



LOCKE ACADEMY

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AAT CERTIFICATE IN ACCOUNTING – LEVEL 2

What does the qualification cover?

This qualification delivers a solid foundation in finance administration and core accounting skills, including double-entry bookkeeping, basic costing and an understanding of purchase, sales and general ledgers.

It comprises of 4 mandatory units:

- Introduction to Bookkeeping
- Principles of Bookkeeping Controls
- Principles of Costing
- The Business Environment (Synoptic)

Students will also learn about accountancy related business and personal skills and be introduced to the four key themes embedded in the qualification: ethics, technology, communications and sustainability.

How long will the qualification take?

This qualification will usually take around 1 year to complete, but this will depend on the study method and course timetable. It may be possible to complete this qualification in as little as 6 months.

Class Schedule:

Option 1: Mondays & Wednesdays (10:00 am – 12:00 pm)

Option 2: Mondays & Wednesdays (7:00 pm – 9:00 pm)

DURATION OF PROGRAMME: 12 MONTHS

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LOCKE ACADEMY – 2025 Tutorial Fees

	Details	Amount (£)	Total (RM)
1	PAYMENT upon REGISTRATON (PAYABLE BEFORE START OF CLASSES): Registration Fee + First Month’s Tutorial Fee Deposit - credited to your last month’s tutorial fee (Non-refundable) AAT TUTORIALS & WORKBOOKS Admission & Student Membership Fee - £175.00 (RM1,225) one-off payment to AAT <i>Fully waived - 100% discount only for Malaysia</i>	Forex + bank charge £1 = RM7.00	650.00 500.00 1,600.00 Waived 2,750.00
2	Monthly Tuition Fee Payment		500 x 10 months
	TOTAL AAT REGISTRATION FEE, TUTORIAL FEE, AAT WORKBOOKS ETC.		7,750.00
3	Exams or Assessment Fee (Payable before each assessment) 1. Introduction to Bookkeeping 2. Principles of Bookkeeping Controls 3. Principles of Costing 4. The Business Environment (Synoptic)	£63.00 £63.00 £63.00 £68.00	441.00 441.00 441.00 476.00
	TOTAL EXAM FEES PAYABLE TO AAT	257.00	1,799.00
	GRAND TOTAL – TUTORIAL, ASSESSMENT, REGISTRATION, ETC		9,549.00

Payment via bank transfer to our company MAYBANK account is advisable:
LOCKE ACADEMY – 5050-1962-7743