

ADVERTISEMENT FOR BIDS

Sealed bids will be received for the City of Blackshear, 318 E Taylor St/P.O. Box 268, Blackshear, Georgia 31516 until March 24, 2022 @ 11:00A.M., at which time they will be publicly opened and read.

The work under this Contract will consist generally of the following:

The removal and replacement/installation of approximately 2100 AMI Water Meters and all appurtenance necessary to complete the job.

All work on the Project must be completed within **180** consecutive calendar days of date of notice to proceed.

State and federal SRF guidelines must be followed for this project

Bid shall be submitted on Bid Proposal Forms furnished for that purpose, in accordance with the Contract Documents and the Plans and Specifications which are on file and may be reviewed at the office of Hofstadter and Associates, Inc., Consulting Engineers, 4571 Arkwright Road, Macon, Georgia 31210.

Copies of Bid Forms, Plans, Specifications and Contract Documents may be obtained from Hofstadter and Associates, Inc. Consulting Engineers, 4571 Arkwright Road, Macon, Georgia 31210, upon deposit of \$100 per set (.pdf format). No refund will be made for returned documents.

No bid will be considered unless sealed and filed with the City of BLACKSHEAR, Georgia prior to the time set forth above, and accompanied by a Bidder's Bond, payable to City of Blackshear, Georgia, for 10 percent of the amount of the bid; to be forfeited as liquidated damages in the event that the bid be accepted and the bidder fail to enter promptly into a written contract and furnish the required Payment Bond and Performance Bond and Insurance Certificates. Both the Payment Bond and Performance Bond shall be equal to 100% of the contract amount. Bids arriving after the designated time will be returned unopened. The City of Blackshear encourages Section 3 Businesses to participate in the bidding process.

No bids shall be withdrawn for a period of 60 days after the opening of bids. The City of Blackshear, Georgia reserves the right to reject any or all bids and to overlook and/or disregard informalities or irregularities in the proposals.

DATED: _____

City of Blackshear
318 E Taylor Street
Blackshear, GA 31516

CONTRACTOR REQUIREMENTS

Scope:

Contractors submitting a bid for section 1000-2000 must read the general requirements below and provide a list of references that can attest to the contractor's ability to meet such requirements.

General Requirements:

- All pertinent data for meter exchange must be collected electronically using handheld computers in the field. This data must include at a minimum: old meter serial number, final read from old meter, new meter serial number, initial reading from new meter, GPS location of the meter box. Photos of the meter data are required for each meter.
- Pertinent data must be provided to the Utility in both a written report format, and an electronic copy on a weekly basis.
- Electronic data may be required in a specific format for the Utility in order to upload data into the Utility billing system for paperless transfers. The Utility will be responsible for all costs associated with the interface into Utility billing.
- All data will be supplied to the Utility weekly or upon completion of each cycle/route as provided by the Utility.
- A project manager shall be assigned to interact with the Utility, the Supplier, and the Engineer and shall oversee all aspects of the installation for the contractor.
- Project manager will be required to provide, on a reoccurring pre-determined basis, reports which may include but are not limited to number of available installations in a cycle/route, number of completed installations, number of "hard to access" accounts, number and location of non-standard installations reported to the Utility, additional services performed, activity reports requested by Utility, summary of other important issues, projected upcoming work schedule and itinerary, etc.
- Project manager will provide weekly updates for installations performed, completed, and requests new route data in a timely fashion to necessitate smooth work flow.
- All field personnel must have photo ID cards displayed at all times. All vehicles and field employees used during installation must be registered with local police department.

- Winning firm must provide documentation to prove their ability to complete the installation requirements promptly and acceptable to the Utility. These documents may include but are not limited to past projects similar in scope and size which have been completed, a history of your firm's experience with projects of this manner, references from other utilities, etc. The Utility will review this documentation to decide the contractor's ability to complete the work requested in a time and fashion required before pricing is considered.
- Contractor shall be responsible for restoring job site to its original condition and shall be responsible for all repairs of damages directly caused due to improper installation procedures or negligence.
- All costs associated with the care and protection of the work area and all necessary precautions taken to prevent damage to existing lines and contractor personnel shall be considered incidental and included in the unit price provided.
- The Utility reserves the right to immediately remove from the site any person felt to be an immediate safety risk. A request of this nature will be handled by a Utility representative informing the project manager or contractor supervisor verbally or in writing.
- Any material provided by the contractor for installation must be an Engineer approved device, which meets the Engineer's specifications.
- All project workmanship will be to the satisfaction of the Utility as stipulated by this contract and may be inspected by a Utility representative before approval.
- All subcontractors to be utilized must be included in the initial bid response along with documentation supporting their ability to complete the work required. Responsibility for the performance of the contract remains with the bidder.

Exceptions/Clarifications:

Any bidder who cannot meet the minimum requirements as listed in this contract shall include on a separate document entitled "Exceptions", a detailed list of which requirements they are unable to comply with.

Any bidder wishing to list separate assumptions, conditions, or additional items to be required by the Utility shall include these on a separate document entitled Clarifications.

To All Bidders:

The following items must be enclosed with every bid submitted or your bid will be rejected. Please check to make sure that all items are enclosed and forms are completed before sealing envelope.

- ___ 1. 10 % Bid Bond or Certified Check
- ___ 2. Work Experience in Proposal Section
- ___ 3. Affidavit Noncollusion
- ___ 4. Contractor's License Number Shown (If Required for This Project)
- ___ 5. Certification of Nonsegregated Facilities
- ___ 6. Bidding Contractor Drug Free Workplace Certification
- ___ 7. Contractor's Certification Regarding Debarment, Etc.
- ___ 8. Equal Opportunity Clause
- ___ 9. Must show proof of 5 references to AMI installation projects.