



## EMERITUS GOLF

### Board of Directors Meeting

#### Minutes

Thursday, Nov 26, 2020  
Kemptville, Ontario

Board Members	Title	Present / Absent
Bruce Phillips	Executive Director	Yes – in person
Daniel Archambault	Director	Yes – in person
Duncan Phillips	Director	Yes - virtual
Tom Martineau	Director	Yes - virtual
Riad Byne	Director	Yes - virtual
Ryan Little	Director	Yes - virtual
Troy Killingbeck	Director	Yes – in person
Lise Préfontaine	Volunteer – taking minutes	Yes – in person

**Meeting Start time: 11:00 am**

Agenda Items	Discussion	Responsible	Time to present	
<b>1</b>	Opening remarks	Pre read/ Charity status, other items	Bruce	10 mins
	Comments	<p>Charity status denied – didn't meet criteria Duncan suggests creating a foundation in the future to be able to achieve charity status and re-apply</p> <p>Survey results – 25 % response Good results overall Refer to powerpoint presentation prepared and shared Ryan suggests better communication to relate the cost of golfing to the players Show when registering for event the actual cost then EGs discounted cost</p> <p>Use the cheaper golf courses to have more fun and do different activities and include a fundraiser. Take this offline for further discussion and come up with ideas</p> <p>Promote the board of directors to the members via social</p>		



		<p>media so they can get to know who the board is. Better communication on upcoming events</p> <p>Microsoft license paid \$400 to be able to collaborate between the board members</p> <p>Financial statement/report has been read. Riad and Tom approve motion. All in favour of it being read, all agreed.</p>		
<b>2</b>	Review minutes of the last BoD mtg - old business	Pre read	Bruce	5 mins
	Comments	Minutes approved as read		
<b>3</b>	Financial Report Presented by the Treasurer	Pre read	Bruce	5 min
	Comments	Minutes approved as read.		
<b>4</b>	Duties of the Officers and Directors	Pre read/ Familiarization of NFP/charity	Duncan	15 mins
	Comments	<p>Directors to sign a statement to protect the board members and EG Adoption approved – all approve Riad suggests having it looked at by his lawyer. Defers and need a final doc by January for approval. Riad to work with Duncan on this.</p> <p>Duncan to fill position of Secretary Treasurer position is open. Require a nomination today to this position. Tom volunteers to be treasurer Dan volunteers to be treasurer <b>Motion to accept Dan as treasurer – all approved</b></p>		
<b>5</b>	<b>Players Code of Conduct proposal</b>	Pre read	Bruce	15 mins
	Discussion	<p>Player code of conduct from PGA Form for players to agree and sign at the time of registration, yearly. Adjust form for accuracy</p>		



		<p><b>Motion to accept – agreed by Tom and second by Troy – agreed by all</b>          Ryan to assist in writing the form and supply sample letters and forms.          Come up with a plan on accountability with letters to members          3 strike policy: verbal, letter, suspension  <b>Defer for now and develop for January’s meeting. All agreed</b></p>		
<b>6</b>	<b>Fundraising &amp; Sponsorship</b>	Future plans	all	15 mins
	Discussion	<p>Dan to take over this responsibility.          Come up with ideas for fundraising: gala, special events, golf fundraiser at an event.          Send a questionnaire to members on fundraising and what people would like to do.</p> <p>Troy to promote EG and find sponsors when he is in Florida in March 2021.</p> <p>Bruce to work with PGA on acquiring corporate sponsors (Taylor Made for one)</p> <p>Follow up with the list Jenna came up with to complete the online forms to corporations in the attempt to get donations from corporations.</p>		
	Action Items	<p>Dan to prepare a fundraising plan with support from volunteers to detail the direction and plan for the upcoming future.          Proposed plan will be presented at the meeting in January 2021.</p>		
<b>7</b>	<b>Membership</b>	Guidelines	all	5 mins
	Discussion	<p>From the survey players are happy to pay for membership. Pay with a vote. Yearly membership/payment.          Need to define membership benefit with their registration and payment.          What are the members getting out of it:          Prizes, commitment to play, fun events, discounts on courses for events          Idea - Golf Canada membership cost – Ryan suggests we include this cost in the membership fee and register the</p>		



		member for them. Benefits of being a golf Canada member – insurance and handicap		
	Action Items	Follow up – members need a handicap if playing as a competitive member.  Defer – to January meeting to discuss		
	Break	Lunch	all	15 mins
<b>8</b>	<b>Mission statement</b>		all	5 mins
		Mission statement will need to match the format of play Mission statement will need to be written after everything is defined to reflect properly.		
<b>9</b>	<b>Tournament Design</b>	Type of Players/ OOM/ Skins	Ryan/Riad/Troy/Tom	1 hr
	Discussion	Ryan to take the lead on writing up documentation and present to board in January  Put serious golfers together (competitive) Put women together and other players together (non-competitive)  Have a low ranking format  Define categories 1- Veterans 2- Everyone else  Define categories Competitive (only veterans and active members of military, first responders, RCMP, other police) Non-competitive – everyone else		
	Action Items	Need to decide what the categories will be. <b>Ryan, Riad, Tom, Troy</b> to put together a proposal. Draft by January		
<b>10</b>		Break out group	Tom	15 mins
	Discussion	Tom's big idea ! Host EG championship at Woodington Lakes ? <a href="https://www.woodingtonlake.com">https://www.woodingtonlake.com</a> Labour day weekend Discuss if this is a good choice ?		



		Ryan encourages to take this offer. Questions: Cost, hotels, food, etc.		
	Action Item	Tom to follow up with course manager		
	<b>Suncity tour in spring</b>	Ryan and Duncan to work on organizing a Florida tour.		
<b>11</b>	Closing remarks/ adjournment	Meeting adjourned  Next meeting January 7	Bruce	

**Meeting end time: 1:30 pm**

**Meeting minutes approved by the Secretary November 29, 2020**