

# SIENNA TAN

STUDENT AND DESIGNER

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## EDUCATION

2024- GRADUATING IN 2028

### **DREXEL UNIVERSITY**

B.S: Graphic Design

Minor: Product Design

2020 - 2024

### **WESTFIELD HIGH SCHOOL**

High School Diploma

## SKILLS

Illustrator InDesign Spanish

Photoshop Photography Pottery

Branding & Logo Design Canva

Production (Cast&Crew) Coordination

Set, Costume, & Prop Management

Backstage Communication

Team Leadership & Supervision

## LEADERSHIP & ACTIVITIES

2020-2024 - WHS Theater

### **Head of Graphic Design Crew**

Designed ads, posters, playbills, t-shirts, and signage

2020 - 2024 - WHS Theater

### **Head of Lobby Design Crew**

Designed and decorated the lobby; managed setup and supervised shows and vendors.

2024 - Present

**Member of FISDU** (Filipino Intercultural Society of Drexel University)

2024 - Present

**FLUX Design Team Member**

## EXPERIENCE

The Actor's Camp | 2024 - Present

### **Stage Manager**

Helped stage, build, direct, and work backstage 2 week children productions, managed props, costumes, set, actors, and stage

Profunction Physical Therapy | 2016 - Present

### **Receptionist and Assistant**

Assisted patients, did laundry, organized charts, scheduled appointments, handled payments, phone calls, and expenses.

Fire Me Up Studios | 06/2021 - 11/2022

### **Pottery Wheel Instructor**

2-3 hour classes on pottery wheel for either children or adults, birthday parties, private classes, and regular classes, also assistant for some as well

Fire Me Up Studios | 06/2021 - 11/2022

### **Summer Camp Counselor**

Set up and taught pottery classes and projects for the day, took care of children for 4-5 hours for a 5 day week

Fire Me Up Studios | 06/2021 - 11/2022

### **Studio Worker and Receptionist**

Greeted customers, helped them set up art projects, handled questions and assistance, handled payments. worked on inventory, and phone calls

Neighborhood Houses | 2019 - 2024

### **Babysitting and Cat/Dog Sitting**

Took care of 1 child on a weekly basis and took care of 3-4 children for set amount of hours, Took care of 1-2 cats or dogs for a couple days or a week for a set amount of hours that included feeding, walking, play, and cleaning

## PORTFOLIO

Website: [www.cicitan.com](http://www.cicitan.com)

