This decision is based on an easement the community council has for a public trail, which poses liability due to its nature as a public access area. Also mentioned were conflicts about property lines with the cemetery property; access to the HCC property for the cemetery is through a privately owned lot. Much of the cemetery property is wetlands, making a new road difficult to build. A land easement through the property of the adjoining landowner could facilitate access, although extensive discussion is needed for any action to take place.
- 3) Starlink Account: Dominic is working on the Starlink account. There is a problem with switching the original account from a named individual to the Hollis Community Council. There may be a new Starlink account created instead.

**NEW BUSINESS:**

- 1) Alaska Municipal League Conference: Hank went to the Alaska Municipal League Conference on November 13. The AML is an intermediate body between small organizations and the state government. The biggest question that the Alaska Municipal League asks is, what does the community need? Hank said he thought of the dock needing upgrades and a finger ramp for the boat launch, and also a couple of issues with the main highway going through Hollis. Most importantly, there seems to be a sinkhole in the road, causing asphalt to crack.

- 2) Zoom Meetings: Extensive discussion was centered on Zoom Meetings, and also the fact that meetings have been held at the school library for a long stretch of time now. Research about Zoom meetings in the future or some other alternative was delegated to Jay and Lisa. The next meeting will be at the fire hall after a simple majority vote to move the meetings back to the fire hall.

Motion to adjourn: Jay, Pam seconded

Meeting adjourned: 8:27 pm