



<b>Job Title:</b>	Vice President	<b>Job Category:</b>	Student Leadership
<b>Department/Group:</b>	Collegiate Members	<b>Start Date:</b>	July 1 each year
<b>Location:</b>	Statewide	<b>Travel Required:</b>	Travel to chapters, meetings, and conferences are required
<b>Level/Salary Range:</b>	\$0 This is a volunteer/elected position	<b>Position Type:</b>	Student Officer
<b>HR Contact:</b>	Michigan Collegiate DECA Advisor/ED	<b>Date Posted:</b>	January each year
<b>Will Train Applicant(s):</b>	Yes, required	<b>Posting Expires:</b>	Upon CDC or as needed

**Applications Accepted By:**

**EMAIL:**

micollegiatedeca@gmail.com  
 Subject Line: State Officer – President Position

**MAIL:**

Tanya Blehm  
 Company Name  
 3831 S. Gleaner Road  
 Saginaw, MI 48609

**Job Description**

**ROLE AND RESPONSIBILITIES**

To get started right away, just tap any placeholder text (such as this) and start typing to replace it with your own.

- Liaison between the state administration and the chapters via communication (written & verbal), chapter visits, 15<sup>th</sup> of the month reports, and board meetings.
- Be the voice of the student membership via communication (written & verbal)
- Coordinate one or more segments of the Career Development Conference consisting of one of the following: Guest speaker, gift bags, social media, community service project, social event, or the banquet décor.
- Coordinate one of the following state administrative task: social media, membership development, conference sponsorship, or bridge the gap – welcome the high school seniors (high school CDC attendance required)

**QUALIFICATIONS AND EDUCATION REQUIREMENTS**

Must be attending a current college or university in Michigan  
 Must be 18 years of age  
 Must have access to transportation  
 Must have a 2.6 GPA

**PREFERRED SKILLS**

Organizational skills, Communication skills – written and verbal, knowledge of social media, ability or willingness to speak in front of a large group

**ADDITIONAL NOTES**

State and nation dues are paid for you through the state. Attendance at the state conference is required. Travel to the ICDC may be subsidized with board approval.

