



**ARIZONA
MADERA**

@ RITA RANCH HOMEOWNERS ASSOCIATION

ARCHITECTURAL REVIEW SUBMITTAL FORM

Homeowner Name: _____ Phone #: _____ Lot #: _____

Property Address: _____ Email: _____

Description of work to be done:

Color (if applicable): _____ Dimensions (if applicable): _____

Location (if applicable): _____

Proposed Materials (if applicable): _____

Contractor: _____ Phone #: _____

**** Contractor shall provide evidence of workers' compensation ****

Insurance: _____ ROC #: _____ Bonded (Yes or No): _____

In addition to this submittal form, please attach a drawing that shows your lot dimensions and the location of the proposed improvement with a minimum setback of 3 feet from all block walls. For room additions, or for any modification that must tie into the roofline, an elevation of the proposed structure must also be attached.

Also, should you submit for an addition, wall extension, or other significant modification to your property that would require a permit, the ARC respectfully requests that you provide the Association with a copy of your permit.

All projects must be completed within 60 days from approval. Signatures of neighboring homeowners may be required.

Thank you for complying with the policies and procedures of the ARC. Your patience and cooperation with this process are greatly appreciated. All submittals will be reviewed as soon as possible, and you will be notified in writing of the ARC's decision.

NOTE: Homeowner shall be responsible for all ongoing maintenance and repairs and any necessary replacement including any damage and/or resulting required repairs to the common areas of the homeowner's association.

Applicant's Signature _____ Date Submitted: _____

INTERNAL USE ONLY

Mail Request to: Arizona Madera @ Rita Ranch
c/o Copper Rose Community Management
6601 E. 22nd Street, Tucson, AZ 85710
Ph (520) 888-0474 / Fx (520) 888-5407
Email: belg@copperroselc.com

Approved by: _____ Date Approved: _____

With Stipulations: _____ Without Stipulations: _____

Stipulations:

Disapproved by: _____ Date Disapproved: _____

Reason for Disapproval:



**ARIZONA
MADERA**

@ RITA RANCH HOMEOWNERS ASSOCIATION

SIGNATURE PAGE FOR NEIGHBORING PROPERTY CONSENT

Homeowner Name: _____ Phone #: _____ Lot #: _____

Property Address: _____ Email: _____

Description of work to be done:

--

**** Please obtain consent from the homeowner of record only. ****

(Print) Neighbor Name & Address: _____

Signature: _____ Date: _____

(Print) Neighbor Name & Address: _____

Signature: _____ Date: _____

(Print) Neighbor Name & Address: _____

Signature: _____ Date: _____

(Print) Neighbor Name & Address: _____

Signature: _____ Date: _____