

Supervisor Board Meeting Minutes
January 18, 2022

Silver Creek Township

On Tuesday January 18, 2022 the Silver Creek Board of Supervisors met at the Silver Creek Town Hall located at 3827 134th Street NW, Monticello, Minnesota 55362, Wright County, and State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chair Mike Ludenia called the meeting to order at 7:00 p.m. There were 3 people in the audience at the start of the meeting. Roll call was taken.

Board Members Present

Mike Ludenia Chair	Chris Klein, Supervisor
Barry Heikkinen, Supervisor	
Dan Ness, Supervisor	Jim Bishoff, Deputy Clerk

Absent: Nancy Betzler, Sandy Forsman, Supervisor

All present stood and recited the pledge of allegiance to the Flag.

Supervisor Ness emailed the Town attorney after the last meeting about the minutes that were approved for Dec 7, and as he stated at the last meeting that he felt the minutes were not accurate and as such requests that today's minutes state that in the conflict of interest resolution section of the Dec 7th, 2021 minutes it would more accurately be stated that he will not be able to hold both positions of Township employee and Supervisor after Dec 31, 2021 as opposed to what was written and accepted in the minutes of he will not be able to work in the maintenance dept. after Dec. 31, 2021. He requests a note of this in today's minutes.

OPEN FORUM: Chris Newman as a resident would like to know when we are charged for an attorney fee within the disputes that are made between Mr. Klein, Mr. Ness and/or Mr. Heikkinen.

APPROVAL OF THE AGENDA Motion by Supervisor Heikkinen to approve, with second by Supervisor Ness. Carried 4-0.

Approval of the Consent Agenda: Minutes of 01-04-2022 and list of Claims (List of Disbursements presented to Board at Meeting) – Included check numbers 17259- 17324 & EFT # 2009 in the total amount of \$50,557.43. Motion by Supervisor Klein to approve, second by Supervisor Ness. Motion carried 4-0. Supervisor Klein rescinded his motion to approve because of miss numbering on the report and the checks.

Audit of Claims: Audit of claims not done because of numbering not being correct. Motion by Supervisor Ness to continue until the ledger is corrected for the appropriate audit of claims, second by Supervisor Heikkinen Motion carried 4-0.

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Clerk/Treasurer's Report:

<u>Balance as of December 31, 2021</u>			
Revenue Account:	\$ 171,386.79	Fire Fund	\$ 55,039.28
Road & Bridge Acct:	369,528.52	Contingency Fund	9,119.94
ARPA Fund	<u>135,728.54</u>		
Total Available	540,915.31		
Checks Out	29,188.70		
Checking	24,574.92		

Motion by Supervisor Ness to accept the treasurer report, second by Supervisor Klein.
Motion carried 4-0.

MAINTENANCE REPORT:

Supervisor Klein reported maintenance has been working on the roads because of the snow received. There have been a couple mailbox issues that were repaired. Have been cleaning and working in the shop. Brian has given his resignation and we could approve his last check. Motion by Supervisor Klein that the Chainman and the Clerk /Treasurer sign off and pay him, second by Supervisor Heikkinen. Carried 4-0. Supervisor Ness amended that it would be wages for work performed as well as pay out of PTO balance, second by Supervisor Heikkinen. Motion carried 4-0. Discussed what to do with Cintas for uniforms. Will keep using Cintas for uniforms.

Old Business:

CMRP: The payment will be due soon; it will be \$ 3571.50. After discussion motion by Supervisor Heikkinen that we pay \$3571.50 to CMRP for our membership dues, second by Supervisor Ness. Motion fails 2- yes Ness & Heikkinen, 2 no Ludenia & Klein. Will continue to the next meeting. Who will represent us in the CMRP? Motion by Supervisor Ness that our CMRP representative is Barry, with Chris as the alternate as it was before, second by Supervisor Ludenia. Motion carried 4-0.

Town Hall/Maintenance shed roofing estimates: Will continue to get more information and new quotes.

Vacating 97th St. Bame: We have the legal description but have not received a check yet. Will contact our attorney to start working on it. Motion by Supervisor Klein to send this vacation of 97th St information to our Town Attorney to proceed with the paper work, second by Supervisor Heikkinen. Motion carried 4-0.

Hiring Clerk, Maintenance Position, HR: Discussed how to handle the interviews. Will go ahead with a 2 person interview board to do the interviews and then recommend someone to the whole board. Will close the search for the Clerk/Treasurer. Will continue the search for the maintenance positions. Supervisor Ness recommends Supervisors Heikkinen and Klein review the clerk/treasurers resumes, do the interviewing and bring back the recommendations to the whole board. Supervisor Heikkinen made a motion to close the search for this position, second by Supervisor Ness. Motion carried 4-0.

Maintenance position: Discussed if we need to change the ads and if we need to put them in additional papers. Discussed who will be plowing the snow when needed, now that the remaining maintenance employee has given their notice. Supervisor Ludenia suggested that we bring Supervisor Klein back for another year to work in maintenance. Discussed options of what can be done; Supervisor Klein would come back with an agreement to work for 1 year but not for less time than a year. Supervisor Heikkinen would agree to have him work for 4 months. Following more discussion with residents and Board members Supervisor Heikkinen said that he would go for the year and

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Supervisor Ness said that he would agree to the year and with that we would have to change the road boss and that Barry would be the road boss if this would happen. Supervisor Heikkinen recommended that Supervisor Ludenia could be the road boss. We will continue this meeting until tomorrow night at 7pm and we will vote on the resolutions.

New Business:

County Assessor information: The County wants to do our assessing. Motion by Supervisor Heikkinen that we accept the County as our local assessor after the retirement of our current assessor, second by Supervisor Ness. Motion carried 4-0.

Misc.: Discussed changing the last meeting of the month to Wednesday or Thursday, because that will work the best for the current clerk's schedule. Motion by Supervisor Klein that we change our second meeting of the month to the 3rd Thursday of the month, second by Supervisor Heikkinen, amended to try until May and then review in the second meeting in May. Motion carried 4-0.

Discussed the new ruling about the ARPA money that the Townships have received. There are new rules that were made so we can deposit those funds to the general fund and they can be used for any purpose after April.

We will request quote for projects at the second meeting in February.

Meeting continued until tomorrow 2-19-2022 at 7pm.

Meeting reconvened by Chairman Ludenia at 7pm.

Supervisor Heikkinen said that he felt the meeting last night set a bad precedent and he is willing to sign the resolution for the calendar year 2022 and not the longer one to February 1, 2023. Supervisor Klein said he will not sign that, because we had an agreement last night.

Chairman Ludenia read the Resolution Authorizing Contract with Interested Officer 2022-01-19. This resolution was to approve Supervisor Klein to work in the maintenance department until 02-01-2023 and to remain as a Supervisor for the Township. Vote was yes Sandy, Dan, and Mike. No Barry. The vote had to be unanimous by the rest of the Board members to allow Supervisor Klein to hold both positions.

The Board discussed the maintenance ads that are out. Clerk asked if we want the application to go to a committee or the whole board. It was agreed that the Clerk will be on the committee to review the clerk application with Supervisors Heikkinen and Klein. The committee for the maintenance position will be Supervisors Ludenia and Ness. The applications will go to the committees for review and interviews.

Discussed who will clear the sidewalk and the parking lot at the town hall and who will plow the Township roads because of the expected snow coming this weekend. Supervisors Klein and Ludenia agreed to plow the Township roads. Our current part time snow plow driver agreed to help out. Supervisor Ness will help with the parking lot and the sidewalks.

Approved

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Adjournment: Motion by Supervisor Heikkinen to adjourn, second by Supervisor Ness.
All present in favor. The meeting adjourned at 7:50 pm.

Respectfully Submitted
Silver Creek Township Clerk
Nancy Betzler
January 18, 2022 Minutes
Approved 02-03-2022
