

Silver Creek Township  
Supervisor Board Meeting Minutes  
August 2, 2022

## ***Silver Creek Township***

Silver Creek Board of Supervisors met on Tuesday August 2, 2022 at the Silver Creek Town Hall located at 3827 134<sup>th</sup> Street NW, Monticello, Minnesota 55362, Wright County, and State of Minnesota. The meeting was tape recorded for transcribing purposes only. Motion to continue our Township meeting at this time by Supervisor Ness, seconded by Supervisor Heikkinen. Chairman Ludenia called the Supervisor meeting to order at 9:10 pm. Five people were attending the meeting and 2 were on Zoom at the start of the meeting.

### **Board Members Present:**

Mike Ludenia, Chairman  
Chris Newman, Supervisor  
Dan Ness, Supervisor

Sandy Forsman, Supervisor  
Barry Heikkinen, Supervisor  
Julie Urbatch, Clerk

### **OPEN FORUM** None

### **REVIEW AND APPROVAL OF THE AGENDA:**

Motion made by Supervisor Heikkinen to approve the agenda with the moving of the Roof Update to right after we approve the agenda. Seconded by Supervisor Ness. Motion carried 5-0.

### **OLD BUSINESS:**

Roof Update: Keith Lammers was in attendance from All Elements, Inc. Last week Keith and John Thurber took a look at the roof. The ridge from his side appears as it did from the outside. Pictures were given to the Supervisors. All of the soffits appear to be spray-foamed shut. The loose insulation is right up to it. There are no baffles to prevent the soffit from getting plugged so there really isn't any vent possibility coming from the soffits without cleaning those out. There is a ridge vent we can install, but they would have to cut out the metal on the ridge to open it up like a vent. There is a very small amount of condensation that's happened because you can see the drip lines by the ridge. It might be pretty expensive for a small amount of gain. The installation of the membrane didn't change anything on the ridge – from inside and outside, it appears to be sealed.

Regarding the gutters, the fact the water flows over the gutter on the Hall portion, what they suggest is to install (we would do it) gutter extensions and put a snow guards/water stop above that to slow the flow. With the venting and the ridge, that may be something you want to look at next year. All Elements doesn't recommend cutting the ridge open and doing all that work and then at the same time clearing your soffits so that it would actually vent. It was suggested that we get the County out here to inspect the roof venting and determine if it is vented properly. The venting problem would be a separate issue. Clerk Urbatch will send an email to the County Planning & Zoning and asked who did the final inspection of our roof and if it was vented properly.

### **APPROVAL OF CONSENT AGENDA ITEMS:**

Regular Meeting Minutes: 07-19-2022 and List of Claims & Disbursements.

Motion made by Supervisor Newman to approve the regular meeting minutes of 7-19-22 and List of Claims & Disbursements. Seconded by Supervisor Ness. Motion carried 5-0.

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**OLD BUSINESS:**

Approve Treasurer's Report from 7/19/22: The Clerk got clarification on the discrepancy which was one of the reports is for the current month and the Treasurer's report is for the previous month. It's all clear now, no concerns. Motion made by Supervisor Newman and seconded by Supervisor Forsman. Carried 5-0.

Fire Protection Levy: Emails from Lindsey Meyer from 7/21/22 and 7/27/22. A decision from the County has been made to continue to waive the fees of \$2.15 per parcel (setup fee of \$1.75 plus \$0.40 maintenance fee) for 2023 and enact the fee schedule for 2024 for all special assessment types. The Organizational Meeting will be the first part of January after the new officers are sworn in. This will be decided after that meeting.

Doors: We were unable to get a second quote. Supervisor Newman made a motion to accept the quote from Russell's and spend up to \$10,000 out of the ARPA funds to replace the three doors. Seconded by Supervisor Heikkinen. Motion carried 4-1 with Supervisor Ness voting no.

Appleton Water Drainage: Chair Ludenia spoke to Dan Nadeau, Wright County Soil & Water, about this and he may have an idea on how we might be able to alleviate some water in the spring. He wants the engineer to look at it and make some suggestions. Continue to the next meeting. Supervisor Newman spoke to Ken Schwartz as well, and Ken wants to reiterate again the proximity of his well to the water area and to ensure that we understood his position of not getting any closer and especially not making it to be covered with water. Just to be aware of that when you are discussing this with the engineer and everyone else.

Investigation: Per Chair Ludenia, "we're getting close". Clerk Urbatch said move to continue to next meeting.

Land O'Lakes: Comparison of consumption from last year to this year of fuel oil. Supervisor Ness asked about why the consumption is down so much this year. Chris Klein commented this is due to new employee, training issue, and much slower process. Chair Ludenia commented may more inslopes, snowplowing or more work with our equipment down at the pit last year compared to this year.

Mic System: Supervisor Newman said no progress. Continue to next meeting.

ROW Letters: Letters were sent this week. We stated they have until September 15, 2022. Beyond that someone from our Board of Supervisors will visit them after hours and then a second letter will go out to the resident.

Update on Guard rail on Armitage: This has been fixed.

**NEW BUSINESS:**

Water issue in HVAC Ducts: Maintenance vacuumed 18 gallons of water out and can't figure out where it's coming in. The pipes are PVC so we know they are not rusted. Chair Ludenia suggested we get a HVAC person in to take a look at it.

**CLERK REPORT/CORRESPONDENCE:**

Couri & Ruupe: Hourly rate will be increasing starting 1/01/2023.

General legal work: \$230 → \$250

Development work: \$250 → 275

Election Filing: Period starts 8/2/2022 and will end 8/16/2022 at 5:00 p.m.

PERA for Kathy Kuyava: Kathy was wondering if she could be put on our PERA. Julie will look into this and continue to next meeting. There was discussion whether Kathy was a part-time employee or a contract employee.

Letters of Support: Are we interested in doing a letter of support to TDS Telecom and Charter, per their request. The Board agree that Clerk Urbatch will send out Letters of Support.

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Wright County EDA – Draft Tax Abatement Policy: This was forwarded to Supervisors through email as an FYI.

MOA Opioid Abatement Settlement: This was forwarded to Supervisors through email as an FYI.

**MISCELLANEOUS:**

Supervisor Heikkinen requested information on check # 17515 at the last meeting. Nancy is aware of this and will work on it.

**ADJOURNMENT:**

Supervisor Ness made a motion to adjourn. Seconded by Supervisor Heikkinen. Motion carried 5-0. Meeting adjourned at 9:50 p.m.

Respectfully Submitted,

Julie Urbatch  
Silver Creek Township Clerk  
August 2, 2022 Minutes  
Approved by Board of Supervisors  
August 16, 2022

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