

Silver Creek Township Board of Supervisors Meeting

Meeting Minutes – Approved

Tuesday, July 21, 2026, 7:00 PM

Location: Silver Creek Township Hall

1. Call to Order and Pledge of Allegiance

Chair Helman called the meeting to order at 7:00 PM. The Pledge of Allegiance was recited.

2. Roll Call

Present: Mike Helman (Chairman), Andy Christensen (Supervisor), Ryan Nelson (Supervisor), Sandy Forsman (Supervisor). Brandon Geyen (Vice Chairman) excused. Deputy Clerk and Clerk Treasurer present. Four audience members and Maintenance employee also present.

3. Approval of Agenda

Chair Helman proposed shifting ASTECH's presentation to follow approval of meeting minutes.

Motion to approve the amendment.

Motion: Supervisor Christensen

Second: Chairman Helman

Outcome: Motion carried 4-0

4. Open Forum

No audience comments.

5. Approval of July 7, 2026, Meeting Minutes

Motion to approve July 7th, 2026 minutes.

Motion: Supervisor Nelson

Second: Supervisor Forsman

Outcome: Motion carried 4-0.

6. Presentation – Tom Wood, ASTECH

Tom Wood discussed chip seal bidding methods, historical practices, recommended oil and rock application rates, traffic impact on embedment, and reasons for industry changes. He answered board questions about budgeting for oil price fluctuations (recommended adding 10% buffer to proposals).

7. Review Bills & Approval of Disbursements.

Motion to approve Bills \$180,189.36

Motion: Supervisor Nelson

Second: Supervisor Christensen

Outcome: Motion carried 4-0.

8. Audit Claims

Center Point Energy	Check 19984	\$28.88
Parts City Clearwater	Check 19988	\$83.82
Midwest Machinery Co	Check 19991	\$47.33
Northstar Technology	Check 19996	\$70.00

9. Reports

9a. Chair

Chair welcomed the new Deputy Clerk, Deb Retka.

9b. Clerk/Treasurer Report

Clerk Treasurer Sara Nelson included a written update.

Motion to approve the use of ACH to pay vendors.

Motion: Supervisor Christensen

Second: Supervisor Nelson

Outcome: Motion carried 4-0.

Motion to accept the clerk's report.

Motion: Supervisor Forsman

Second: Supervisor Christensen

Outcome: Motion carried 4-0.

9c. Maintenance Department

Updates provided by Chris Klein. Topics included equipment issues, exterior lighting, shop ventilation fans, mowing challenges, chloride complaints, and road conditions.

Ceiling Fans

Motion to approve the purchase of ceiling fans in the amount of \$1,265.41.

Motion: Supervisor Christensen

Second: Chairman Helman

Outcome: Motion carried 4-0.

Exterior Lighting

Motion to approve the purchase of the exterior light for \$898.11 plus the \$87.55 state electric permit fee.

Motion: Supervisor Nelson

Second: Supervisor Christensen

Outcome: Motion carried 4-0.

Dust Control

Motion to approve Chloride Dust Control – Bishop Avenue for up to \$7,000.00.

To apply chloride at 0.25 gal/sq yd rate.

Motion: Supervisor Sandy

Second: Supervisor Christensen

Outcome: Motion carried 4-0.

Board discussed potential cost-sharing with Eagle Lake Association. Chairman Helman will reach out.

10. New Business

10a. Insurance Review

Board discussed reviewing MATT insurance coverages, adjusting deductibles, verifying building valuations, and clarifying D&O coverage. Clerk will request additional quotes. Follow-up scheduled for next meeting.

10b. LRIP Grant Funding (Bishop Ave)

Board discussed hiring a grant writer. Andrew Christensen to contact a professional grant writer.

10c. Directors and Officers Liability Insurance Policy Insurance Review

Board discussed reviewing MATT insurance coverages and clarifying D&O coverage. Clerk will request additional information. Follow-up scheduled for next meeting.

11. Old Business

11a. Baker Road Reconstruction

Chris Klein reported culvert progress, clearing, reconstruction schedule, and need for additional inspection costs. Board discussed contractor performance, draw requests, lien waivers, and bonding requirements.

11b. Chip Seal Project Updates

Fog seal completed; 5% retainage withheld per contract, payable next year.

12. Performance Review – Jared Fagerman

Closed session held under MN Statute 13D.05 Subd. 3(a) at 8:20 PM.

After reopening at 8:26 PM: Chair Helman reported a favored performance.

Motion to increase wages to \$36/hr.

Motion: Chairman Helman

Second: Supervisor Forsman

Outcome: Motion carried 4-0.

13. Adjournment

Motion to adjourn.

Motion: Chairman Helman

Second: Supervisor Nelson

Outcome: Motion carried 4-0.

Meeting adjourned at 8:27 PM.