

SILVER CREEK TOWNSHIP

MINUTES OF THE BOARD OF SUPERVISORS – June 2, 2026 – APPROVED 7/7/2026

- I. **Call to Order at 7:02 PM by Chair Helman – Pledge of Allegiance**
- II. **Roll Call:** Supervisor Forsman and Vice Chair Geyen excused. 2 Residents Attending.
- III. **Recess for P&Z Meeting & Reconvene**
- IV. **Agenda:** **Motion** made by Supervisor Christensen and Seconded by Supervisor Nelson to add Banking to new business and WHE Quotes to old business. Carried 3-0
- V. **Open Forum:** Resident asked about new clerk. Chair Helman introduced Sara Nelson as new clerk/treasurer.
- VI. **Meeting Minutes:** **Motion** made by Supervisor Christensen and seconded by Supervisor Nelson to approve the 5/19/2026 minutes. Carried 3-0
- VII. **Approve Bills:** **Motion** made by Supervisor Nelson, Seconded by Supervisor Christensen to approve disbursements in the amount of \$36,824.61. Carried 3-0

VIII.	Audit Claims:	Check#	Amount	Payee	Verified
		19926	\$172.00	Ludenia Landscaping, LLC	H/C
		19929	\$17.94	Menards	H/C
		19933	\$238.25	Klatt True Value Rental	H/C
		19936	\$691.00	Town Law Center	H/C

IX. Reports

Chair: **Motion** made by Supervisor Christensen to add Sara to CorTrust Bank account and to get a credit card issued to her with a \$6,000 limit and to remove previous clerk Johann Massman from the bank account and cancel the township credit card in his name. Chair Helman seconded the motion. Carried 2-0 -1 (Supervisor Nelson)

Clerk Treasurer: Written and presented by Johann, discussion followed. Helman will update driveway ordinance form to include the escrow fee. Current clerk will authorize Head Election Judge and continue discussions with Johann regarding his interest. **Motion** was made by Supervisor Christensen and seconded by Supervisor Nelson to publicly list the two supervisor positions that are up for reelection. Motion carried 3-0. Johann will share all passwords with Sara. **Motion** was made by Supervisor Christensen to approve clerk to sign contract from ABDO for up to \$5,000 to correct the errors in the payroll. Chair Helman seconded the motion. Carried 3-1

Maintenance: Written and presented by Chris K. Chip seal 150th gravel, \$2-3K to prepare specs. Move forward with getting specs for chip seal. **Motion** was made by Supervisor Christensen to proceed with repair of Tractor 6430 seal not to exceed \$3,500 including the diagnosis. Seconded by Supervisor Nelson. Carried 3-0. Overlay 134th went over budget by \$5,787.50 due to more materials needed. Cleaning of ditch on 135th & Baker Ave, board asked for quotes to be brought in next meeting. Supervisor Nelson asked for pictures of the sight. **Motion** made by Supervisor Nelson to approve two nights in hotel and meals for maintenance employee during training June 8/9, seconded by Supervisor Christensen. Carried 3-0.

X. New Business

Clerk Training: **Motion** made by Supervisor Christensen to send Sara to clerk training for \$60.00. Seconded by Supervisor Helman. Carried 3-0

Banking: Discussion regarding banking review. Supervisor Christensen will invite consultant to next meeting to present their services.

XI. Old Business

Medical/Dental Insurance: Maintenance employee does need insurance, Chair Helman enrolled him. Supervisor Nelson will work with Sara to get employee portion set up with ADP and is still working on other medical/dental options. Open to suggestions.

Clerk/Treasurer Hire: done during open forum

Update on 150th Street Road Bids: done during maintenance review

150th Street Nuisance property: resolved

Cleanup Day Check issue: resolved

CTAS: has been updated by Chair Helman and financial report has been provided.

WHE upgrade: Discussion. **Motion** made by Supervisor Christensen to approve up to \$6,000 for WHE installations and upgrade to security/punch pads. Seconded by Supervisor Nelson. Carried 3-0

Grader Training:

XII. Adjournment: **Motion** Made by Supervisor Nelson, Seconded by Supervisor Christensen to Adjourn at 8:33 pm