

Monthly Board Meeting Minutes  
January 2, 2018

## ***Silver Creek Township***

Silver Creek Board of Supervisors met on Tuesday January 2, 2018 at the Silver Creek Town Hall located at 3827 134<sup>th</sup> Street NW, Monticello, Minnesota 55362, Wright County, and State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Meeting called to order at 7:00. All present stood and recited the pledge of allegiance to the Flag of the United States of America. Motion by Supervisor Ludenia to continue the regular Township Meeting until after the conclusion of the P & Z Meeting. Second by Supervisor Ness. All present in favor. Chairman Ludenia continued the meeting at 7:25 pm. There were 4 people in the audience at the start of the meeting.

### Board Members Present

Chris Klein, Supervisor	Mike Ludenia, Supervisor
Dan Ness, Supervisor	Barry Heikkinen, Supervisor
Sandy Forsman, Supervisor	Nancy Betzler, Clerk

Board Members Absent: none

### **OPEN FORUM**

**APPROVAL OF THE AGENDA:** Added ORI to Old Business. Motion to approve agenda with addition by Supervisor Klein. Second by Supervisor Ness. All present in favor. Motion Passed

### **Approval of the Consent Agenda Item:**

Regular Meeting Minutes 12/19/2017. Motion to approve by Supervisor Ness. Second by Supervisor Heikkinen. All present in favor. Motion Passed.

### **Old Business:**

Fire Contract Monticello: We will send an offer of \$59.00 for 3 years. Continued to next meeting.

Starry Contract: Received the contract for gravel use and Mr. Starry will review and get it back to us.

159<sup>th</sup> St Easements: We have not heard back from property owner, will continue to next meeting.

127<sup>th</sup> St Light: Discussed the location of the new light on 127<sup>th</sup> St & CR 8. Motion by Supervisor Heikkinen to spend an additional \$700 to move the light across the street to the south side. Second by Supervisor Klein. All present in favor. Motion Passed.

Frontier Comm. Project: Gave the information to our Attorney to draft some language so that the Township would not be liable if Frontiers lines are damages during the 150<sup>th</sup> St road rebuild. Clearwater Township will help with some of the expense. Continue until information received from the Attorney.

Storage Building: County will be discussing at their workshop if changes are needed to be made to the current rules on how many feet of buildings can be put on lots less than 10 acres.

ORI Number: Supervisor Heikkinen explained how the ORI number works. He checked and when the county or highway patrol issue tickets it goes through the County Attorney and they keep track of where the money goes, so we should start to receive part of the fine money.

**New Business:**

Budgets: Everyone should check the reports they received on the money that was spent in 2017 and projects for the coming years. Everyone can check them over and start planning for working on the next budget.

**Misc.:** Handbook review. Discussed changes needed.

Page 38 Short Term disability should be 90 calendar days per year not 8 weeks.

Page 6 correct office working hours to current times that office is open. Correct maintenance hours. 6:30 to 3:00 from May through September and 7:00 to 3:30 from October through April or as approved by the board. Motion by Supervisor Heikkinen to add Township employees may be required to attend board meetings as needed. They will be compensated for up to 2 hours at regular pay. Second by Supervisor Forsman. All present in favor. Motion Passed.

Page 7. Delete first line in last paragraph. Next line should read if employee is required to work on a holiday, employee will receive regular pay up to 8 hours and time and a half after 8 hours. (Above and beyond holiday compensation.)

Page 19. Under Telephone/Cell Phone Use- take out second paragraph.

4<sup>th</sup> paragraph take off no more than five minutes. Take out 5th paragraph.

Motion by Supervisor Klein to ask our Attorney to give us an opinion on whether benefits will accrue during short term disability. Second by Supervisor Heikkinen. Amendment added by Supervisor Ness at his current hourly wage. Amendment accepted. All present in favor. Motion Passed.

Page 29. Add to top paragraph. Restricted time off from April 1 to July 1, without prior board approval.

Changes are in effect immediately.

**Adjournment:** Motion to adjourn by Supervisor Forsman. Second by Supervisor Ness. All present in favor. Motion Passed. Adjourned at 8:50 pm.

Respectfully Submitted

Silver Creek Township Clerk  
Nancy Betzler  
January 2, 2018 Minutes  
Approved by Board of Supervisors  
January 16, 2018

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