

## CONDITIONS OF HIRE

## BASSENDEAN BOWLING CLUB

Location: 10 Whitfield Street Bassendean WA 6054  
PO Box 444 Bassendean WA 6934

Phone: 08 9279 1949  
Fax: 08 9279 1854

HALL: \$600.00 Hire Fee \$250.00  
Bond \$250.00  
Liquor licensing Permit \$100.00

Returned in full provided facilities are left clean and in the same condition prior to hire.

OUTDOOR  
BBQ AREA: Hire Fee \$50.00  
Bond \$50.00

Returned in full provided facilities are left clean and in the same condition prior to hire

### (THESE PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE)

KITCHEN: No additional cost if used in conjunction with Hall or BBQ area but must be left clean and in same condition prior to hire for bond to be returned.  
Table clothes and tea towels you will need to be supplied by hirers.  
Should The Club's containers be used for storage the bar staff must be informed if they are to leave the premises; they must be returned the next day.

BOWLING  
GREENS: Hire Fee \$10.00 per person up to 2 hrs duration.  
Includes use of bowls and overhead lights if used at night.  
Bowls shoes, socks or bare feet are required to protect the manicured greens surfaces.

BAR  
FACILITIES: No additional cost. Licensed to midnight. Very competitive prices  
Price list is attached. BYO not permitted, including soft drink, under License conditions.

BOOKINGS: Hire Fees are to be paid at the time of booking and any Bond monies upon confirmation of booking 30 days prior to date of.  
Cancellation less than 30 days prior to date of event will not have hire fee returned.

GENERAL: Cleaning of kitchen, BBQ area and hall will require all floor surfaces to be swept, vacuumed and mopped. Tables cleared and wiped. Utensils washed and returned to kitchen.

# **TERMS AND CONDITIONS OF HIRE**

## **FINAL ATTENDANCE NUMBERS**

We need your assistance in making your event a success. Your total number of guests must be received by us 14 days prior to your event. As we are a fully licensed premises, NO byo is allowed (including cooldrink) on the grounds, if a guest is found with alcohol that was not purchased from us it will be taken from them and placed behind the bar and returned when they are leaving. If they do not comply, they will be asked to leave as it is law, the hirer and the club can be fined.

## **CANCELLATION POLICY**

All cancellations must be notified to the Bassendean Bowling Club in writing or a phone call made to Nicki (0401138484) to confirm your cancellation.

If function is cancelled more than 60 days prior to the function date a full refund will be given.

If between 60 and 30 days notice is given \$100 will be returned. Alternatively you will have the option of rescheduling the function at no additional charge anytime up to 6 months after the date of the original booking.

If less than 30 days notice prior to the function date, no refund will be given, however you will have the option of rescheduling the function at no additional charge up to 6 months after the date of the original booking.

A surcharge of 20% will apply for cancellation of catering less than 1 week prior where notification of the catering requirements has been given.

## **LOSS & DAMAGE**

The Bassendean Bowling Club will not be responsible for any loss or damage of guests goods or property prior to (including delivery), during or after the events. It is the hirers responsibility to take any necessary precautions to avoid this happening, this includes any vehicles that may be left on the premises over night.

## **PROPERTY DAMAGE**

It is the responsibility of the hirer to ensure that guests and any outside organizations ( eg. Band, photographers etc.) Respect and adhere to the terms and conditions of the Bassendean Bowling Club. In the event that damage to any property occurs, the cost of repairs or replacement of such will be charged to the hirer of the facility.

# CONDITIONS OF USING THE KITCHEN FOR FUNCTION HIRE...

- WIPE DOWN STOVE TOP AND OVENS.
- EMPTY DISHWASHER AND CLEAN INSIDE.
- TURN OFF ALL POWER POINTS.
- WASH TEA TOWELS AND RETURN NEXT DAY.
- SWEEP AND WASH FLOORS.
- EMPTY BINS IN KITCHEN (BAGS PROVIDED).
- PLEASE LEAVE KITCHEN AS YOU FOUND IT.

**SORRY YOUR BOND WILL NOT BE RETURNED  
IF THESE REQUESTS ARE NOT FOLLOWED...**