

Supervisor Board Meeting Minutes
April 19, 2016

Silver Creek Township

On Tuesday April 19, 2016, the Silver Creek Board of Supervisors met at the Silver Creek Town Hall located at 3827 134th Street NW, Monticello, Minnesota 55362, Wright County, and State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chairman Ludenia called the meeting to order at 7:00 p.m. There were 4 people in the audience at the start of the meeting. Roll call was taken by the Chairman.

Board Members Present

Mike Ludenia, Chairman	Darren Flygare, Supervisor
Dan Ness, Supervisor	Lenore Johnson, Treasurer
Sandy Forsman, Supervisor	
Chris Klein, Supervisor	Nancy Betzler, Clerk

Board Members Absent: None

All present stood and recited the pledge of allegiance to the Flag of the United States of America.

OPEN FORUM: Ellingwood Resident Kitty Grant was present to talk about what is under her property, because the ground is quite spongy to walk on.

APPROVAL OF THE AGENDA: Supervisor Klein made a motion to approve the agenda. Second by Supervisor Ness. All present in favor. Motion Passed.

Approval of the Consent Agenda Items:

Regular Meeting Minutes 04/05/2016, Road Tour 04/12/2016 List of Claims (List of Disbursements presented to Board at Meeting) – Included check numbers 13771-13825 in the total amount of \$ \$30,094.46 and Affidavit of Official Interest in Claim. Motion to approve by Supervisor Ness, Second by Supervisor Forsman. Motion Passed 4 yes 1 abstained Supervisor Klein, interested party. Motion by Supervisor Klein to approve 1 additional check # 13826 to Kopp Concrete for \$10523.50 because it had been missed. Second by Supervisor Forsman. All present in favor. Motion Passed.

Audit of Claims: 13788 Coil's Flags	206.60
13795 G & K Services	88.52
13812 Olson Truck Stop	9.10

Motion by Supervisor Klein to approve Audit of Claims. Second by Supervisor Ness. All present in favor. Motion Passed.

Clerk Report: Township Legal Seminar is June 2 in Albertville. Received a letter about switching to mail balloting. Meeting April 20 in Buffalo about Solar Farms. Will be needing election judges. Clean up day is May 14. Motion to approve clerk report Second by Supervisor Ness. All present in favor. Motion Passed.

TREASURER'S REPORT

Treasurer Lenore Johnson presented the following Treasurer's Report:
Balance before 04/19/2016 Claims:

Revenue Account:	\$ 244,033.32
Road & Bridge Acct:	<u>\$ 194,268.42</u>
Total Available	438,301.42
Fire Account:	\$ 52,893.33
Contingency Fund:	\$ 9,105.93
Checks out	\$ 1,356.68
Checking	\$ 452.63
To Deposit/Revenue	\$ 1,057.80
To Deposit/ R&B	\$ 38,101.37
Police Fines	239.95

Motion to approve Treasurers report by Supervisor Klein. Second by Supervisor Ness. All present in favor. Motion Passed.

New Business

Cul-de-sac Locke Lake 142 ST There is one small piece of property at end of road that is mainly in the townships right of way. We will contact the owner to see if they would like to deed it to the township so they would not have to pay taxes on the piece. Motion by Supervisor Forsman to have our attorney draw up a letter to the land owner. Second by Supervisor Flygare. All present in favor. Motion Passed.

Road Tour Review: Supervisor Ludenia thinks we should get some traffic counts where we are considering doing some work. 143th Bishop & 91st St. Township will talk to Excel about Armitage, Banyon & Baker Ave and vacating the roads. Also will talk to them about the 159th turn a around.

3.2 License Olson's Truck Stop: We have not received any complaints. Motion by Supervisor Klein to approve the license. Second by Supervisor Ness. Motion passed 4 yes /1 abstained by Supervisor Forsman because it is her employer.

Old Business

Maple Lake Fire Contract: Our attorney looked over the contract and would like a few changes. Motion by Supervisor Klein to have our attorney draft changes and return the contract to Maple Lake and if there is no problems have Mike sign the contract with the attorney's changes. Second by Supervisor Flygare. All present in favor. Motion passed.

Blacktop Prices: Prices from Knife River was much lower than other bid. Motion by Supervisor Flygare to approve no more than \$25,000.00 for blacktop for 127th driveways, Truck stop shoulders, Estes and 144th St work, and township hall parking lot. After discussion Supervisor Flygare amended motion to \$28,000. Second by Supervisor Ness. All present in favor. Motion Passed.

Insulating Building: Continued to receive additional bids.

Employee Handbook: Discussed some changes being considered for the handbook. Change to the PTO system, starting with 20 days from 0 to 2 years including holidays, 3-5 years 23 days, 6-10 years 25 days then up 1 day a year up to a max of 35 days in 20 years. With a max carry over of PTO of up to 10 days. Sick time including in PTO time. Discussed a bank of hours for long term disability of 60 days. For new employee it will start with 30 days. Have to be employed 90 days to access those days. Need to use 3 days of PTO before using the disability leave. Discussion followed about PTO. What time of the year to apply the PTO time, pay received for working on holidays and minimum time paid when called in. We will send the handbook and job description to the attorney for review.

MAINTENANCE REPORT

Brian was present to give report. Disked all gravel road shoulders and have been grading roads to work out the wind row made by disking, grading roads to try to smooth out frost boils. Had to put front brakes in pickup. The drain is fixed in Silver Creek. Ditch work done on 145th St west of Barton. Will need to put either a new 24” or another 18” culvert so water doesn’t go over the road. Also did the ditch on the south side of 120th St on Gene Smith property where farming was making it wash out, also got both projects seeded. Will continue to work on projects discussed on road tour. Motion to approve the maintenance report by Supervisor Ness. Second by Supervisor Forsman. Motion Passed.

Misc.

97th St Guard rail: One property owner is not sure what is needed to fill in along the guard rail, we will send him pictures and see if he will agree to the work. Supervisor Flygare will look into a cell phone tower on township property.

Adjournment: Motion by Supervisor Forsman to adjourn. Second by Supervisor Flygare. All present in favor. The meeting adjourned at 8:55 pm.

Respectfully Submitted
Silver Creek Township Clerk
Nancy Betzler

April 19, 2016 Minutes
Approved by Board of Supervisor’s
05/03/2016

