

WORK ORDER FORM

INTERNAL USE ONLY:



# OF BOOKS	DATE SHIPPED	INVOICE #	CGC ORDER #:	SHIPPED

CUSTOMER INFORMATION		PRESSING INFO		CGC INFO	
Name:		<input type="checkbox"/> Expedite Service Fee		<input type="checkbox"/> CGC Submission	
Address:		<input type="checkbox"/> Return To Customer		<input type="checkbox"/> CGC Fast Track	
Apt, etc:		<input type="checkbox"/> Crack Casing		<input type="checkbox"/> Pre-Screen Service	
City: Zip:		<input type="checkbox"/> Before / After Photos		<input type="checkbox"/> Own CGC Account	
Phone #:		(\$3 Each Book)		<input type="checkbox"/> Surprise Grade?	
Email:				<input type="checkbox"/> Signature Sendoff	

Book Title:	#:	Press:	Clean:	Grade:	Label:	Qty:
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Photo Disclaimer: If the client would like before and after photos the cost is \$3 per book and will include a minimum of 5 photos per book both before and after and supplied through Google Photos cloud sharing. Fictoan reserves the right to utilize these photos for before/after samples. If you don't request this service Fictoan will not be providing photos of your book(s) while in possession.

By signing this form you the client, agree to the following terms of pressing services from FICTOAN, LLC will not be responsible for any or all damages to any or all comic book(s) that may occur. I, the Client, understand there is potential risk of damages that might occur during the cleaning and pressing process, from handling that will be performed on the book(s). The Client will not hold FICTOAN, LLC, for punitive damages or otherwise. Customer satisfaction is very important, if any damage does occur, FICTOAN, LLC, in good faith will try to find a resolution that will be satisfactory for the client. Submission of this form constitutes legal signature that you acknowledge and agree to these Terms.

SIGNATURE: _____ **DATE:** _____

SHIPPING ADDRESS: FICTOAN, LLC. • 16535 SECRET MEADOW DR. • ODESSA, FL. 33556