

SILVER CREEK TOWNSHIP

BOARD OF SUPERVISORS MEETING MINUTES

TUESDAY DECEMBER 3, 2024 AT 7:00PM

ATTENDANCE

Chairman Mike Helman

Vice Chairman Brandon Geyen

Supervisor Andy Christensen

Supervisor Ryan Nelson

Clerk-Treasurer Alana Paumen

4 guests, 2 via Teams

Absent- Supervisor Sandy Forsman

- I. Chairman Helman called the meeting to order at 7:00pm
 - Helman added “ARPA Funds under Maintenance” and “Zoom vs Teams under New Business. Motion made by Nelson to approve the agenda, second by Geyen. Carried 4-0
- II. Open Forum
- III.
 - Motion made by Nelson to approve the 11-26-24 meeting minutes, second by Geyen. Carried 4-0
 - Motion made by Geyen to approve the List of Disbursements, second by Nelson. Carried 4-0
- IV. Clerk-Treasurer
 - Items keep coming up that need to be submitted to the CPA for the audit. Hoping they will be able to finish within the next couple of weeks.
 - Made corrections to 11 parcels and submitted Fire Assessments to the county.
 - Federal Taxes now need to be paid semi-monthly due to paying in over \$50,000 throughout the last 4 quarters.

V. Maintenance

- Two maintenance staff will be attending snowplow training next week.
- Those interested in being a backup snowplow driver should fill out an application.
- 134th culvert replacement has been postponed until spring due to weather.
- The 2003 Chevy pickup is currently on auction

VI. Old Business

VII. New Business

- Waiting on responses regarding extending township cooperative agreements, if they agree we will move forward.
- Employee job descriptions given to supervisors to review, these will be updated at the next meeting.
- Employee insurance will be discussed at the next meeting
- Zoom vs. Teams, supervisors are in agreeance that we should keep utilizing Teams and make sure Zoom subscriptions are cancelled.

VIII. Meeting closed for Employee Review

- I. Motion made by Geyen to adjourn the meeting, second by Nelson