

Supervisor Board Meeting Minutes  
September 18, 2018

## ***Silver Creek Township***

On Tuesday September 18, 2018, the Silver Creek Board of Supervisors met at the Silver Creek Town Hall located at 3827 134<sup>th</sup> Street NW, Monticello, Minnesota 55362, Wright County, and State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chairman Ludenia called the meeting to order at 7:00 p.m. There was 12 people in the audience at the start of the meeting. Roll call was taken by the Chairman.

### Board Members Present

Mike Ludenia, Chairman	Barry Heikkinen, Supervisor
Dan Ness Supervisor	Mary Edwards, Treasurer
Chris Klein, Supervisor	Nancy Betzler, Clerk
Sandy Forsman, Supervisor	Board Members absent - None

All present stood and recited the pledge of allegiance to the Flag of the United States of America.

**OPEN FORUM:** Township Attorney Mike Couri was present to answer question about conflict of interest, open meeting laws, the election option D type of government, posting of full time positions and handbook compensation schedules.

Bob Esse was present and thinks we should go back to one meeting a month. He will also bring it up at the annual meeting.

**APPROVAL OF THE AGENDA:** Added to new business Discussion about making a resolution. Motion to approve the agenda with change by Supervisor Ness. Second by Supervisor Forsman. All present in favor. Motion Passed.

### **Approval of the Consent Agenda:**

Regular Meeting Minutes 09/04/2018, Motion by Supervisor Heikkinen to approve.

Second by Supervisor Ness. All present in favor. Motion Passed.

List of Claims (List of Disbursements presented to Board at Meeting) – Included check numbers 15230-15276 in the total amount of \$420,081.67. Motion by Supervisor Forsman to accept the list of claims as presented. Second by Supervisor Ness. All present in favor. Motion Passed.

Affidavit of Official Interest in Claim – Motion by Supervisor Ness to accept. Second by Supervisor Heikkinen. 4 yes votes. 1 abstained Supervisor Klein, interested party.

<b>Audit of Claims:</b> 15244 Astech Asphalt	\$ 334,934.35
15263 Land O Lakes Oil	2,429.60
15267 Sam's Club	86.48

Motion by Supervisor Ness to approve. Second by Supervisor Klein. All present in favor. Motion Passed.

Clerks Report: Gave information about the Wright Co Officers Meeting Oct. 4. Let clerk know if you plan to attend. The group health group health insurance information for next year came today. The price went up from \$749.48 to \$772.88 and the dental from \$11.30 to \$12.29. Wright Co has sent information that the Emerald Asher borer is in Wright Co. Motion by Supervisor Ness to approve. Second by Supervisor Klein. All present in favor motion passed.

### **MAINTENANCE REPORT**

Brian was not present to give report. The erosion blankets on Bishop Ave should be picked up Thursday and if not maintenance can pick them up and the board can decide if we want to charge back the contractor. Erosion control and ditch seeding done, but still some rocks in the ditch on Bishop. There are tree limbs to trim and some culverts that need to be cleaned out. The majority of work left to be done should not be a huge expense. A couple driveways on 127<sup>th</sup> still need to be corrected. Motion to approve maintenance report by Supervisor Heikkinen. Second by Supervisor Forsman. Motion Passed.

### **TREASURER'S REPORT**

Treasurer Mary Edwards presented the following Treasurer's Report:

Balance as of August 31, 2018

Revenue Account:	\$ 210,992.63
Road & Bridge Acct:	<u>\$ 486,024.50</u>
Total Available	\$ 697,017.13
Fire Account:	\$ 60,763.53
Contingency Fund:	\$ 9,108.18
Checks out	\$ 19,088.25
Checking	\$ 33,472.82

#### Current Month to Date

To Deposit/Revenue	\$ 80.00
To Deposit/ R&B	\$ 866.55
Disbursements	\$ 420,081.67

Motion to approve Treasurers report by Supervisor Forsman. Second by Supervisor Heikkinen. All present in favor. Motion Passed. Discussed also showing current budget at meetings

### **Old Business**

**New Business:** Resolution for road boss. Will work on making a resolution, but for now Supervisor Ness made a motion that we make Mike Ludenia "Road Boss" in charge of managing the maintenance department and answering road questions specifically to the maintenance department. Second by Supervisor Heikkinen. Discussion about the amount the maintenance personnel can spend without approval, the use of purchase orders and the level of the supervision given by the road boss. All present in favor of the motion. Motion Passed.

**Misc.:** Update on building: Have discussed the final plans with the contractor.

Monthly Board Meeting  
09/18/2018, Page 3

**Adjournment:** Motion by Supervisor Forsman to adjourn. Second by Supervisor Heikkinen. All present in favor. The meeting adjourned at 8:55 pm.

Respectfully Submitted  
Silver Creek Township Clerk  
Nancy Betzler

September 18, 2018 Minutes  
Approved by Board of Supervisors  
10/02/2018

---

---

---

---

---