**CITY OF IVANHOE**

**REGULAR MONTHLY MEETING MINUTES**

**MAY 24TH, 2024**

**6:00 PM**

The meeting was called to order by Mayor Blackstone at 6:00 pm. A quorum was established with all council members present, Councilmember Omsberg by phone. No attorney was present. The invocation was given by Councilmember Warren and was followed by The Pledge of Allegiance. This meeting is being audio streamed only on YouTube.

**Communications from the Audience - Agenda & Other Items:** (None)

**Consent Agenda Items**

Mayor Blackstone asked if there were any objections to the Consent Agenda Item(s).

* Minutes of Regular Council Meeting April 18th, 2024
	+ Councilmember Gregry made the motion to approve the above minutes. The motion was seconded by Councilmember Williams and the motion passed unanimously.

**Agenda Item #1 - Mayor’s Report**

(See attached Report)

**Agenda Item #2 – Law & Code Enforcement Activity Report for April 2024**

* Law Enforcement

Total Calls: 66 Traffic Stops: 88 Traffic Citations: 56

Traffic Warnings: 38 Accident Reports: 0 Arrests: 2

Agency Assists: 6

Call 409-283-2223 for non-emergency issues and leave a message if no one answers. As always, call 911 for all emergencies.

* Code Enforcement

Total Number of 2024 Cases 26

Number of Cases on Hold 3

Number of Active Cases 22

Number of Cases Closed 1

Comments:

Code Enforcement is currently working on health and safety issues which have been ongoing for a year or more and have been given a deadline of May 30, 2024 to comply before further action is taken.

This agenda item is for information only, no action taken.

**Agenda Item #3 – Municipal Court Activity Report for April 2024**

* The court collected $5,030.50 for the month of April 2024. The city’s portion is $2,816.18.

This agenda item is for information only, no action taken.

**Agenda Item #4 – Public Works Activity Report for April 2024**

1. Roads & Maintenance
* 42 work orders from the flooding have been completed in the last 42 days, some being done twice. More are scheduled. These are done by worst case first.
* We are very close to meeting FEMA’s threshold.
	+ Contractors are working on various projects. Public Works is installing culverts ahead of contractors to keep up with progress.
	+ Sherwood Forest is currently being worked on.
1. Dams
	* See Mayor’s Report.

This agenda item is for information only, no action taken.

**Agenda Item #5– Discuss/Action Planning & Zoning Activity:**

* New ordinance will require OSSF permit to be approved before building can commence.
* Councilmember Joe McWhorter voted to remove “roof replacement” from the ordinance wording. Councilmember Warren seconded and the motion passed unanimously.
* Councilmember Gregory made the motion to approve the new ordinance. Councilmember Williams seconded and the motion passed unanimously.

**Agenda Item #6 – Report on Tyler County Appraisal District**  (Meeting Cancelled. Nothing to report.)

**Agenda Item #7 – Discuss/action budget amendments. (Mayor)**

**(Take from Line 6080.00-Insurance)**

* 1. **6075.06 Vehicle Repair (Marshal)**
* The current amount in line item 6075.06 is $5,000.00 Councilmember Williams made the motion to move $11,000.00 from Line Item 6080.00-Insurance thereby increasing the line item to $16,000.00. Councilmember McWhorter seconded and the motion passed unanimously.

**Agenda Item #8 Discuss/action and adopt Local/Federal Procurement Policies & Procedures for federal grant use. (See Mayor’s Report.)**

* Councilmember Williams made the motion to adopt the Local/Federal Procurement Policies & Procedures for Federal Grant Use. The motion was seconded by Councilmember Warren and the motion passes unanimously.

**Agenda Item #9 – Discuss/Action and****adopt Statement of Financial Goals and Policies for federal grant use. (Mayor)**

* Councilmember Warren made the motion to adopt the Financial Goals & Policies for Federal Grant Use. The motion was seconded by Councilmember Williams and the motion passes unanimously.

**Agenda Item #10 - Financial Report for April 2024**

All financial documents were sent to Council on May 13th, along with the accountant financial reports and reconciliation details for each account.

\*The State Comptroller direct deposited $8,498 on May 10th for sales & use taxes that were collected in March and reported to the comptroller in April. Last year same month: $7,851. Last month the sales tax deposit was $6,881.

\*April Ad-valorem taxes were received May 13th, totaling $25,897 with $21.308 going to Maintenance & Operations, and $4589 for the Interest & Sinking fund. The calculated balance of delinquent taxes stands at $285,443 as of April 30th, which is the accumulated amount from 2010 to present. The calculated balance of unpaid taxes, penalties and interest for Ivanhoe North has lowered to $5,281 (from the $5,301 that has been the stagnant amount).

\*The Total Pledging at Citizens State Bank did not exceed the $250,000 FDIC limit and therefore, CSB did not pledge. Our TX CLASS interest rate has remained in the 5.2% area through another month.

The accountant monthly report for March arrived May 10th and was sent out May 13th. After review, totals for the various department budgets are correct. The bank statements have been reconciled, and I believe April financials can be approved.

Councilmember Warren made the motion to approve the Financial Report for April 2024. The motion was seconded by Councilmember Williams and the motion passed unanimously.

**Agenda Item #17 – Recess to Executive Session**

Meeting recessed at 6:54 PM

Meeting reconvened at 07:00 PM

**Agenda Item #18 – Council Comments** (None)

**Agenda Item #19 – Adjourn Meeting**

Councilmember ­­­Warren made the motion to adjourn the meeting. The motion was seconded by Councilmember Williams and the motion passed unanimously. The meeting was adjourned at 7:05 pm.

Respectfully submitted,

Hailey Williams, City Secretary

Approved by Council June 20th, 2024

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Skip Blackstone, Mayor