Certified Mail Number: xxxx xxxx xxxx xxxx xxxx

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| To:SECRETARY OF STATE OFFICE1234 THEIR ADDRESS ST.CITY, ST 54321**Respondent** |  From:  First-Middle: Lastc / o 1234 Your Address StreetCity / Town, Your State, nearby [12345]private, non-domestic**Sender** |

Date Goes Here, 2022

**REQUEST FOR AUTHENTICATION**

Dear Mr. / Ms.:

Enclosed with this request is the following:

-certified copy of the BIRTH CERTIFICATE for FIRST MIDDLE LAST

-money order for applicable fees in the amount of $12.00 (2 authenticated copies)

-self-addressed, stamped envelope

I am writing to request an authenticated copy of the enclosed State of YOUR STATE CERTIFICATE OF LIVE BIRTH. Please do this for Egypt (or any non-Hague Convention country). I have included a self-addressed Priority Mail envelope for you to use for the fulfillment of this request.

Thank you for your assistance in this matter.

Respectfully,

|  |  |
| --- | --- |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_First-Middle: Last**Attorney in Fact** for FIRST MIDDLE LAST |