Silver Creek Township Board of Supervisors Meeting

Meeting Minutes – Approved
Tuesday, August 25th, 2026, 7:00 PM
Location: Silver Creek Township Hall

1. Call to Order and Pledge of Allegiance
Chair Helman called the meeting to order at 7:00 PM. The Pledge of Allegiance was recited.

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2. Roll Call
Present: Mike Helman (Chairman), Andy Christensen (Supervisor), Brandon Geyen (Vice Chairman), Sandy Forsman (Supervisor) and Ryan Nelson (Supervisor).
Clerk Treasurer, two audience members and a Maintenance employee was also present.

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3. Approval of Agenda

Motion to approve the agenda.
Motion: Vice Chair Geyen
Second: Supervisor Forsman
Outcome: Motion carried 5-0

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4. Open Forum
None.

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5. Approval of Meeting Minutes

Motion to approve Tuesday, August 4, 2026 minutes.
Motion: Vice Chair Geyen
Second: Supervisor Christensen
Outcome: Motion carried 5-0

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6. Review Bills & Approval of Disbursements.

Motion to approve disbursements $113,665.67
Motion: Supervisor Nelson
Second: Vice Chair Geyen
Discussion: Update City of Maple Lake Check 20049 Description to Fire Protection Contract
Outcome: Motion carried 5-0.

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7. Audit Claims

Otto Associates	Check 20036	$3,734.00
West Central Sanitation	Check 20043	$5,761.80
Notch Manufacturing Inc.	Check 20048	$38.00
Silver Creek Township	Check 20054	$500.00

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8. Reports

10a. Chair
None.

10b. Clerk/Treasurer Report

Clerk Treasurer included a written update. Clerk to request copy of Terminix contract for next meeting discussion.

10c. Maintenance Department

Updates provided by Chris Klein. Topics included Baker Ave progress, Township employee hours spent overseeing the project along with concerns. A resident reported recycling being missed during the project. Chair Helman will follow up with West Central Sanitation to make sure they still collect during road construction.

Motion to approve Snowplow simulator training for Jerad Fagerman in St. Paul, MN September 22-25th for $125.00.

Motion: Vice Chair Geyen
Second: Supervisor Forsman
Discussion: Training consists of a two-hour time slot during the dates of September 22-25th. Jerad will pick the date and time that would work best for him.
Outcome: Motion carried 5-0.

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11. New Business

11a. Clerk authorization for incidentals

Board discussed setting a monthly incidental allowance for the clerk to use if needed for supplies.

Motion to approve a $300 spending limit.
Motion: Vice Chair Geyen
Second: Supervisor Christensen
Outcome: Motion carried 5-0.

11b. Skies Limit, LLC/The Enclave at Lake Ida Plat

Skies Limit, LLC requested to reduce their initial Letter of Credit from $495,750 to $147,000 based on outstanding cost/work remaining on the project as supported by email from Fehn.

Motion to lower letter of credit to $200,000
Motion: Chair Helman
Second: Supervisor Christensen
Discussion: Board discussed lowering it to $200,000, which would allow extra room in case of additional expenses or issues.
Outcome: Motion carried 5-0.

11c. Deputy Clerk Hours

The Board heard the Clerks request to authorize the Deputy Clerk to cover for Clerk when absent and allow approximately 10-15 hours per month for her to assist with meeting prep when needed and attend the Board and P&Z Meetings. Board also approved up to 250 hours for Clerk and Deputy Clerk to help complete backlog items, records organization, compliance review and process documentation. Clerk also asked Board to consider raising Deputy Clerk wages to $32.00/hour.

Motion to increase Deputy Clerk wages to $32.00 per hour
Motion: Vice Chair Geyen
Second: Supervisor Nelson
Outcome: Motion carried 4-1-0.

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12. Old Business

12a. Security Bank & Trust
Update on status, both a checking account and Private Wealth Money Market Account have been opened.

Motion to move $500,000 from CorTrust Savings to Security Bank Money Market Account.
Motion: Vice Chair Geyen
Second: Supervisor Christensen
Discussion: Clerk will give update next week as to outstanding AP.
Outcome: Motion carried 5-0.

12b. LRIP Grant

Motion to approve Hackanson Anderson to update proposal for $3,800.00.
Motion: Supervisor Nelson
Second: Vice Chair Geyen
Discussion: Board has discussion regarding the cost and current need to move forward.
Outcome: Motion carried 5-0

12c. ACH Resolution
Vice Chair Geyen read ACH Resolution.

Motion to approve resolution read by Vice Chair Geyen.
Motion: Chair Helman
Second: Supervisor Nelson
Discussion: Resolution needed per attorney and all resolutions stay when boards change members.
Outcome: Motion carried 5-0

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13. Adjournment

Motion to adjourn.
Motion: Vice Chair Geyen
Second: Supervisor Christensen
Outcome: Motion carried 5-0.

Meeting adjourned at 8:05 PM.