

**Silver Creek Township
Board of Supervisors Meeting Minutes
Tuesday September 17, 2024**

Call to Order and Pledge of Allegiance

Chairman Mike Helman called the meeting to order on Tuesday September 17, 2024 at 7:00pm.

Attendance

Board Members Present:

Chairman Mike Helman
Supervisor Ryan Nelson
Supervisor Andy Christensen

Clerk-Treasurer Alana Paumen

Two Residents present, one via Zoom

Approval of Agenda

- Add flooring under New Business
- Motion made by Nelson to approve the agenda, second by Christensen. Carried 3-0

Approval of Past Minutes

- Motion made by Nelson to approve 08/20/24 Road Tour minutes and 09/03/24 meeting minutes, second by Christensen. Carried 3-0

Approval and Audit of Claims

- Motion made by Nelson to approve the list of claims, second by Christensen. Carried 3-0
- Audit of Claims 18989 \$60.00, 189993 \$212.52, 18997 \$61.06, 19496 \$278.14

Clerk-Treasurer Report

General \$127,542.29 Contingency \$9646.46
R&B \$403,014.54 Fire \$55,099.86
ARPA \$13,772.51 Checking \$24,708.69

- The Townships attorney is increasing their hourly rate to \$275/\$300
- Working with the county to finalize parcel count to calculate correct fire fees
- Quarterly recycling reports will be added to the Clerk-Treasurer report as they are available
- Wright County Township Officers Association Quarterly Meeting invite was presented

Maintenance Report

- 134th Street Culvert Project is set to begin the first week in October
- Fall ditch mowing continues

Old Business

-Xcel Sirens: Follow up discussion from 09/03/24 meeting including community and surrounding townships response to the situation. Motion made by Nelson to accept two sirens as a donation from Xcel Energy, second by Helman. Carried 3-0

-Fire Contract: Monticello Fire Contract is fully executed between the City of Monticello and the township.

-Computer Equipment: Reviewed quotes and annual fees of computer equipment from two vendors. Motion made by Helman to accept Northstar Technologies quote and invest up to \$12,000 on computer equipment, second by Nelson. Christensen abstained due to conflict of interest. Carried 2-0

-Haack Property: Viewed pictures of property provided by Supervisor Geyen. Mr. Haack gives an update on the property. States to have removed a pile of empty boxes from the property, garage doors are functioning, and working with insurance to repair the roof. No plan to move vehicles, claims they are licensed and operable. Haacks goal is to have everything done by the next meeting.

New Business

-Employee Review: Maintenance employee had a favorable review. Motion made by Christensen to increase wage by \$1/hour for an hourly wage of \$33, second by Nelson. Carried 3-0

-Audit Update: Meeting between CPA, Helman, Alana, and Nancy was discussed. Audit information needs to be provided to the CPA no later than September 30.

-Gravel Pit Contract: Motion made by Nelson for the township to start conversation with the pit owners about extending/continuing the contract, second by Christensen. Carried 3-0

-Maintenance Training: Maintenance employees would like to participate in Chainsaw Training on November 13 hosted by Maple Lake Township. Motion made by Helman to allow up to \$300 for two maintenance employees to participate in training, second by Nelson. Carried 3-0

-Hall Flooring: Nelson presented two quotes for new hall flooring. One more vendor was recommended and will be contacted.

Closed Meeting

Adjournment

Motion made by Christensen to adjourn the meeting, second by Nelson. Carried 3-0