

Supervisor Board Meeting Minutes
April 21, 2020

Silver Creek Township

On Tuesday April 21, 2020 the Silver Creek Board of Supervisors met via telephone conference call because of the COVID-19 restrictions. The meeting was tape recorded for transcribing purposes only.

Chairman Ness called the meeting to order at 7:00 p.m. Roll call was taken. There was one other person that attended via telephone.

Board Members Present

Dan Ness, Chairman	Barry Heikkinen, Supervisor
Chris Klein, Supervisor	Sandy Forsman, Supervisor
Mike Ludenia, Supervisor	Nancy Betzler, Clerk/Treasurer

Absent: None

All recited the pledge of allegiance to the Flag of the United States of America.

OPEN FORUM: none

APPROVAL OF THE AGENDA Supervisor Ludenia made motion to approve agenda with addition, second by Supervisor Heikkinen. Added to new business, Wright Co Tax Relief. Motion carried, 5-0 on a roll call vote.

Approval of the Consent Agenda:

Regular Meeting Minutes: 03-17-2020 and List of Claims (List of Disbursements presented to Board at Meeting) – Included check numbers 16200--16244 in the total amount of \$45,532.23. Motion by Supervisor Ludenia to approve minutes and list of claims as presented, second by Supervisor Forsman. Motion carried, 5-0 on a roll call vote.

Affidavit of Official Interest in Claim – Motion to approve by Supervisor Ludenia, second by Supervisor Heikkinen. Motion carried, on a roll call vote 4-0-1 abstained, Chris Klein interested party

Audit of Claims: 16229 Notch Manufacturing	\$ 24.00
16234 Towmaster	15.60
16240 Ziegler	67.52

Motion by Supervisor Ludenia to approve, second by Supervisor Heikkinen. Motion carried, 5-0 on a roll call vote

Clerk/Treasurer's Report:

<u>Balance as of March 31, 2020</u>		<u>Current Month to Date</u>	
Revenue Account:	\$134,782.02	To Deposit Revenue	\$ 140.00
Road & Bridge Acct:	<u>168,904.04</u>	To Deposit R&B	322.60
Total Available	303,686.06	Total Disbursements	45,532.23
Fire Fund	56,514.47		
Contingency Fund:	9,113.88		
Checks out	\$ 3,165.82		
Checking	24,538.90		

Monthly Board Meeting
04/21/2020, Page 2

Clerk Report: What will we do for the next P&Z Meeting and Regular Meeting for May 5
Supervisor Klein suggested that because of the situation we let the County make the decision. Supervisor Heikkinen would like to have a P&Z Meeting on June 02. We will plan on having a meeting on June 2. We will cancel both meetings for May 5th 2020. Motion by Supervisor Ludenia to approve the Clerk/Treasurer report, second by Supervisor Forsman. Motion carried, 5-0 on a roll call vote.

MAINTENANCE REPORT

Supervisor Ludenia gave report

1. Most of the grading and shoulder disk has been done
2. Working on 123th St.
3. Planning of putting in fence on 150th St
4. Working on frost boils that have been coming up.
5. They have been taking out trees on 123th St that leans into the road. There are a couple trees that might be an issue that a property owner has some concerns about. The board members should check it out and see what they think needs to be done. Will take some pictures to show the area now.

There may be some excess dirt from the freeway project that the township could use for a couple projects. We will take some of the dirt if it is available at no cost.

Someone on CR 75 has put in a driveway, but we will need to get payment for the address sign.

Old Business:

MN Benefits Group Disability Insurance: They have extended the time to take part in the disability insurance program, because of the changes happening with COVID 19. Total amount will be \$2268.00 for the year. Motion by Supervisor Ludenia to take part in the program, second by Supervisor Heikkinen. Motion carried 5-0 on a roll call vote.

Resolution passed that: Be it resolved that Silver Creek Township, located in Wright adopts and applies for coverage to be funded for its officers under the Township Officers Group Insurance program. Motion by Supervisor Ludenia to accept the resolution, second by Supervisor Heikkinen. Motion carried 5-0 on a roll call vote.

MAT Spring Short Course: Postponed

New Business:

Accept Quotes for Sealcoat and Blacktop overlay: Discussed the quotes received from Astech and Knife River for overlay on 143rd, 128th and 140th Streets. We can accept the quotes but do not have to award the bids. Motion by Supervisor Heikkinen to accept the bid from Astech for the FA-2 Class A granite including fog seal for \$74,497.00, second by Supervisor Forsman. Amended by Supervisor Heikkinen and seconded by Supervisor Forsman to include 134th St NW for FA2 Class A Granite including fog seal for \$6639.95 and that it can be amended at the discretion of the road boss as he sees fit. Motion carried 5-0 on a roll call vote.

Quote for 143rd St Mill and overlay. Motion by Supervisor Heikkinen to accept quote from Knife River for overlay for 143th St for \$51,150, second by Supervisor Ness. Motion amended to accept quote at unit price of \$55.00 per ton. And that Knife River contact Silver Creek Township prior to beginning the work on the project to make sure it is still financially feasible for us to complete the project. Motion carried 5-0 on a roll call vote.

Monthly Board Meeting
04/21/2020 Page 3

Request for second driveway 5182 134th St NW: Discussed that it would be a problem in the winter for snow removal. Motion by Supervisor Forsman to approve the second driveway at 5182 134th St NW with the stipulation that the driveway probably will be blocked in the winter when snow plowing occurs and that he put a culvert in. Second by Supervisor Ludenia. Motion carried 5-0 on a roll call vote.

Complaint on Crofoot Ave of 4 wheelers doing damage: Maintenance department has looked at the area and did not see very much damage yet. There will also be an issue where some fence and posts were put in where snow is placed in the winter. The maintenance department will talk to the property owners about the issue.

Misc.: Because of the COVID-19 Wright County is considering giving tax relief for residents this year and would like us to let them know which option we would prefer.

1. Forgive penalties for 1-2 months for all property owners. Understanding, it is very difficult to determine who is affected financially from this virus. With no penalties and interest imposed, this option would likely result in a smaller amount of collections and, in turn, less funds to distribute to you on normal settlement dates. We will distribute 100% of the collections received and available on the respective settlement dates.
2. Reduce the penalty from as high as 8%, if paid in June, to 1% for all property classifications from May 16th to June 30th. Then implement a 2% penalty rate on the unpaid current year taxes for payments made in July. With this option it is believed that the vast majority of taxpayers will still pay by the May 15th due date and have only a minor effect on the distributions you receive. This still provides some help for those taxpayers struggling financially.

Motion by Supervisor Heikkinen to let the County know we support option 2. Second by Supervisor Ludenia. Motion carried 5-0 on a roll call vote.

Adjournment: Motion by Supervisor Klein to adjourn, second by Supervisor Forsman. All present in favor. The meeting adjourned at 8:45 pm.

Respectfully Submitted
Silver Creek Township Clerk
Nancy Betzler
April 21 2020, Minutes
Approved by Board of Supervisors
05/19/2020

