

Silver Creek Township  
Supervisor Board Meeting Minutes  
June 7, 2022

### ***Silver Creek Township***

Silver Creek Board of Supervisors met on Tuesday June 7, 2022 at the Silver Creek Town Hall located at 3827 134<sup>th</sup> Street NW, Monticello, Minnesota 55362, Wright County, and State of Minnesota. The meeting was tape recorded for transcribing purposes only. Motion to continue our Township meeting at this time by Supervisor Forsman, seconded by Supervisor Newman. Chair Ludenia called the Supervisor meeting to order at 8:30 pm. 20 people were attending the meeting and 2 were on Zoom at the start of the meeting.

**Board Members Present:**

Mike Ludenia, Chair	Sandy Forsman, Supervisor
Dan Ness, Supervisor	Chris Newman, Supervisor
Barry Heikkinen, Supervisor	Julie Urbatch, Clerk

Board Members Absent: None

#### **OPEN FORUM**

Dan Pawlak: Dan wanted an update on 94<sup>th</sup> Street and any recommendations on what the Board will do. The Board is waiting to review the engineer's report. If the Township is responsible for maintaining the road, the road will need to meet our standards. Ten out of twelve residents may be interested in paying for it but need a bid to see what kind of money they are looking at. Township will have to pay for engineering before it can be put to bid. Residents would be interested in an estimate of the engineering costs as they may be interested in paying for that also.

#### **REVIEW AND APPROVAL OF THE AGENDA:**

Discussion to have the Employee Review moved to top of New Business instead of the end of New Business. Motion made by Supervisor Heikkinen to approve the Agenda with the change of Employee Review as the first item of New Business. Seconded by Supervisor Newman. Motion carried 5-0.

#### **APPROVAL OF CONSENT AGENDA ITEMS:**

Regular Meeting Minutes: 05-17-2022 and List of Claims & Disbursements.

Discussion on correction of minutes: Page 2 of the minutes state the General Election is 11/18/2022 and it should be 11/08/2022. Also, Page 3 under Clean-up Day Update: change the spelling of Pete Smith to Pete Schmitz. With the above changes, Supervisor Heikkinen made a motion to approve the 5-17-2022 minutes. Seconded by Supervisor Forsman. Motion was amended by Supervisor Heikkinen to include both the meeting minutes and List of Disbursements. Seconded by Supervisor Forsman. Carried 5-0.

Road Tour Minutes of 04-20-2022: Motion made by Chair Ludenia to approve the Road Tour minutes. Seconded by Supervisor Heikkinen. Carried 5-0.

Supervisor Board Open/Closed Meeting Minutes of 05-23-2022 (Open portion): Motion made by Chair Ludenia to approve the minutes. Seconded by Supervisor Newman. Carried 5-0.

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Supervisor Board Open/Closed Meeting Minutes of 05-23-2022 (Closed portion): Motion made by Chair Ludenia to approve the minutes. Seconded by Supervisor Newman. Motion carried 5-0.

Special Supervisor Board Meeting Minutes 05-23-2022: Motion made by Supervisor Heikkinen to approve the minutes. Seconded by Supervisor Ness. Carried 5-0.

**OLD BUSINESS:**

Township Mining Moratorium approved extension: No need for the Board to continue with the Township's extension at this point. Supervisor Heikkinen made a motion to rescind Township's 3-month extension to the Mining Moratorium. Seconded by Supervisor Newman. Motion carried 4-1 with Supervisor Forsman voting no.

Discussion on keeping the Mining Moratorium Committee going and to what extent. Discussed also if someone from the Board or from the Committee to represent the Township at the County level. Once a representative is chosen, they will notify Clerk Urbatch. Also discussed if we should table the Mining Committee and re-establish it at a later date. Supervisor Heikkinen made a motion to disband the Mining Moratorium Committee. Seconded by Supervisor Newman. Motion carried 5-0.

Township letter to Commissioner Vetsch and reply: The Township did receive a reply from Commission Vetsch and wanted to confirm if he submitted our letter as public record to the committee. Chair Ludenia confirmed that it was submitted.

**NEW BUSINESS:**

Employee Review: Chris Klein wished to have his 3-month review in an open meeting. Mr. Klein would like feedback from the Board as to how he can improve his "meet expectations" to a higher standard. Clerk Urbatch will send out to the Board members a job description for Maintenance and Clerk/Treasurer. Motion made by Chair Ludenia to give Chris Klein a 3% pay raise. Seconded by Supervisor Ness. Motion carried 5-0.

Election Equipment Lease Agreement: Chair Ludenia made a motion to keep leasing the election equipment from Wright County. Seconded by Supervisor Forsman. Carried 5-0.

Data Records Policy: Discussion on how long to keep the recorded meetings on the internet before deleting. Supervisor Heikkinen stated a policy was enacted when we got the system in November, 2020 to keep the recordings for three months. Clerk Urbatch will modify the sign at the sign-in table to state that the recorded meetings will be uploaded to the internet.

Omann Brother, Inc: This is an alternative option for asphalt paving materials. Mid-Minnesota can't produce it every day.

**CLERK REPORT/CORRESPONDENCE:**

Request for a second Clean-up Day in the Fall: Table this to discuss at a later date.

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Liquor License Renewals: Olson’s Truck Stop and Up the Creek. Motion made by Chair Ludenia to approve both licenses. Seconded by Supervisor Ness. Discussion about Up the Creek’s renewal of license. Chair Ludenia amended his motion to approve the liquor license for Olson’s Truck Stop and table the approval for Up the Creek until our next Board meeting on June 21. Seconded by Supervisor Ness. Motion carried 4-0 with Supervisor Forsman abstaining from the vote, as she is employed by Olson’s Truck Stop.

Lost Rental Key: Update the Rental Contract to state that if a key is lost, the cost will be a \$50 charge.

Mosquito spraying: Metropolitan Mosquito Control District and Clark Mosquito Control in Clearwater are two suggestions for spraying of mosquitoes.

**MISCELLANEOUS:** None

**ADJOURNMENT:**

Chairman Ludenia made a motion to adjourn. Seconded by Supervisor Heikkinen.  
Adjourned at 10:05 p.m.

Respectfully Submitted,

Julie Urbatch  
Silver Creek Township Clerk  
June 7, 2022 Minutes  
Approved by Board of Supervisors  
June 21, 2022

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