

Silver Creek Township
Supervisor Board Meeting Minutes
September 6, 2022

Silver Creek Township

Silver Creek Board of Supervisors met on Tuesday September 6, 2022 at the Silver Creek Town Hall located at 3827 134th Street NW, Monticello, Minnesota 55362, Wright County, and State of Minnesota. The meeting was tape recorded for transcribing purposes only. Motion to continue our Township meeting at this time by Supervisor Ness, seconded by Supervisor Heikkinen. Chairman Ludenia called the Supervisor meeting to order at 9:10 pm. Five people were attending the meeting and two were on Zoom at the start of the meeting.

Board Members Present:

Mike Ludenia, Chairman	Sandy Forsman, Supervisor
Chris Newman, Supervisor	Barry Heikkinen, Supervisor
Dan Ness, Supervisor	Julie Urbatch, Clerk

OPEN FORUM: None

REVIEW AND APPROVAL OF THE AGENDA:

Supervisor Heikkinen asked to add Update on Check #7515 to Miscellaneous before the reviews. Motion made by Supervisor Ness to approve the agenda with the addition of Supervisor Heikkinen giving an update. Seconded by Supervisor Forsman. Motion carried 5-0.

APPROVAL OF CONSENT AGENDA ITEMS:

Regular Meeting Minutes: 08-16-2022 and List of Claims & Disbursements. Motion made by Supervisor Ness to approve the regular meeting minutes of 8-16-22 and List of Claims & Disbursements. Seconded by Supervisor Forsman. Motion carried 5-0.

OLD BUSINESS:

HVAC Water Issue Update: Quote from Schmitz Excavating. What he did not quote is when the block is exposed, the sealant and the plastic. Discussion on the gutters: Quote from Full-Fledged Gutter Systems, Inc. for \$2525.00. Supervisor Heikkinen will follow up with All Elements for a gutter quote, when the gutter extensions will be put on so we can pay the bill and if we have someone else do the gutters, will that void or be a problem with our warranty on the roof that we have with All Elements. We will discuss this further at our next meeting.

Roof Update: We received some information from the County to figure out the square footage and what it takes for roof vents. We just have to measure it up and decide if we want roof vents. Supervisor Heikkinen's concern is that All Elements was here twice and they said we don't need roof vents. Board's decision was to wait and see for now. Vents will be put on hold.

Appleton Water Drainage: Chair Ludenia and Dan NaDeau are still trying to find a time to meet out there

Investigation: Investigation is complete. Talked to both parties and issued is resolved with the agreement of both parties.

Mic System: Supervisor Newman is receiving complaints from residents about the sound system and how it doesn't work. The camera doesn't swivel and there is no sound from the system once we start recording. It was agreed that we have no outside parties use the sound system for now. Barry will call EPA to see if they can come out to take a

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look at it. System will now be locked and keys put in Clerk's office. Clerk will notify the church.

ROW Letters: 14339 Duffield resident is willing to push back the rock to make it even with the first joint in the concrete, which is about four feet from the blacktop edge and sign a liability waiver for the rest of the rock in the ditch.

The issue at 10728 Bolton Ave NW has been taken care of with the exception of the lilac bush. It is a lot better than what it was before. Chair Ludenia will take a look at it.

NEW BUSINESS:

Fee Schedule: This will be moved to the agenda on 9/20/2022.

CLERK REPORT/CORRESPONDENCE:

- a) Clarification on items to come out of R&B and ARPA.
- b) Wright County Board of Commissioners email from Barry Rhineberger regarding ordinances. This will be posted in the event more than two Supervisors attend.
- c) Put on Old Business for next meeting – reviewing Kathy Kuyava

MISCELLANEOUS:

a) Supervisor Heikkinen spoke to the Township attorneys about the appeal deadline date for the unemployment for one of our employees. He also asked guidance from the attorneys in the event the Township would ever have to discipline an employee.

b) Chris Klein Review: Mr. Klein requested that his review be Open. The review for Chris Klein was completed and will be kept in his Personnel file.

Meeting was closed for Clerk Urbatch Discussion

Motion carried to re-open the meeting 5-0.

MEETING RE-OPENED

Dan – In lieu of the clerk position being open, find the past posting and send to us, view it and see what the expectations are so that by the next meeting we can take action on it. Put on next agenda under New Business.

ADJOURNMENT:

Supervisor Ness made a motion to adjourn the meeting. Seconded by Supervisor Heikkinen. Motion carried 5-0.

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Respectfully Submitted,

Julie Urbatch
Silver Creek Township Clerk
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Approved by Board of Supervisors
Supervisor 20, 2022
