



Granting You Peace of Mind.

Employment Application

Application Date _____

Position Applying For _____

Date available to work _____

Desired Pay Rate _____

Last Name _____

First Name _____ MI _____

Address _____

City _____ State _____ Zip _____

Best Phone Number to reach you _____ Best email to reach you _____

Birth Date _____

Social Security Number _____

Are you a U.S. Citizen (Select one option)? [Yes] or [No]

Notice: A background check may be conducted in the future.

Have you ever been convicted of a felony or misdemeanor (Select one option)? [Yes] or [No]

Do you have a reliable work transportation vehicle (Select one option)? [Yes] or [No]

How many work hours per week are you seeking? _____ Check each **day** that's good for you and total hour availability (See table below).

Day	Sunday <input type="checkbox"/>	Monday <input type="checkbox"/>	Tuesday <input type="checkbox"/>	Wednesday <input type="checkbox"/>	Thursday <input type="checkbox"/>	Friday <input type="checkbox"/>	Saturday <input type="checkbox"/>
Hours							

Education

No.	School Name	Address	Phone	Dates Attended	State your Diploma or Degree Achieved
1					
2					

Employment History

Employer 1 _____ Address _____ Phone _____

Position _____ Wage _____ Dates employed _____

Brief description of duties _____

What was one of your favorite things about this company? _____

Employer 2 _____ Address _____ Phone _____

Position _____ Wage _____ Dates employed _____

Brief description of duties _____

What was one of your favorite things about this company? _____

Skills

Please provide your proficiencies related to janitorial tasks in the list below (Select Applicable). 1 being the lowest proficiency and 5 being the highest proficiency.

Floor cleaning supplies

Sweep/Mop:

Buffer/Scrubber	1	2	3	4	5
Broom	1	2	3	4	5
Flat mop	1	2	3	4	5
Twist mop	1	2	3	4	5

Vacuum:

Wet/Dry Shop	1	2	3	4	5
Backpack	1	2	3	4	5
Upright	1	2	3	4	5
Carpet extractor	1	2	3	4	5

Fan:

Floor air mover	1	2	3	4	5
Fan heater	1	2	3	4	5

Computers and portable devices

Desktop	1	2	3	4	5
Laptop	1	2	3	4	5
Camera for video	1	2	3	4	5
Smartphone	1	2	3	4	5
Tablet	1	2	3	4	5
Printer	1	2	3	4	5

Phone App Management (In general)

1	2	3	4	5
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Communication Preferences

In-person	1	2	3	4	5
Email	1	2	3	4	5
Text	1	2	3	4	5
Phone call	1	2	3	4	5
Video Conference	1	2	3	4	5

Comprehension and application of surface cleaner directions

1	2	3	4	5
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References (Professional only)

Name _____ Relationship _____ Phone _____
 Name _____ Relationship _____ Phone _____

Acknowledgment and Authorization

- I certify that all answers given herein are true and complete to the best of my knowledge.
- I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision including: a background check; phone calls; online search, etc.
- In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge.
- Completing an NDA, USCIS I-9 Form, IRS W-9, and the WI DWD WT-4 Form will be required at hire.

Applicant Signature _____ Date _____