

Kevin Grissom  
Mayor

Jenny Grant  
City Clerk

Adam Ferrell  
City Attorney

Chris Wright  
Chief of Police

Bucky Goble  
Fire Chief

Wallace Tomlinson  
Supt. of Public Works

# City of Blackshear

POST OFFICE BOX 268  
318 TAYLOR STREET  
BLACKSHEAR, GEORGIA 31516  
PHONE (912)449-7000  
FAX (912)449-7002  
www.blackshearga.com

Members of Council:

Keith Brooks

Corey Lesseig

Timmy Sapp

Charles Broady

Sharon Komanecky

Linda Gail Dennison

## Application for Commercial Utility Service

Date: \_\_\_\_\_

Business Name: \_\_\_\_\_

Service Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Tax ID# \_\_\_\_\_ Social Security# \_\_\_\_\_

Driver's Lic# \_\_\_\_\_ State of Issue: \_\_\_\_\_

Phone# \_\_\_\_\_ Fax # \_\_\_\_\_

Cell Phone# \_\_\_\_\_ Local Phone # \_\_\_\_\_

### Name and address of owner or corporate headquarters (if different from above):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Is this business new to the City of Blackshear? \_\_\_\_\_yes \_\_\_\_\_no

If no, have you applied for utility service in the past? \_\_\_\_\_yes \_\_\_\_\_no

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**I certify that the above information is true and correct. The City of Blackshear is free to investigate and verify any and all information provided on this application and to obtain a credit report in connection with this Application for Residential Utility Service. I also acknowledge that misinformation contained on this application, late payment and/or nonpayment of any portion of a utility bill subjects the service to being discontinued without any notice. Failure to receive a bill does not alter the responsibility to pay the amount due and/or does not void penalties for late payment or cut-off.**

***(Must be signed in the presence of a Public Notary)***

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Customer

**Subscribed and Sworn Before Me on this the**  
**\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_**

**Notary Public: \_\_\_\_\_ My Commission Expires:**

**TO BE COMPLETED BY LANDLORD ONLY**

**The undersigned has entered into a valid rental agreement with the applicant requiring the applicant to pay for utility services. If this form is not returned to the City of Blackshear, I am aware the billing will continue under the current customer's name.**

Tenant's Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Landlord

Printed Name \_\_\_\_\_

Contact Number \_\_\_\_\_

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## Utility Billing General Information

Applicants are required to complete and return this form in person (applicant for service must bring in form). You will also need to provide your Social Security Card and Drivers License or some acceptable picture ID. **NO SERVICE WILL BE GIVEN WITHOUT THE PROPER IDENTIFICATION AND SUPPORTING DOCUMENTATION.**

The minimum deposit required for a renter/owner is \$150.00. If you have a delinquent bill with the City of Blackshear you will also be required to pay the delinquent amount. **All amounts are payable at the time of the application.**

Payments are due in full by the 10<sup>th</sup> of each month and on the 11<sup>th</sup> of the month all past due bills will be assessed a 25% late fee. Non-payment of account by the 23<sup>rd</sup> of every month will result in the water service being cut off from the user's property. There will be a reconnection fee of \$50.00 and if the consumer turns on services there will be a \$100.00 tampering fee added to the bill. Water will only be reconnected the following business day of disconnection. If the meter is damaged by the consumer a \$125.00 fee will be charged to the consumer. And if the meter has to be removed due to tampering a \$125.00 fee charged to the consumer. A second tampering will result in a \$500.00 fee being charged to the consumer. Services disconnected for nonpayment will continue to be billed the minimum amounts even if there is no water used by the consumer.

**Failure to receive the bill does NOT void any late fees or penalties.**

The City of Blackshear accepts payment(s) by cash, check(s), and/or money order(s). The City of Blackshear can accept credit or debit cards but will not accept \$100.00 bills. A \$40.00 fee will be charged on any returned check or bank draft and services will be disconnected until the check or bank draft and fee are paid in full.

**Water bills payments can be made at:**

City Hall  
318 E. Taylor Street  
Blackshear, GA 31516

or

**Water bills can be mailed to:**

City of Blackshear  
P.O. Box 268  
Blackshear, GA 31516

For your convenience, an after hours payment drop-box is located in front of City Hall in the parking lot by the oak tree.

If you have any questions regarding this information, call City Hall at (912) 449-7000.

***Office hours are from 9:00-5:00.***

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## CONSUMER RESPONSIBILITY-Water-Sewer-Garbage

**Payment**-The applicant agrees to pay monthly for the utility services rendered by the City of Blackshear. Services generally include water and sewer. Charges for service will be made at the regular established rates for the class of service applicable to the applicant. It is the consumer's responsibility to review the monthly bills for accuracy and notify the City of any concerns.

**Delinquency**-Payment for services is due immediately upon billing and shall become delinquent if not paid by the due date reflected on such billing. A penalty of 25% of the unpaid balance will be added to delinquent accounts. The applicant agrees to pay reasonable expenses of collection including attorney's fees and court costs should it become necessary to use such measures to collect the charges made to the applicant's account. The City shall discontinue service on delinquent accounts not paid after said date. In order to restore service the customer must bring current all delinquent charges. In addition, the City will charge a reconnect fee. Seeing fit to do so, the City shall also terminate accounts being at least two months past due and pull the deposit toward the delinquent bill. Reinstatement of accounts will only occur with said delinquent bill(s) being fully paid, a re-admitted application(s), and a new deposit of \$150.00 paid for each account.

**Security Deposit**-The applicant is required to pay a deposit for service of the property served. It is agreed by the applicant that the deposit is not considered as the prepayment of any bill. Unpaid accounts will be considered delinquent notwithstanding the existence of a security deposit. The City may apply the amount of the security deposit to the final bill of the customer, and any balance remaining will be refunded to the customer.

**Reasonable Access**-The applicant shall permit the City's authorized representatives to enter on the customer's premises at all reasonable times for purposes connected with rendering, billing, or disconnecting utility services. Services may be terminated if reasonable access is not permitted.

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## CONSUMER RESPONSIBILITY-Water-Sewer Garbage CONT.

**Termination of Service**-The applicant agrees to be responsible for the payment of utility charges incurred at these premises until their responsibility is terminated in one of the following ways:

1. By mutual agreement evidenced in writing and signed by the City and the applicant.
2. By a two day written notice to have services disconnected and the City physically terminating the service.
3. By the proper assumption of the payment responsibility by a party acceptable to the City and upon completion of an application for service by the other party.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
City of Blackshear Representative

\_\_\_\_\_  
Date

*"The following information is requested by the Federal Government in order to monitor compliance with Federal Laws prohibiting discrimination against applicants seeking to participate in the program. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to note the race/national origin and gender of individual applicants on the basis of visual observation or surname."*

- |  |  |                                 |
|--|--|---------------------------------|
| <input type="checkbox"/> White, not of Hispanic origin     | <input type="checkbox"/> Hispanic        | <input type="checkbox"/> Male   |
| <input type="checkbox"/> Black, not of Hispanic origin     | <input type="checkbox"/> Asian           | <input type="checkbox"/> Female |
| <input type="checkbox"/> American Indian or Alaskan Native | <input type="checkbox"/> Native Hawaiian |                                 |

*"This is an Equal Opportunity Program. Discrimination is prohibited by Federal law. Complaints of discrimination should be sent to: USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD)."*