

Supervisor Board Meeting Minutes
November 16, 2021

Silver Creek Township

On Tuesday November 16, 2021 the Silver Creek Board of Supervisors met at the Silver Creek Town Hall located at 3827 134th Street NW, Monticello, Minnesota 55362, Wright County, and State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chair Sandy Forsman called the meeting to order at 7:00 p.m. There was 10 people in the audience at the start of the meeting and 34 on Zoom. Roll call was taken.

Board Members Present

Dan Ness, Supervisor	Barry Heikkinen, Supervisor
Sandy Forsman, Chair	Chris Klein, Supervisor
Mike Ludenia, Supervisor	Nancy Betzler, Clerk

Absent:

All present stood and recited the pledge of allegiance to the Flag.

OPEN FORUM: County Commissioner Darek Vetsch was present to discuss what the County has been working on. They are working on LOST Local Option Sales Tax renewal. He agrees that some of the funds should go to Townships and Cities. They are working on Broadband for the whole County. There are a lot of ISP providers & they will have to work with all of them to get one agreement for all of the providers. They are working on a Dig First policy which when they build roads they will put conduits in the right of ways for companies will use for projects. They are still working with CMRP Central Mississippi River Regional Planning Partnership. They will be subsidizing the fees that are paid by the Township to be a member. They do want the Townships to be represented in the process.

APPROVAL OF THE AGENDA: Motion by Supervisor Ludenia to approve, second by Supervisor Ness. Carried 5-0.

Approval of the Consent Agenda: Regular meeting minutes 11/04/2021 and list of Claims (List of Disbursements presented to Board at Meeting) – Included check numbers 17169-17213 & EFT # 2007 in the total amount of \$46,881.08. Motion by Supervisor Ness to approve, second by Supervisor Ludenia. Motion carried 5-0.

Affidavit of Official Interest in Claims – Motion to approve claims by Supervisor Ludenia, second by Supervisor Ness. Motion carried, 4-0-1 abstained, Chris Klein interested party.

Audit of Claims: 17191 Flatout Tires	\$ 1,600.11
17193 Land O'Lakes Oil	2,099.04
17196 City of Maple Lake	15,372.50
17203 Towmaster	1,996.00

Motion by Supervisor Heikkinen to approve, second by Supervisor Ludenia. Motion carried, 5-0

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Clerk/Treasurer's Report:

Balance as of Oct 31, 2021

Revenue Account:	\$120,117.35	Fire Fund	\$ 40,106.12
Road & Bridge Acct:	<u>85,923.84</u>	Contingency Fund	9,119.25
Total Available	206,041.19	Checks Out	36,926.33
ARPA Fund	131,424.74	Checking	24,573.74

Clerk gave her report Church is asking to use the projector and if it is ok to stay later then their normal meeting time when they have meetings. They were approved. Gave information about a compliant. Suggested that we get laptops for the Board members to use during meeting. Chairman Forsman read a letter that I gave her giving my resignation to be effective January 15, 2022. I will stay after that and help the new Clerk with the yearend closing and audit if the Board would like. Motion by Supervisor Heikkinen, second by Supervisor Ness to accept the resignation. Motion carried 5-0 Motion by Supervisor Ness to accept the Clerk Treasurer report, second by Supervisor Heikkinen. Motion carried 5-0.

MAINTENANCE REPORT:

Supervisor Ludenia reported that they are working on getting the trees down by Melissa Williamsons, they are starting to do the fall grading, the pit reclamation has started, they are getting blades on the equipment and will start cutting brush. Supervisor Heikkinen wondering if we should start a dig first policy like the County. It is something we can look into.

Old Business:

Budget 2022: Discussed how much we want to spend for chip seal and asphalt roads. We have approximately \$200,000 for hard surface repair in 2022. Supervisor Klein thought we could use 118,000 for chip sealing and the remainder \$79,390 for overlays. We would plan and get the worst roads first. Ones that need to be considered are the second coat of chip seal on the existing chip seal on gravel, approximately 4 miles of roads. Discussed what is the plan for doing the engineering for a 5 year road plan. Supervisor Heikkinen made a motion to have Hakanson Anderson complete a road study in the amount not to exceed \$8200. Supervisor Ness second. Amended by Supervisor Heikkinen to make it up to \$8500, second by Supervisor Ness. Motion carried 4-1 opposed by Supervisor Klein. Budget set for Road & Bridge. For general fund we need to plan on the new roof. Will put in \$70,000 for roof and approve general fund budget next month. Motion by Supervisor Ness to approve the road and bridge budget for 2022, second by Supervisor Heikkinen. Motion carried 5-0.

Kloster vacate end of Duffield Ave: Our Attorney said we do not want to vacate the road but he will be here at our next meeting to this and the right of way issues. An encroachment agreement could be used for some of the properties.

New Business:

Resolution Polling Place: A resolution is needed each year. Motion by Supervisor Klein to accept the resolution designating the annual polling place as written which will be at the Town hall here for next season for 2022. Resolution 2021-11-16. Second by Supervisor Ness. Motion carried 5-0.

Set date for Organizational meeting and for performance reviews: Organizational meeting will be at the Dec. 21 meeting. Performance reviews will be Dec 7th at 6:30.

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Conflict of interest resolutions: Supervisor Heikkinen said that last year we said we would discuss this at the first meeting in November 2021. We would be reviewing if there were any conflict of interest issues that happened because Supervisor Klein is also working in the maintenance department. The Township office has not received any list or concerns from residents. Resident Trina Ness brought forward to Supervisor Heikkinen a list of concerns that she had compiled. 1. Feb 2, 2021 P&Z meeting a presentation by Tom Hoffman requiring a CUP for a berm coming from material for the I-94 project. Supervisor Klein spoke over everyone else to present the facts as he understands them. He is in favor of the project, obviously. 2. Resident Donna Pasternak asked Supervisor Klein to recuse himself from his vote as he has been employed by Mr. Schmitz. Mr. Schmitz was present and he said that Supervisor Klein has never worked for him. No more concerns were presented at this time, discussion followed on whether or not Supervisor Klein should be working in the maintenance department. Discussed what would happen when one of the maintenance employees are not working after a snowfall. Will continue with the resolutions at the next meeting.

Set prices for address signs: Motion by Supervisor Heikkinen to increase the price to \$53.25 for the address signs. Second by Supervisor Ness. Discussed whether that price is big enough. Amended to raise it to \$55.00 and seconded. After more discussion amended and seconded again to change it to \$53.25. Motion carried 5-0.

Misc.: Ad for paper to fill Clerk/Treasurer position

Adjournment: Motion by Supervisor Heikkinen to adjourn, second by Supervisor Ness. All present in favor. The meeting adjourned at 9:00 pm.

Respectfully Submitted
Silver Creek Township Clerk
Nancy Betzler
November 16, 2021 Minutes
Approved 12/07/2021
