**CITY OF IVANHOE**

**REGULAR MONTHLY MEETING MINUTES**

**October 17, 2024**

**6:00 PM**

The meeting was called to order by Mayor Blackstone at 6:00 pm. A quorum was established. Councilmember Omsberg is absent. Shawn Figari, attorney, was also present. The invocation was given by Councilmember Warren and was followed by The Pledge of Allegiance. This meeting is being audio streamed only on YouTube.

**Communications from the Audience** (None)

**Consent Agenda Items**

* Minutes of Regular Council Meeting of August 15, 2024 at 6:00 pm.
  + Motion made by Councilmember Warren to approve minutes. Motioned seconded by Councilmember Gregory. Motion carried.
* Minutes of Special Council Meeting of August 29, 2024 at 6:00 pm.
  + Motion made by Councilmember Warren to approve minutes. Motioned seconded by Councilmember McWhorter. Motion carried.
* Minutes of Special Council Meeting of September 12, 2024 at 6:00 pm.
  + Motion made by Councilmember Warren to approve minutes. Motioned seconded by Councilmember Gregory. Motion carried.

**Agenda Item #1 - Mayor’s Report**

(See attached Mayor’s Report)

This agenda item is for information only, no action taken.

**Agenda Item #2 – Law Enforcement Activity Report for September 2024**

Total Calls: 28 Traffic Stops: 48 Traffic Citations: 24

Traffic Warnings: 24 Accident Reports: Arrests:

Code Enforcement Actions: Assists: Animal Control: 3

Recovered stolen trailer out of Harris County and box truck from Las Vegas.

Federal mandate SEGIS audit is 100 complete. Police department must have separate server and firewall.

Call Tyler County Sheriff Department at 409-283-2172 for officer dispatch. Call 409-283-2223 for non-emergency issues and leave a message if no one answers. As always, call 911 for all emergencies.

This agenda item is for information only, no action taken.

**Agenda Item #3 – Public Works Activity Report for September 2024**

1. Roads & Maintenance: Reference Mayor’s Report.
2. Dams
   * GPR on Galahad Dam will be conducted on October 28, 2024.
   * Marsh Waterproofing is currently working on Charmaine Dam replacing caulk. Lake is being lowered to allow areas to dry.

This agenda item is for information only, no action taken.

**Agenda Item #4 – Discuss/Action Planning & Zoning Activity**

Collecting more data on AirBNB.

This agenda item is for information only, no action taken.

**Agenda Item #5 – Report on Tyler County Appraisal District** (No report.)

This agenda item is for information only, no action taken.

**Agenda Item #6 – Discussion/Action Continuation of Declaration for Burn Ban**

Motion made by Councilmember Gregory to continue declaration for burn ban. Motioned seconded by Councilmember Williams. Motion carried.

**Agenda Item #7 – Discuss/Action/Disapprove of Submission of Completed Application to TDEM for the FEMA Hazard Mitigation Assistance Grant Funds**

Motion made by Councilmember Gregory to submit completed application to TDEM for the FEMA Hazard Mitigation Assistant Grant funds. Motioned seconded by Councilmember Williams. Motion carried.

**Agenda Item #8 – Discuss/Approve/Disapprove Application Resolution to Submit Application, Authorizing Official & Committing 25% Matching Funds**

Motion made by Councilmember Williams to approve application resolution to submit application, authorizing official and committing 25% matching city funds. Motion seconded by Councilmember McWhorter. Motion carried.

**Agenda Item #9- Request Permission to Solicit Qualifications for the Pre-Procurement of Engineering for FEMA HMGP Grant Funds**

Motion made by Councilmember Williams to request permission to solicit qualifications for the pre-procurement of engineering for the FEMA HMGP Grant funds. Motioned seconded by Councilmember Gregory. Motion carried.

**Agenda Item #10 – Request Permission to Solicit Proposals for the Pre-Procurement of Grat Writing & Administration for FEMA HMGP Grant Funds**

Motion made by Councilmember Gregory to request permission to solicit proposals for the pre-procurement of engineering for the FEMA HMGP Grant funds. Motion seconded by Councilmember McWhorter. Motion carried.

**Agenda Item #11 – Discuss/Action to Enter Memorandum of Understanding with Polk County SPCA**

Councilmember Gregory requested the council’s permission to pursue a draft memorandum of understanding with Polk County SPCA for care of abused animals. Mayor Blackstone suggested that Chief Drumm and Councilmember Gregory coordinate with the Executive Director of Polk County SPCA.

This agenda item is for information only, no action taken.

**Agenda Item #12 – Discuss/Action to Update Employee Handbook PTO**

Motion made by Councilmember Williams to update Employee Handbook PTO. Motion seconded by Councilmember McWhorter. Motion carried.

**Agenda Item #13- Consider for discussion/action financial report- September 2024**

Motion made by Councilmember Williams to approve the September 2024 financial report. Motion seconded by Councilmember McWhorter. Motion carried.

**Agenda Item #14 – Recess to Executive Session** (No recess.)

**Agenda Item #15 – Council Comments** (None.)

**Agenda Item #16 – Adjourn Meeting**

Councilmember Gregory made the motion to adjourn the meeting. The motion was seconded by Councilman Warren and the motion passed unanimously. The meeting was adjourned at 6:48 pm.

Respectfully submitted,

Hailey Williams, City Secretary

Approved by Council November 21, 2024

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Skip Blackstone, Mayor