

# SILVER CREEK TOWNSHIP

## JOB DESCRIPTION

### Temporary Winter Seasonal Help

#### **On Call – Temporary Winter Seasonal Work:**

This job requires on-call duty as the need arises. Applicant must live within 20 min of the town hall. Hours vary and it is likely to work hours during the night time and more than 8 hr shifts. Snowplowing will start during or after snow storms. Plowing will continue until all roads and intersections are safe and passible. Cleaning, washing shop floor and equipment after use is required. There will be other jobs as assigned by the Maintenance Road boss or Township Board.

#### **POSITION SUMMARY:**

Maintain the township roads and ditches, township hall, township hall grounds, walk ways, township equipment and township buildings. Snow plowing and salt/sanding of township roads are the primary tasks. Check over snow plowing equipment before and after route. Wash snow plowing equipment after use. Clean, sweep, organize and wash down floors.

#### **GENERAL & ROUTINE JOB DUTIES:**

- Clearing roads of snow with snow plow trucks or other equipment. Salt and sanding roads as directed.
- Washing and cleaning equipment and floors after snow plowing routes.
- Checking over equipment for damage, wear and repairing those items.
- Clean walks, doorways and parking lot of snow.
- Other duties as assigned by Maintenance road boss or Town Board supervisors.

#### **GENERAL QUALIFICATIONS:** Candidates for this position must possess the following:

- Class A commercial driver's license with up to date DOT health card.
- Experience driving and operating trucks over 33,000 lb equipped with snow removal equipment.
- Able to lift a minimum of 75 lbs frequently, able to stand or sit for long periods of time, climb stairs and ladders, have good balance, have good hand / eye dexterity. Able to use shovels, brooms and snow removal equipment.
- Self-motivated, possessing good judgment.
- Good mechanical aptitude.
- Ability and strength to perform the general maintenance on equipment and roads.
- Good physical health, should not be afraid of heights.
- Conscientious work habits with ability to organize/prioritize the daily tasks in a timely manner.
- Ability to learn new practices and procedures.
- Ability to deal with and communicate with citizens, in a positive manner, while carrying out routine job requirements.
- Pre-employment back ground check, physical and drug test will be required.

**EXPERIENCE:** The individual of this position should have general maintenance repair experience with trucks and equipment, skills operating motor graders, loaders, dump trucks, tractors, used for snow removal. Experience hand shoveling for snow removal, and using water pressure washers.

**SALARY & BENEFITS:** There are no benefits for seasonal workers. Pay is based on hourly wage. There is over time after 40 consecutive worked hours in one week, at the rate of 1 ½ times base. If working on Holidays, the rate will be 2 times regular pay for those hours. Wages are paid first and third Tuesday of the month and approved at the monthly Town Board meeting.