



MICHIGAN COLLEGIATE DECA
CONSTITUTION
Revised at the Annual Meeting
February 5, 2016

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ARTICLE 1 - ORGANIZATION

Section 1	The name of the organization shall be the Michigan Collegiate DECA. The Letters Michigan Collegiate DECA may be officially used to designate the organization, its chapters and members.
Section 2	The official address shall be within the state of Michigan as designated by the Executive Director. The current address is: Michigan Collegiate DECA 3831 South Gleaner Road Saginaw, MI 48609
Section 3	The Michigan Collegiate DECA is an association of local marketing, finance, entrepreneurship, business administration or hospitality education chapters of the National Collegiate DECA Association.

ARTICLE II – MISSION AND PURPOSE

Section 1	The aim of Michigan Collegiate DECA is to provide post-secondary (collegiate) level students the opportunities for growth and development in the students' program of choice. This shall be accomplished through the provision of experience in leadership, entrepreneurship, competition, educational seminars and the application of classroom-learned skills into hands-on activities.
Section 2	Michigan Collegiate DECA shall be comprised of students interested in marketing, finance, entrepreneurship, business administration, hospitality, culinary or leadership and management careers and function through local chapters within a Michigan post-secondary higher education institution.
	Michigan Collegiate DECA shall serve the welfare of its members by:
A	Assisting local chapters of the Michigan Collegiate DECA in their growth and development in the association of Collegiate DECA, an association of college students.
B	Upholding the purposes of Michigan Collegiate DECA to provide students an avenue for becoming: <ol style="list-style-type: none"> 1. Academically prepared, 2. Community oriented, 3. Professionally responsible and 4. Experienced leaders.
C	Coordinating local, state and national activities in the best interest of Michigan Collegiate DECA members.

ARTICLE III – MEMBERSHIP

Section 1	Michigan Collegiate DECA will consist of chapters located in the state of Michigan, and each chapter will consist of individual student members with advisors.
Section 2	Michigan Collegiate DECA will recognize membership through these local chapters. Individual membership of Michigan Collegiate DECA local chapters will be as stated in the Bylaws.
Section 3	Active membership, as stated in the Bylaws, shall be accepted as defined by National DECA.
Section 4	Virtual membership, as stated in the Bylaws, shall be accepted as defined by National DECA.
Section 5	Honorary Life members, as defined in the Bylaws, are approved by Executive Council.
Section 6	All members of Michigan Collegiate DECA will pay state and national dues as stated in the Bylaws.

ARTICLE IV – DUES AND FINANCES

Section 1	Local chapters will be responsible for submission of state and national dues according to the number of individual members claimed in each membership classification, times the amount established for that classification.
Section 2	Voting delegates will determine the amount of state dues, with approval of the Michigan Collegiate DECA Executive Director.
Section 3	The Executive Council, with advice of the Michigan Collegiate DECA Executive Director, will control all Michigan Collegiate DECA finances.

ARTICLE V – FISCAL YEAR

The fiscal year shall commence on the first day of July and shall end on the last day of June.

ARTICLE VI – STATE OFFICERS

Section 1	The officers of Michigan Collegiate DECA shall be a President, Vice President, and a Secretary.
Section 2	The state officers shall perform the duties as stated in the Bylaws and by the

	parliamentary authority established in Article XIII of this Constitution.
Section 3	The eligibility and criteria for state officer candidates shall be as stated in the Bylaws.
Section 4	Term of office shall be as stated in the Bylaws.

ARTICLE VII – ELECTIONS AND VOTING

Section 1	The President, Vice President and a Secretary shall be elected by written ballot, to serve for one year or until their successors are duly elected.
Section 2	A majority of all votes cast for a particular office shall constitute an election.
Section 3	Voting for state officers shall be established and completed at the Annual State Career Development Conference per policies and procedures as set by the Executive Council.

ARTICLE VIII – EXECUTIVE COUNCIL AND CHAPTERS

Section 1	The primary administrative body shall be the Executive Council which shall be responsible for the general administration of Michigan Collegiate DECA.	
	A	The following individuals shall constitute the Executive Council: 1. Michigan Collegiate DECA Executive Director 2. Financial Director 3. Elected State Officers (President, Vice President, Secretary) 4. Advisor Liaison 5. Four (4) Directors-at-Large to include a combination of DECA alumni and business professionals.
	B	The Executive Council shall be responsible for execution of bylaws, policies and procedures as voted on and/or amended by the state membership.
	C.	Personnel related matters, including but not limited to performance reviews of Executive Council members shall be held in “special closed session”. Special closed sessions will not include elected state officers.
	D	Executive Council term of appointment shall be:
		1 Executive Director shall serve for a period of three (3) fiscal years with optional consecutive terms as approved by the Executive Council and chartered, official chapters or until such time as this person resigns or is removed by a majority vote of both the Executive Council and chartered, official chapters.

		2 Financial Director shall serve for a period of three (3) fiscal years with optional consecutive terms as approved by the Executive Council and chartered, official chapters or until such time as this person resigns or is removed by a majority vote of both the Executive Council and chartered, official chapters.
		3 Four Directors-at-large to include a combination of DECA alumni and business professionals shall serve for a period of two (2) years. No director shall serve more than two consecutive terms.
		4 Advisor Liaison shall serve for a period of two (2) years. The Advisor Liaison shall serve no more than two consecutive terms.
		5 The state president, state vice president, state secretary shall serve for the period of one (1) year.
	E	Meetings of the Executive Council shall be called by the Executive Director with approval of the Executive Council.
	F	Executive Council meetings may be conducted physically face-to-face, in a password protected (or otherwise private) chat room, teleconference, video-conference or other electronic technology.
	G	A majority of the voting members shall constitute a quorum for a meeting of the Executive Council.
	H	Each member shall be entitled to one (1) vote regardless of position held or affiliation within the state association and no voting by proxy is allowed.
	I	Executive Council member duties and responsibilities prescribed in the Bylaws and by the parliamentary authority established in Article XIII of this Constitution.
	J	Executive Council Members shall adhere to the Michigan Collegiate DECA Code of Conduct.
Section 2	Local Chapters	
	A charter shall be issued to the local Michigan Collegiate DECA organizations by the Executive Council of the Michigan Collegiate DECA.	

ARTICLE IX – COMMITTEES

Section 1	The Executive Council shall appoint members to standing committees and further create special committees and task forces as needed.
Section 2	Standing committees include:

	<p>A. Conference Committee</p> <p>B. Program Development Committee</p> <p>C. State Officer Candidate Interview Committee</p>
Section 3	Committees shall fulfil the duties and responsibilities as stated in the Bylaws.

ARTICLE X – ADVISORS

Section 1	An instructor or non-instruction representative at each school with a chapter affiliated with Michigan Collegiate DECA will be responsible for the chapter in accordance with this Constitution and is referred to as the Chapter Advisor.
Section 2	The Michigan Collegiate DECA Executive Director may also be referred to as the State Advisor.
Section 3	The Michigan Collegiate DECA Executive Director shall be the person authorized by Michigan Collegiate DECA to perform management functions for the organization.

ARTICLE XI – CONFERENCES

Section 1	Each membership year, Michigan Collegiate DECA will conduct a State Career Development Conference as stated in the Bylaws.
Section 2	Michigan Collegiate DECA shall be represented by voting delegation to the International Career Development Conference each membership year.
Section 3	Two-thirds (2/3) of the chartered, official chapters in attendance at the Annual State Career Development Conference shall constitute the quorum for the Michigan Collegiate DECA Annual Business Meeting.

ARTICLE XII – POLICIES AND PROCEDURES

The Michigan Collegiate DECA Policies and Procedures Manual shall be reviewed yearly by the Executive Council at the beginning of the fiscal year and published for member reference prior to November 14 of the current membership year.

ARTICLE XIII – PARLIAMENTARY AUTHORITY

The rules of parliamentary practice comprised in the current edition of Robert's Rules of Order Newly Revised, shall govern all proceedings of Michigan Collegiate DECA, Executive Council, and Committees, subject to special rules as have been or may be adopted.

ARTICLE XIV – AMENDMENTS

Section 1	Amendments may be proposed by chapters or Executive Council.
Section 2	All proposed amendments shall be submitted to the Executive Council (60) days prior to the Annual Business Meeting. Proposed amendments received after the 60-day deadline will not be acted upon until the following year.
Section 3	The Executive Council shall review the proposed amendments and determine those amendments to be presented at the Annual Business Meeting. The proposed amendments for consideration shall be sent to all chapters at least thirty (30) days prior to the Annual Business Meeting.
Section 4	Proposed amendments shall require a two-thirds (2/3) vote for adoption.
Section 5	A unanimous vote shall be required for approval of any amendment proposed from the floor of the annual meeting without prior consideration and review of the Executive Council.
Section 6	All proposed amendments carried will be considered adopted at the close of the Annual Business Meeting.
Section 7	An amendment to this constitution and bylaws which affects Michigan Collegiate DECA Policies and Procedures shall expressly effect an automatic, mandated amendment to the Policies and Procedures Manual.

ARTICLE XV – DISSOLUTION

As stated in the Bylaws.