**THE GREGSON FAMILY FOUNDATION (the “Charity”)**

**Registered Charity number: 1171351**

**Applying for a grant – policy for applications for funding**

The Trustees apply the funds of the Charity at their discretion and in accordance with the charitable purposes and objectives of the Charity.

The Trustees make grants where they believe that their contribution will make a real difference.

**How to apply**

We are supporting a number of national and international charities in our three interest areas of the environment, young people in Britain and social justice.  As a result we are not currently taking applications for smaller, more local causes.  If you have read the information contained on the site and within our policy document and your request is within the three areas of current interest and

you believe that your appeal falls within the funding policy of the Trust, you are welcome to apply as follows:

1. Send you application by post to Thomas Eggar Trust Corporation Limited at Thomas Eggar House, Friary Lane, Chichester, West Sussex, PO19 1UF. Please mark the letter for the attention of Darran Fawcett. We reserve the right not to respond to appeals by email from unfamiliar sources.
2. There is no set application form, be please restrict your application to two pages.
3. Make sure you include your organisation’s full contact details, together with an email address. Also please confirm your charitable status giving the registered charity number.
4. Include a brief description of the background, aims and objectives of the charity: details of the specific purpose for which funding is sought together with the funding target; and the balance of funding outstanding at the time of the application.

**When to apply**

Our Trustees meet once a year to consider appeals at variable times between main agenda meetings. There are no deadlines or closing dates.

The selection procedure can take up to 5 months so it is advisable to apply in plenty of time, especially if funding is required by a certain date.

**Assessment Process**

Each application will be considered on its own merits.

The Trustees will carry out sufficient due diligence on any potential beneficiary to ensure the identity of the beneficiary and that funds are applied in accordance with the charity’s charitable purpose.

We will not usually acknowledge receipt of your application so if you require one please request so and remember to include a current email address. If you do not have one, we can send you an acknowledgement by post. Please note that the rejected applications will not receive notification.

Following the Trustees’ Meeting, successful applicants will be notified of their award in writing. All successful applicants will be required to provide written reports following provision of the grant at times to be agreed between the Trustees and the successful applicant

The Trustees’ decision is final. The Trustees are not obliged to provide an explanation to applicants in the event that their application is not successful.

Where the grant is for a specified purpose or project, and in situations where that purpose does not proceed or where any grant of part thereof remains unused, unused funds must be returned.