

Silver Creek Township
 3827 134th Street N.W.
 Monticello, MN 55362
 Phone: 763-878-0141 Fax: 763-878-2550

Permit # _____

INFORMATION NEEDED PRIOR TO INSPECTION

Property Owner: _____

Mailing Address: _____ City, State, Zip: _____

Daytime Telephone Number: _____ Applicant Requests Phone Call: Yes ___ No ___

Road Information: T# _____ Street Name: _____

Side of road driveway to be installed on: N S E W Section _____ Township _____ Range _____
 (Circle One)

APPLICATION IS HEREBY MADE TO CONSTRUCT AND THEREAFTER MAINTAIN THE FOLLOWING ENTRANCE TYPE:
 Residence ___ Public Street ___ Farm ___ Field ___ Commercial ___

A MAILBOX SUPPORT IS REQUIRED, IF MAIL WILL BE DELIVERED TO THIS LOCATION.
 Mailbox support needed? Yes ___ No ___ If yes, contact office for support standards.

(SEE ATTACHED FOR REQUIREMENTS)

FOR DEPARTMENT USE ONLY

SITE INSPECTION DATE: _____	PRICE OF CULVERT: \$ _____
RITE OF WAY WIDTH: _____ (feet from centerline)	PRICE OF BANDS: \$ _____
CULVERT REQUIRED: Dia. _____ Length in feet _____	PRICE OF APRONS: \$ _____
APRONS REQUIRED: Yes ___ No ___ # OF BANDS _____	
ENTRANCE WIDTH: _____	SUB-TOTAL: \$ _____
NUMBER OF EXISTING ACCESSES: _____	SALES TAX: \$ _____
RECOMMENDATIONS: _____	DELIVERY: \$ _____ (\$35.00)
APPROVED BY: _____	TOTAL: \$ _____
SPECIAL PROVISIONS ATTACHED? Yes ___ No ___	DATE PAID: _____

As an applicant, I understand that this permit will expire after one year. I shall conform to the recommendations above and to the requirements as stated in the Silver Creek Township Driveway Policy, attached. In addition, I shall maintain the entrance and take care of all erosion for two (2) years after installation.

 Applicant Signature

SILVER CREEK TOWNSHIP DRIVEWAY ACCESS POLICY

- These design standards have been prepared in the interest of safety and public welfare as a guide to public agencies and private owners in preparing plans and applications for entrances and exits to and from township roads.
- Application for permission to construct entrance or exit driveways along township roads shall be made on forms supplied by Silver Creek Township and shall be submitted to the Clerk's Office.

DESIGN

DRIVEWAYS shall be at right angles to the township roads for the total designed right-of-way width.

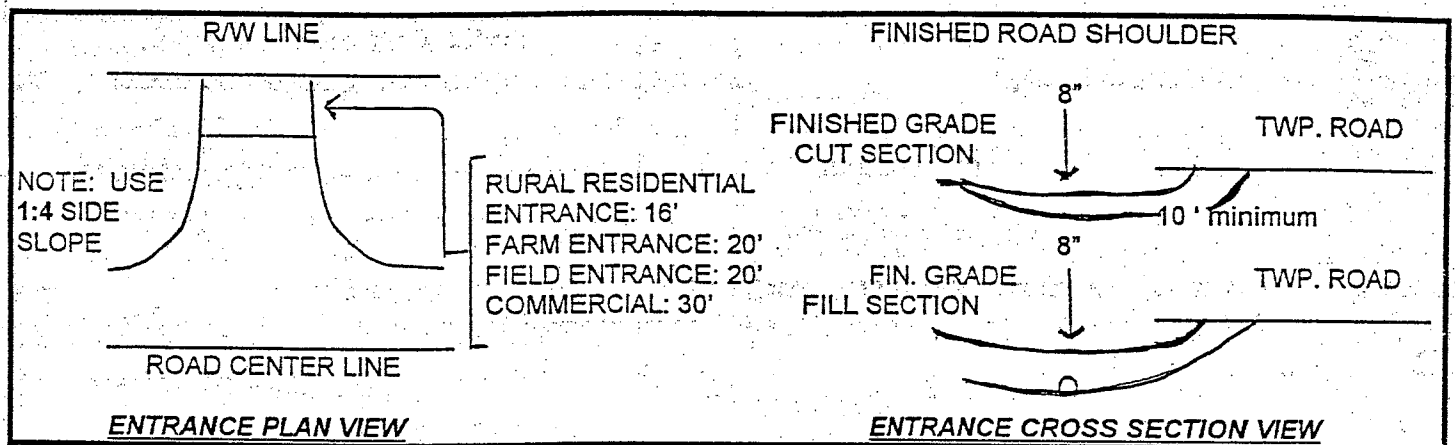
MINIMUM SPACING between driveway culvert ends shall be 16 feet.

MINIMUM DISTANCE along shoulder from driveway to projected right-of-way line of intersecting road, highway, or railroad, 75 feet.

RESIDENCE DRIVEWAYS shall not exceed 16 feet in width measured at right angles to the centerline of the driveway.

SIGHT DISTANCE – 300', except in residential and platted areas.

The above specified distances at minimums. Each access request will be reviewed on its own merits to determine if these distances are adequate.



CONSTRUCTION

1. All work done on township right-of-way is subject to approval by the **Township**.
2. Driveway shall be so constructed as to slope down and away from the shoulder line of the road for a distance of at least 10' with a fall of at least 8" inches (see above).
3. Side slopes shall not be constructed steeper than 4 feet horizontally to one foot vertically (4:1), unless approved by the **Township**. The slopes shall be hand finished by seeding or sod.
4. Proper and adequate drainage facilities shall be provided as required by the Township. The owner shall pay all construction costs including such cost of drainage structures as may be determined by Silver Creek Township.
5. The area on road right-of-way other than that of the driveway itself will normally be in the form of a ditch. Modifications may be permitted provided proper drainage is furnished and curbs, hedges, or other approved safeguards are installed to prevent misuse. Proper authority for modifications must be obtained from the **Township** before any work is started.

REQUIREMENTS

1. No work under this application is to be started until application is approved and the permit issued.
2. Where work on traveled roadway is necessary, traffic must be protected, and flags, flares, and proper barricades must be placed in accordance with the standards of the Minnesota Department of Transportation.
3. No foreign material such as dirt, gravel, concrete or bituminous material shall be left or deposited on the road during construction of the driveway or installation of drainage facilities.
4. Roadside and right-of-way must be cleaned up after work is completed.
5. After driveway construction is completed, the applicant shall notify the Clerk's Office that the work has been completed and is ready for final inspection and approval by the **Township**.
6. No changes or alterations in entrances may be made at any time without permission from the Township.
7. Failure to comply with the conditions of this Access Permit will result in penalties.

IMPROVEMENTS

1. Hard surfacing must be back at least 8 feet from the edge of the road.
2. Normal maintenance, example adding new gravel, is not considered an improvement.