**CITY OF IVANHOE**

**WORKSHOP/SPECIAL MEETING MINUTES**

**AUGUST 31, 2023**

**5:30 PM**

The meeting was called to order by Mayor Blackstone at 5:31 pm. A quorum was established. Councilmember Gregory was absent. Also present was Victoria Dia from LJA and Public Works Supervisor, David Marshall. Audience present – 4. This meeting is being live streamed on YouTube.

**Agenda Item #1 – Workshop is to Discuss Bids Received for Construction Work Sites on $7.9 Million HMGP-MIT (Supplemental) Grant**

Mayor Blackstone opened the floor to Victoria Dia, engineer from LJA, to present a review of the bid opening and the amounts of the total bids. Only two bids were received, and both were overbudget for the grant amount awarded. Ms. Dia and Mr. Marshall have discussed the proposed sites to be removed from the project to reduce the cost within grant funding amount. Reference email from Ms. Dia provided a map showing the locations.

* Region 1, Sites 15, 16 and 17 (Sherwood Forest North): Roads appear to be in decent shape.
* Region 2, Site 23 (Ivanhoe Estates Dr.) and Site 25 (Sir Robert Burns): Roads appear to be in decent shape.
* Region 4, Site 4 (Lancelot Dr.), Site 5 (Galahad Dr.), Site 9 (Prince Valiant Dr.), Site 35 (Sir Cedric): Roads are currently dirt. Proposed improvements included a limestone base surface. The city could potentially perform these improvements in-house. Sites 11 and 34 (Third St.): Road appear to be in decent shape.

Councilmember McWhorter said he conducted a tour of the map site areas, checking for vehicle traffic and low-density population areas. He suggested that the portions Sherwood Forest North should have priority over 28th St for egress/ingress purposes. Mr. Marshall stated that Friar Tuck Dr. was recently improved for this purpose and a third of Public Works budget has been spent to repair 28th St. Councilmember McWhorter noted that there is little difference in the two bids for Little John (the overall bids from both contractors were close). Mayor noted Rawson Real Estate claims they own Millcreek Rd. from Sir Cedric to Hwy. 69 and will sell to the city. Tyler County Appraisal District records state that the City of Ivanhoe is the owner.

A general discussion was conducted of the grant being awarded based on low to moderate income households served, proprietary mix product to be used and mark-up costs of materials.

Mayor Blackstone stated that the contractor will purchase culverts and Public Works crew will install 130 culverts at 70 sites. Culverts will be paid for with grant funds. Backfill material is stabilized sand for culverts, cement bags for headwalls with rebar driven in to hold together. Mr. Marshall noted that turnouts at intersections and driveways have a large discrepancy between the bidders. The edge of the pavement is vulnerable to where vehicles turn, enter and/or exit the pavement. Turnouts on road intersections are necessary. However, driveway turnouts are not. Ms. Dia stated there are still 6 weeks to discuss with the contractor but at this time driveway turnouts will remain in the contract as specified by the bid documents.

Construction completion is 180 days, not including holidays and inclement weather days.

**Agenda Item #2 – Consider for Action Sites to be Removed from the $7.9 Million HMGP-MIT (Supplemental) Grant**

Councilmember McWhorter made the motion to accept the recommendations from LJA Engineering to remove the sites as stated above from the project to remain with the $7.9 million HMGP-MIT (Supplemental) Grant budget. The motion was seconded by Councilmember Warren and the motion passed unanimously.

**Agenda Item #3 – Adjourn Meeting**

Councilmember Warren made the motion to adjourn the meeting. The motion was seconded by Councilman Herrington and the motion passed unanimously. The meeting was adjourned 7:12 pm.

Respectfully submitted,

C. D. Woodrome, City Secretary

Approved by Council September 21, 2023

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Skip Blackstone, Mayor