**CITY OF IVANHOE**

**REGULAR MONTHLY MEETING MINUTES**

**March 20, 2024**

**6:00 PM**

The meeting was called to order by Mayor Blackstone at 6:04 pm. A quorum was established. Councilmembers McWhorter and Tull were absent. An attorney was not present. The invocation was given by Councilmember Gregory and was followed by The Pledge of Allegiance. This meeting is being audio streamed only on YouTube.

**Communications from the Audience** (none)

**Proclamation of March as American Red Cross Month**

Mayor Blackstone recognized 3 volunteers from the American Red Cross and their efforts of providing relief during disasters. Mayor Blackstone read the proclamation and declared March 2025 as American Red Cross Month.

**Consent Agenda Items**

Minutes of Regular Council Meeting of February 20, 2024 at 6:00 pm.

* Motion made by Councilmember Vonderlin to approve minutes. The motion was seconded by Councilmember Fidler and the motion passed unanimously.

**Agenda Item #1 - Mayor’s Report**

* $11.4 Million Grant with Multiple Projects
* Extension request was submitted to GLO on July 25, 2024. Camelot Dam: Bids ran from December 19, 2024 to December 26, 2024. Pre-Bid Meeting was January 19, 2025. Bid Opening was February 3, 2025 with 7 bids received. Contract Award was February 20, 2025. Ivanhoe and Tristan projects still awaiting bid process.
* Lake Camelot Dam bids ranged from $1.48 million to $3.4 million. Currently reviewing and reaching out to low bidder. LJA Engineering has made their recommendation.
* Lake Ivanhoe Dam was resubmitted to TCEQ and one comment was received. Engineering is addressing that comment and revising Form 20345 for mayor’s signature. Once Form 20345 is sent to TCEW, the city should receive the approval to proceed.
* Lake Tristan S-Curve: No progress has been made over the last month. Need to coordinate in-house to work through a couple of minor design issues and questions, finalize the drawings and resubmit to TCEQ.
* Millcreek Dr.: Contractors are still working on making Millcreek Dr. to make accessible to Hwy. 69 as ingress/egress while Ivanhoe Dr. is being reconstructed.
* $7.9 Million Grant with Multiple Projects
* Budget /PS Mod was submitted ti GLO on September 7, 2024. CPP posting packet was sent to GLO on October 24, 2024.
* There is cracking in the asphalt on 22nd St., Lake Camelot Circle (Sites 26 and 27) and Galahad Loop Dr. (Site 33). A letter from LJA, along with documentation is being created to send to Texas Materials. As of today, a resolution has been reached with no cost to the city.
* Terracon is analyzing Millcreek samples that were taken on Monday.
* Working of Sir Henry Dr. realignment and change order.
* 1.9 Million Grant – Lakewood Dr.
	+ AUGF was received on July 7, 2024. PS MOD submitted to GLO on July 25, 2024. Bid Award was September 19, 2024. Pre-Construction Meeting on November 22, 2024. Notice to Proceed on January 6, 2025. Construction has started.
	+ Notice to Proceed was issued for January 6, 2025. Need to issue change order to lower the road elevation to match existing in the area of Lake Tristan Dam.
* $300,000 22nd St.
	+ Need to amend contract extension in order to have repairs to 22nd St. complete when weather permits.
	+ No change in engineering. LJA sent an email that the city has yet to receive.
	+ Coordinating with grant administrator and TDA on closeout documentation. However, the TDA portion of the 22nd St that is cracking will not be accepted in current condition.
* 28th St. Grant Submittal
	+ TDA should be sending award letters within 2 to 3 weeks. Hopefully, the city will be accepted.
* $405,000 Charmaine Dam
	+ TCEQ requested EHP checklist and this has been submitted.

This agenda item is for information only, no action taken.

**Agenda Item #2 – Law Enforcement Activity Report**

Total Calls: 38 Traffic Stops: 42 Traffic Citations: 17

Traffic Warnings: 25 Accident Reports: Felony Drug Arrests:

Code Enforcement Actions: Assists: 1 Animal Control:

* Chief Drumm will set up a Facebook page from the Ivanhoe Police Department to keep the public informed. IPD does not respond to Facebook posts.
* ATV’s, 3 and 4 wheelers, are not allow inside the city limits on public streets and rights-of-way. UTV’s are legal and must adhere to state laws. Electric bicycles are allowed and can be operated by minors.
* Keep your dogs on a leash or in a fenced yard.
* Watch out for snakes.
* Chief Drumm has an open-door policy. Call 409-283-2223.

Call Tyler County Sheriff Department at 409-283-2172 for officer dispatch. Call 409-283-2223 for non-emergency issues and leave a message if no one answers. As always, call 911 for all emergencies.

This agenda item is for information only, no action taken.

**Agenda Item #3 – Public Works Activity Report**

* Roads & Maintenance: See Mayor’s Report.
	+ February 2025

Work Orders: 24 Completed Work Orders: 21 In-Progress: 3

This included 6 pothole repairs, 10 road grading, 3 culvert evaluations, 4 culvert install and 1 culvert repair. Work orders in-progress are 1 road grading and 2 culvert installs. This took 32 tons of limestone base, 2.4 tons of winter mix asphalt, 50 foot of 18” culverts and 40 feet of 15” culverts. In addition, installed 36 feet of 24” culvert using 24 tons of limestone. This 36-feet of culvert and material is contractor material used by Public Works labor for a savings to the city of $2 million. Contractor culverts are completely installed unless changes are submitted by LJA.

* + March 2025

Work Orders: 7 Completed Work Orders: 5 In-Progress: 2

* Dams:
	+ Monthly inspections on all dams are being carried out.
	+ TWE results are back on Galahad Dam and will be using visual inspection to access voids.

This agenda item is for information only, no action taken.

**Agenda Item #4 – Discuss/Action Planning & Zoning Activity & Nomination/Appointment of Board Member**

* P&Z has completed the first draft of the registration form for AIR BNB/VRBO homes. However, due to scheduling conflicts, we are unable to have a motion. Still working on ordinances to match form.
* Mayor Blackstone made a recommendation to nominate Dian Rosier as the new board member for P&Z. A motion was made by Councilmember Vonderlin to appoint Dian Rosier as new board member for P&Z. The motion was seconded by Councilmember Fidler and the motion passed unanimously.

**Agenda Item #5 – Report on Tyler County Appraisal District – Resolution 2025-5R**

Justin Gregory’s resigned from the Tyler County Appraisal District for the City of Ivanhoe effective February 26, 2025. The city needs to appoint someone to complete the term which expired on December 31, 2025. Mayor Blackstone recommended Georgia Moncrief. Councilmember Gregory made the motion to designate Georgia Moncreif as the TCAD Board of Directors, effective March 20, 2025. The motion was seconded by Councilmember Vonderlin. The motion passed unanimously.

**Agenda Item #6- Discuss/Action of Recommendation of Award of Lake Camelot Dam Project**

LJA Engineering, along with city officials, has selected Lakey Inc as the contractor. Councilmember Gregory made the motion to approve Lakey Inc. as the contractor for Like Camelot Dam Project for a cost of $1,476,155.48 The motion was seconded by Councilmember Vonderlin and the motion passed unanimously.

**Agenda Item #7 Discuss/Action for Updated Permit Fees**

Councilmember Vonderlin made the motion to approved adjusted permit fees as submitted. The motion was seconded by councilmember Fidler and the motion passed unanimously.

**Agenda Item #8 – Discuss/Action Ivanhoe Spring Cleaning Campaign**

Jeannie with Local Sanitation has offered 2-20 yard roll off dumpsters 2 times per year with free pick so that residents can dispose of some trash properly. Locations, including IPOIA recommendations, will be discussed. No date has been set at this time.

**Agenda Item #9 - Consider for Discussion/Action Financial Report**

Motion made by Councilmember Fidler to approve the February 2025 financial report. Motion seconded by Councilmember Vonderlin and the motion passed unanimously.

**Agenda Item #10 – Recess to Executive Session** (No recess.)

**Agenda Item #11 – Council Comments** (None)

**Agenda Item #12 – Adjourn Meeting**

Councilmember Gregory made the motion to adjourn the meeting. The motion was seconded by Councilman Vonderlin and the motion passed unanimously. The meeting was adjourned at 6:43 pm.

Respectfully submitted,

Hailey Williams, City Secretary

Approved by Council April 20, 2025

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Skip Blackstone, Mayor