

AMHERST TOWNSHIP
SITE PLAN / DESIGN REVIEW APPLICATION

Please **PRINT** or **TYPE CLEARLY**.

Fee: \$ _____
**May be adjusted depending on scope*

Applicant's Name: _____
Applicant's Phone # _____
Business Name: _____
Business Address: _____ (including City, State, & Zip)
Mailing Address: _____ (including City, State, & Zip)
Business Phone # _____
Architect's Name: _____
Architect's Phone # _____

Site / Design Review Parcel No. **05 - 00** - _____ - _____ - _____ **District:** _____

Additional Parcel No's: _____

Date Application Submitted: _____

Signature of Applicant _____

For Official Use Only (to be completed by the Zoning Inspector)

Amount Paid: \$ _____ **Check #:** _____ **Date Paid:** _____

Date Application Approved by Zoning Inspector: _____

Signature of Zoning Inspector: _____

Date Architect Notified: _____ **Date Fire Insp Notified:** _____

Date of Preliminary Conference: _____

Date of Final Plan Review: _____

See next page...

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Applicant shall meet with the Zoning Commission to review preliminary plans prior to preparing Final plans. Preliminary plans should be submitted to the Zoning Inspector at least **15 days prior** to the next regularly scheduled Zoning Commission meeting.

Final development plans shall be prepared by a qualified professional and drawn to an appropriate scale. Application must be submitted at least **15 days prior** to any regularly scheduled meeting of the Zoning Commission and be deemed complete by the Zoning Inspector.

The following must be part of any Site Plan / Design Review submitted to the Amherst Township Zoning Commission:

- Required submission criteria for “Site Plan and Design Review for Non-Single-Family Uses” are listed in the Amherst Township Zoning Resolution Section 2203.b.
- Criteria for “Design Review for Single-Family Structures” are listed in the Amherst Township Zoning Resolution Section 2204.a.
- Thirteen (13) Copies of completed application. (May be reduced at the discretion of the Zoning Inspector if the application is available in an electronic format.)
- Electronic copies should be sent to the Zoning Inspector at “amherstwpzoning@gmail.com”
- A Calculation Summary of Storm Water Run-off prepared by an Engineer or Engineering Firm and an Environmental Impact Study must be submitted.

NOTE:

WHEN A PROPOSED SOIL-DISTURBING ACTIVITY ON LAND USED OR BEING DEVELOPED, EITHER WHOLLY OR PARTIALLY, FOR NON-FARM USE, CONSISTING OF ONE OR MORE CONTINUOUS ACRES OF LAND OWNED BY ONE PERSON OR OPERATED AS ONE DEVELOPMENT UNIT FOR THE CONSTRUCTION OF NON-FARM BUILDINGS, STRUCTURES, UTILITIES, RECREATIONAL AREAS OR OTHER LIMITED NON-FARM USES, THE OWNER OF SAID LAND SHALL PREPARE AND FILE WITH **SWCD** ADMINISTRATOR AN “EROSION AND SEDIMENT CONTROL” (**ESC**) PLAN. AREAS OF LESS THAN ONE CONTINUOUS ACRE SHALL NOT BE EXEMPT FROM COMPLIANCE WITH ALL OTHER PROVISIONS OF THESE RULES AND PER **ORC 307.79**.

DOES THIS STRUCTURE REQUIRE AN EROSION AND SEDIMENT CONTROL PLAN (ESC PLAN)?

YES **NO**

IF “YES” – THE ESC PLAN SHALL BE SUBMITTED TO THE LORAIN SOIL AND WATER CONSERVATION DISTRICT (SWCD) ADMINISTRATOR OF THE ESC RULES FOR APPROVAL THIRTY (30) WORKING DAYS PRIOR TO ANY SOIL-DISTURBING ACTIVITY AT THE PROPOSED SITE [SEE NOTE ABOVE].

If, at the end of specified times as listed below, construction has not begun, then such plan shall be considered as having lapsed and shall be of no effect unless resubmitted and reapproved by the Zoning Commission.

An approved “Site Plan and Design Review for Non-Single-Family Uses” shall remain valid for a period of **18 months** following the date of its approval. Construction is deemed to have begun when all necessary excavation and piers or footings of one or more principal buildings included in the plan have been completed.

An approved “Design Review for Single-Family Structures” shall remain valid for a period of **12 months** following the date of its approval. Construction is deemed to have begun when all necessary excavation and piers or footings of the proposed dwelling have been completed.