

# SILVER CREEK TOWNSHIP

## BOARD OF SUPERVISORS MEETING MINUTES

TUESDAY SEPTEMBER 2<sup>ND</sup>, 2025

### ATTENDANCE

Chairman Helman, Vice Chair Brandon Geyen, Supervisor Andy Christensen, Clerk-Treasurer Alana Paumen, Guests- See sign in sheet

- I. Chairman Helman calls the meeting to order at 7:27pm following the P&Z meeting.
- II.
  - Motion made by Christensen to approve the agenda adding Recycling Grant to New Business, second by Geyen, carried 3-0.
  - Meeting minutes will be approved at the following meeting.
  - Motion made by Christensen to approve the list of disbursements for \$6929, second by Geyen, carried 3-0.
- III. Open Forum
  - Bob would like to make sure the agenda is being posted online 3 days prior to the meeting.
  - Johann wants to make sure Xcel/County is aware that a driveway permit will not be being issued on 148<sup>th</sup>.
- IV. Audit Presentation by Ashley, Schlenner Wenner & Co.
- V. Clerk-Treasurer
  - \$78.63 petty cash used for Election food.
- VI. Maintenance
  - Motion was made by Christensen to approve \$45/person for the Fall Maintenance Expo, second by Geyen, carried 3-0.
  - Begin gathering estimates for a new hot box
  - Otto will have road plans ready mid October
  - Pit reclamation for up to 30k this season
  - Barton Ave damaged from excavator. In the future the township should repair and invoice who caused damage.
  - Maintenance should work with homeowners about non-compliant mailboxes.
  - "Improved" driveway owner should receive a letter to bring up to specs.
  - Clearwater would like to chipseal Elder, will talk about at budget meeting.
  - Motion was made by Helman to approve up to \$9250 for grader tires including install, second by Christensen, carried 3-0.

**VII.** Old Business

- Employee Manual (overtime) will be followed up at the next meeting.
- Move Credit Card Policy to next meeting.
- Office hours M/F 9-11am and T 4-6pm.

**VIII.** New Business

- Schedule Budget Workshop- moved to a later meeting
- Helman will attend a Recycling Township Grant discussion at the county on September 29<sup>th</sup>.

**IX.** Motion made by Geyen to adjourn the meeting at 9:15, second by Christensen, carried 3-0.