

Minutes of Sept 28th SC meeting Led by Vicki

Attendees: Cathy, Vicki, Pam, Katherine and Jack. Absent: Marjory

Next Meeting - Katherine's turn to lead on Nov 5th 1:30 pm

Due to low response for the Chili Cookoff - this event is canceled. We discussed next year not being a cookoff but just a Chili/Soup/Pizza Harvest event tied in with NFL/College Football.

Holiday Event and Toy Drive - Sunday December 6th - 6 pm

Notifications to the neighborhood

- Invitation Flyer - Pam to create flyer and send out 11/5 for sign up - Going with a Reindeer theme as much as possible.
- Save the date in the October Newsletter - Done
- RSVP by Nov 20th
- Reminder email: Wednesday Dec 2nd. Attached the list of names and dishes. HOA Holiday sign posted Nov 30th - 4th at entrance. Since the SC is not purchasing all the food, no restrictions on knowing ahead of time the final count. Based on the RSVP received we will add a few more chairs.

Miscellaneous - Items to finalize

- Greeters - Who will be positioned to help with name tags and dishes? Jack - has volunteered to assist.
- Find someone to give a blessing
- Recognize HOA Board
- Ask for new SC members
- End of Evening
 - o Clean up - Tables
 - o should remain up but cleared of paper goods and cups
 - o Position throwaway plastic containers on the buffet table for folks to help themselves in taking food.
- Photos - who is willing to take photos (any spouses? Take picture of winning Trivia Team or any scratch off winners)

Food

- Plan for 50 people (last year we had 44 and the year before was 53)
- HOA to provide Ham (12-13lbs based on last year which includes the deduction from the amount - Confirmed with Shirley of left-over food.) Turkey (4-4.5lbs based on last year amounts.) Confirmed with Shirley

- See food items on the sign-up sheet

Beverages

- Hot water, decaf coffee with cream & sugar,
- waters both 8oz and 16 oz bottles
- Punch

Hot cider

- See food items on the sign-up sheet

Tableware

- Tablecloths
- Utensils
- Cups (hot and cold)
- Plates
- Napkins
- See food items on the sign-up sheet

Decorations

- New decorations were purchased for food tables
- Set up Christmas tree
- Place boxes for toys near fireplace - In Storage room
- Use existing garland for dining tables

Clubhouse Setup - request help from Clubhouse Committee - Jack will be our official counter of seats

- We will set up the food tables in the front "office" in L format
- Folding tables will be used for utensils, plates and napkins
- Folding table to be used for basket of give aways.
- Checklist to be created with all the tables and chairs listed.

Events

- Photo booth - use the headbands from last year...no expense option for photos.
- Cathy to bring her tablecloth to cover the ottoman to place in front of the tree.

- Holiday Trivia

Social Committee Giveaways for the evening:

Deep cleaning is usually arranged prior to even??

No, usually cleaned at the end of the year - Dale coordinates this effort.

Events for 2027

- Spring - Coffee Connection?
- Summer- HOA summer event
- Fall - Football kick off with Chili and soup?
- Winter -Holiday event