

Supervisor Board Meeting Minutes  
August 21, 2018

## ***Silver Creek Township***

On Tuesday August 21, 2018, the Silver Creek Board of Supervisors met at the Silver Creek Town Hall located at 3827 134<sup>th</sup> Street NW, Monticello, Minnesota 55362, Wright County, and State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chairman Ludenia called the meeting to order at 7:00 p.m. There was 1 person in the audience at the start of the meeting. Roll call was taken by the Chairman.

### Board Members Present

|                           |                             |
|---------------------------|-----------------------------|
| Mike Ludenia, Chairman    | Barry Heikkinen, Supervisor |
| Dan Ness Supervisor       | Mary Edwards, Treasurer     |
| Chris Klein, Supervisor   | Nancy Betzler, Clerk        |
| Sandy Forsman, Supervisor | Board Members Absent - None |

All present stood and recited the pledge of allegiance to the Flag of the United States of America.

### **OPEN FORUM:**

**APPROVAL OF THE AGENDA:** Motion to approve the agenda by Supervisor Klein. Second by Supervisor Ness. All present in favor. Motion Passed.

### **Approval of the Consent Agenda:**

Regular Meeting Minutes 08/07/2018, List of Claims (List of Disbursements presented to Board at Meeting) – Included check numbers 15166-15182 in the total amount of \$115,616.24. Motion to not approve minutes by Supervisor Heikkinen, second by Supervisor Ness. Discussion followed. Supervisor Heikkinen would like more information included under the wage schedule about some of the discussion that went on. Feels this is too brief. The minutes need to reflect a little bit more of the involvement of Supervisor Klein in bringing forth the wage schedule since he is an interested party.

More discussion followed. Supervisor Ness made recommendation that the compensation schedule for full time employees, that was submitted as an example, be admitted as part of the minutes. Supervisor Klein agreed. Motion to not accept minutes, 4 yes, 1 no Supervisor Ludenia.

Motion by Supervisor Ness to accept the list of claims as presented. Second by Supervisor Forsman. All present in favor. Motion Passed.

Affidavit of Official Interest in Claim – Motion by Supervisor Ness to accept. Second by Supervisor Heikkinen. 4 yes votes. 1 abstained Supervisor Klein, interested party.

|   |              |
|---|--------------|
| <b>Audit of Claims:</b> 15187 Central MN Dust coating | \$ 13,879.00 |
| 15196 Towmaster                                       | 33.96        |
| 15221 Kenneth Schwartz                                | 4,143.75     |

Motion by Supervisor Heikkinen to approve. Second by Supervisor Forsman. Supervisor Ness asked how much water was used and the price. All present in favor. Motion Passed.

Clerks Report: Primary election went well. Primary in 2016 only had 133 voting, this year 468. Would like a motion to put Town Aid into the general revenue account. Motion by Supervisor Ness that Town Aid money go into the General Fund from here forward to be distributed as needed, as seen by the board. Second by Supervisor Heikkinen. All present in favor. Motion Passed. Clerk gave you MAT Dist. 7, Sept. 5 meeting notice. Suggest changing the amount of the damage deposit for hall rental. Will check with other townships to see their policy and what they are charging. Clerk received a call from D & E they want to put on an addition on their building. He is wondering if they have to come to the P & Z Meeting. We will tell him our policy is to have someone come to the P & Z meeting.

Motion to approve by Supervisor Ness, second by Supervisor Forsman. All present in favor. Motion Passed.

### **MAINTENANCE REPORT**

Brian was not present to give report. They have been working on cleaning out culverts, majority done. Working on Bishop Ave doing driveways and driveways on the chip sealed roads. Crushing all done stopped at 17,000 yards. Some reclamation has changed since last meeting. Will not put black dirt on until the ground settles. Have done some seeding, still a lot of work to do in the pit. Slopes pretty much seeded. Rented a skid steer to mow cattails on 140<sup>th</sup> and CR 8. Rented a posthole auger with skid steer and put in fence on Bishop Ave, will use in pit if have time. We have some culverts on Amery Ave, 130th St, Ferman and our culvert at Township Hall that need to be cleaned. Maple Lake will be billed for part of the culvert on Town line road. Brian is thinking the grader may need tires before snow session. Nothing new on the new truck. Motion to approve maintenance report by Supervisor Heikkinen. Second by Supervisor Ness. Motion Passed.

### **TREASURER'S REPORT**

Treasurer Mary Edwards presented the following Treasurer's Report:

Balance as of July 31, 2018

|                              |                      |
|------------------------------|----------------------|
| Revenue Account:             | \$ 224,894.76        |
| Road & Bridge Acct:          | <u>\$ 599,453.53</u> |
| Total Available              | \$ 824,348.29        |
| Fire Account:                | \$ 60,760.95         |
| Contingency Fund:            | \$ 9,108.10          |
| Checks out                   | \$ 10,135.54         |
| Checking                     | \$ 20,859.92         |
| <u>Current Month to Date</u> |                      |
| To Deposit/Revenue           | \$ 236.00            |
| To Deposit/ R&B              | \$ 189.50            |
| Disbursements                | \$ 127,823.19        |

Motion to approve Treasurers report by Supervisor Forsman. Second by Supervisor Ness. All present in favor. Motion Passed.

**Old Business**

Wage Schedule: Supervisor Ness made a motion to table this discussion until we get clarification from Counsel regarding how this discussion should proceed given our current board. Second by Supervisor Heikkinen. Supervisor Klein would like to disagree he would like to know why you, and taking himself out of it, why you cannot come up with some type of schedule for the handbook. Supervisor Ness stated that we are not alone not having a wage schedule. Supervisor Heikkinen does not think it is correct that we go forward with this basically because of Supervisor Klein position on the maintenance department. Supervisor Ludenia questioned if we want to contact our attorney to see if they think it is important to have a wage schedule. Supervisor Forsman does not feel we need a schedule like the one given. Supervisor Ness thinks the motion is more to the legality of having these discussions, Supervisor Klein being part of it and not being recused as a Supervisor and a fulltime maintenance employee. Supervisor Klein stating he is not advocating that he would vote on any of this, but discussion is legal for him. Supervisor Heikkinen would like to bring up that the MAT information does say disqualified from voting, and we are only discussing it, but he wants clarification from the Attorney to cover everyone and it is important that we have clarification and he would feel better going forward. Motion 4 yes, 1 no Supervisor Klein because we have already gotten information in the past from MAT. Motion Passed.

Basketball hoop: Letter has been sent to a resident to remove a basketball hoop that is in the right of way. We have not heard anything from the resident and the hoop is still in the right of way. It was decided to send a second letter, certified mail to request that it be removed.

Newsletter: Gave a copy of the current newsletter to everyone to look over. Suggestions were given to correct and add to the newsletter.

**New Business:**

155<sup>th</sup> St Dead Trees: There are many oak trees that have died and they could fall on the road. We will send a letter to the residents, reminding them of the hazard.

Township Web Site: Supervisor Heikkinen has suggestions on changing the website.

Hall Rental Damage Deposit: Discussed in clerk report.

Employee Review: Set Oct 16 at 6:00pm for employee reviews.

**Misc:** Supervisor Forsman had a question and discussion followed about the P & Z committee members and are they a recommendation board or a voting board. It is a voting board as stated in the Planning & Zoning Manual. Supervisor Ness asked if there are any more projects that will need the use of overtime. At this time it should only be needed if there is a need to work with outside contractors. The maintenance department has noticed that there have been a large amount of rocks being put around culverts. Maintenance will leave a message asking the owner to take of the rocks and if needed will make a list and a couple people will talk to the property owner.

Motion by Supervisor Ness to close the meeting. Second by Supervisor Heikkinen. All present in favor. Motion Passed.

Motion by Supervisor Ness to reopen the meeting at 8:53. Second by Supervisor Heikkinen. All present in favor. Motion Passed.

**Adjournment:** Motion by Supervisor Ness to adjourn. Second by Supervisor Heikkinen.  
All present in favor. The meeting adjourned at 8:55 pm.

Respectfully Submitted  
Silver Creek Township Clerk  
Nancy Betzler

August 21, 2018 Minutes  
Approved by Board of Supervisors  
09/04/2018

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